

**General Conditions Matrix**

Pana CUSD #8

Company Name: Poettker Construction Company

9/12/2021

Item	Included in General Conditions	Included in Precon fee	Included in CM Fee	Provided by Owner	Bid Package/Trades
Administrative/accounting/clerical-jobsite based Groundbreaking Expenses			X		
Administrative/accounting/clerical-office based Home Office Administrative Support Accounting/Financial Management			X X		
Bidding Electronic Distribution of Bidding Documents Bid Advertisement & Solicitation		X X			
Building permits & inspection fees				X	
Change order administration			X		
Close-out documents As-built document creation & reproduction Operation and Maintenance Manuals			X X		X X
Construction cleanup Final cleaning					X
Dumpster, trash hauling & landfill charges					X
Hoisting Expenses					X
Insurance-Builder's Risk				X	
Insurance and Bonds Performance & Payment Bond General Liability Workers Compensation			X X		X X X
IT equipment & services-jobsite based High Speed Internet Connection	X				
IT equipment & services-office based					
Jobsite drinking water			X		X
Jobsite fire prevention requirements Fire Extinguishers					X
Jobsite supervisory personnel Job Superintendent	X				
Jobsite mobilization			X		
Jobsite security	X				
Jobsite snow removal					X
Jobsite toilets					X
Jobsite - trash chutes					X
Legal fees			X	X	
Miscellaneous materials pickup & delivery					X
Office equipment-jobsite based	X				
Office equipment-office based Software for budgeting, scheduling, PM, and Accounting			X		
Office supplies-jobsite based					
Office supplies-office based					
Office-based estimating services		X	X		
Office-based scheduling services		X	X		
Office-based project bidding services Bid Solicitation and Administration		X			
Office (home) - Building Rent			X		
Offsite storage					X
Postage, courier & delivery charges	X				
Pre-construction estimating services SD, DD, 50% CD, 95% CD		X			
Pre-construction scheduling services		X			
Pre-construction planning services Constructability Review		X			
Pre-construction value engineering		X			
Printing Construction Documents (plans and specs) Miscellaneous drawing reproduction	X X				
Project accounting services-office based		X	X		
Project management services Project Manager Project Executive Project Engineer	X		X X		

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Project quality control measures			X		
Progress photography			X		
Project signs					
Project Sign	X				
Temporary construction signage					X
Safety program					
Personal Protective Equipment	X				X
First Aid Supplies	X				X
Safety Audit			X		
Rails, opening protection					X
Small tools & equipment					X
Survey, layout & staking				X	X
Temporary fencing and barricades					X
Temporary partitions					X
Temporary stairs					X
Temporary weather enclosures					X
Temporary jobsite telephone					
Cell phones	X				
Land/fax lines					
Temporary offices	X				
Temporary utilities - electric					
Service Fees (power company)				X	
Temporary electric service installation					X
Consumables				X	
Temporary utilities - water					
Service Fees (City)				X	
Temporary water service installation					X
Consumables				X	
Temporary utilities - Heating/Vent					
Equipment					X
Consumables				X	
Installation					X
Testing & Inspections					
Testing lab services				X	
Trailers					
Tool					X
Storage					X
Traffic control					
On site					X
Off site					X
All travel expenses associated with Project					
Superintendent	X				
Project Manager	X				
Project Executive			X		
Project Engineer	X				
Other G.C. Costs					