

The minutes presented within this document summarize the discussion of the Regular Finance and Operations Committee meeting. To view the meeting in its entirety and hear full reports, please click the following link: [3/11/26 Regular Finance & Operations Meeting](#)



BRISTOL BOARD OF EDUCATION
Bristol, Connecticut
Wednesday, March 11, 2026 – 6:00pm
Regular Finance and Operations Committee Meeting Minutes

The Bristol Board of Education Regular Finance and Operations Committee Meeting was held on Wednesday, March 11, 2026 at 6:00pm in the Bristol Board of Education Auditorium located at 129 Church Street and via Zoom Meeting Platform.

Present: Committee Chair Maria Simmons, Commissioner Kara Ledger and Robert Parenti

Also Present: Superintendent Iris White, Jodi Bond, Director of Finance, Amy Martino, Director of Pupil Services, Joseph Grabowski, Chief Talent Officer, and Tara Landon, Operation and Facility Manager

1. Call to Order - Pledge of Allegiance

Commissioner Simmons called meeting to order at 6:00 p.m. and asked the audience to stand for the Pledge of Allegiance

2. Approval of Minutes

2.1 Regular Finance & Operations Committee Meeting- February 11, 2026

Commissioner Simmons called for a motion to approve the February 11, 2026 minutes. The motion was made by Kara Ledger and seconded by Robert Parenti.

The Finance and Operations Committee voted unanimously to approve the February 11, 2026, regular meeting minutes as written.

2.2 Special Finance & Operations Committee Meeting- February 25, 2026

Commissioner Simmons called for a motion to approve the February 25, 2026 minutes. The motion was made by Kara Ledger and seconded by Robert Parenti.

The Finance and Operations Committee voted unanimously to approve the February 25, 2026, Special meeting minutes as written.

2.1 Special Finance & Operations Committee Meeting- March 4, 2026

Commissioner Simmons called for a motion to approve the March 4, 2026 minutes. The motion was made by Kara Ledger and seconded by Robert Parenti.

The Finance and Operations Committee voted unanimously to approve the March 4, 2026, Special meeting minutes as written.

3. Public Comment

No public comment at this time.

4. 2026 Budget update through 2/28/26

Jodi Bond, Director of Finance provided the 2026 Budget update through 2/28/26. Currently in a deficit of (\$7,990,624) with Special Education driving the deficit, at (\$3,904,620). Following the completion of the February reports, we received our first round of Excess Cost revenue totaling \$5,649,534.

We continue to closely monitor the general education side of the budget, which currently shows \$3,256,156 unencumbered. Based on current spending patterns and needs, I anticipate utilizing all of these remaining funds.

Questions and discussion followed regarding the report, specifically reimbursement expectancy.

5. Cafeteria Report

Jodi Bond provided the Cafeteria Report update through 2/28/26. Currently shows a deficit of (295,357) as we await Federal and State reimbursement. With the anticipation of \$386,336 in revenue from February claims, we will be at a surplus of \$90,979. We served our scholars 34,891 breakfasts, 81,954 lunches, and 1,036 snacks in February.

Jodi Bond noted a new column on reporting as Board of Finance requested a column about anticipated revenue, noted as February claims.

Questions and discussions followed regarding the report in regards to claims.

6. Appropriation transfers over \$10,000

Jodi Bond reported there were no appropriation transfers exceeding \$10,000 were made during February.

7. Pupil Personnel Services Report

Dr. Amy Martino presented the monthly Pupil Personnel Services Report as of March 1, 2026. The identification rate of Bristol Public School students requiring special education programming as of March 1, 2026 was 1796 of 7859 of the BPS students, which reflects 22.9%. As of February 1st, 127 students with disabilities required out-of-district placements at private special education school programs. There were 86 students requiring special education programming services at other public out-of-district schools, including magnet schools.

During the month of February 2026, 54% (13 of 24) of newly enrolled students to BPS were

receiving special education services; 1 of our newly registered students attended an out-district-placement at the time of enrollment. During the month of February, there were (19) 211 calls and (7) 911 calls.

As of March 1, 2026, all represented budget lines are trending as expected with the exception of the public placed tuition and professional services line which are trending higher than expected this month. The State Placed Tuition subline within the Public Placed Tuition line is 3 times higher than the budgeted amount with a large increase this fiscal year.

We have not received the anticipated excess cost reimbursement, Medicaid payments, or tuition revenue. Dr. Martino reported we do anticipate being over budget if all encumbrances remain through the end of the fiscal year.

Questions and discussions followed regarding the report.

8. Student Activity Accounts through 2/28/2026

Jodi Bond provided the student activity accounts as of February 28, 2026

Bristol Central Athletics began this year with a balance of \$53,781.55. A total of \$61,121.57 in expenses and \$76,908.19 in receipts left a balance of \$69,568.17. Please note: of this balance, \$28,503.63 is gate fee net income, and the remainder is fundraising proceeds for individual sports teams.

The BCHS Student Activity Fund began the year with \$155,105.57. They had \$72,027.60 in expenditures and \$88,995.91 in receipts, leaving a month-end balance of \$172,073.88.

Bristol Eastern Athletics began this year with a \$18,572.98 balance. A total of \$34,008.98 in expenses and \$46,950.98 in receipts left a balance of \$31,514.98. Please note: of this balance, \$7,234.33 is gate fee net income, and the remainder is fundraising proceeds for individual sports teams.

The BEHS Student Activity Fund began the year with \$147,122.42. They had \$80,299.96 in expenditures and \$109,954.61 in receipts, leaving a month-end balance of \$176,777.07.

Questions and discussions followed regarding the report.

9. Operations Committee

9.1 Sidewalk Deferment Request - 894 Middle St

Tara Landon, Operations and Facilities Manager brought to the attention of the committee the Sidewalk deferment request of 894 Middle St Tara Landon asked for a motion to approve to bring to the attention of the full board the Sidewalk Deferment Request - 894 Middle St.

Motion made by Kara Ledger and seconded by Robert Parenti. Motion passed, voted unanimously to approve the Sidewalk Deferment Request - 894 Middle St to the full board.

Questions and discussions following the sidewalk which is not located in a school zone and/or impacts the needs of student walkers. Mrs. Landon conferred with the Director of Security and the Director of Transportation in regards to the deferment.

9.2 BCHS Press Box Update

Tara Landon, Operations and Facilities Manager provided an update to the Bristol Central High School Press Box construction and shared that Cera Galluzo has received donations from Community Partnerships, booster organizations and the donation from the gate fees. Tara will provide more information as it becomes available as the cost is \$363,000.00 with already over \$100,000.00 received.

Questions and discussion about

10. New Business

No new business to be reported at this time.

11. Adjournment

There being no other business before the committee, the Finance and Operations Committee Meeting should be adjourned. (6:21 p.m.)

Respectfully Submitted,



Sydney Molina
Recording Secretary
Bristol Board of Education