No.________________

UNITED INDEPENDENT SCHOOL DISTRICT
AGENDA ACTION ITEM

TOPIC Approval of Request from Pat Campos for Use of Board of Trustees Discretionary Funds for Alexander High School for $24,990, STEP Academy for $9,784.06, and Gutierrez Elementary for $10,000

SUBMITTED BY: Pat Campos **OF:** Board Member

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:

DATE ASSIGNED FOR BOARD CONSIDERATION: November 19, 2008

RECOMMENDATION:

RATIONALE:

BUDGETARY INFORMATION

BOARD POLICY REFERENCE AND COMPLIANCE:

FOR CHILDREN

United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2008-2009

Requesting Campus: John B. Alexander High School

Campus Principal: Dolores W. Barrera

Board Member: Ms. Pat Campos

Description of Request: Need trophy cases built by the gym area.

Estimated Cost of Request $10,500.00

Principal Signature: D W Barrera **Date** 10-30-08

Board Member Approval: Yes____ **No**____

Board Member Signature:________ **Date**________

Superintendent Signature:________ **Date**________

Board Approval: Yes____ **No**____ **Date Approved:**________

Please return the completed form to the Superintendent's Office for final processing.

United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2008-2009

Requesting Campus: John B. Alexander High School

Campus Principal: Dolores W. Barrera

Board Member: Ms. Pat Campos

Description of Request: Build Metal Canopy over Baseball Field Bleachers.
Students, parents, and community members will all benefit from this.

Estimated Cost of Request $6,500.00

Principal Signature: Ms Dolores Barrera **Date** 10-30-08

Board Member Approval: Yes____ **No**____

Board Member Signature:__________ **Date**________

Superintendent Signature:__________ **Date**________

Board Approval: Yes____ **No**____ **Date Approved:**________

Please return the completed form to the Superintendent's Office for final processing.

United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2008-2009

Requesting Campus: John B. Alexander High School

Campus Principal: Dolores W. Barrera

Board Member: Ms. Pat Campos

Description of Request: 2-TI-Navigator Standard Classroom Learning Systems. Each Classroom Kit is for 32 Calculators. The TI Navigator is a classroom communication system that increases the classroom teacher ability to engage secondary math students by visually providing immediate feedback

Estimated Cost of Request $7,990.00

Principal Signature: Ms Dolores W. Barrera **Date** 10-30-08

Board Member Approval: Yes____ **No**____

Board Member Signature:________ **Date**________

Superintendent Signature:________ **Date**________

Board Approval: Yes____ **No**____ **Date Approved:**________

Please return the completed form to the Superintendent's Office for final processing.

United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2008-2009

Requesting Campus: STEP Academy

Campus Principal: Eduardo J. Garza

Board Member: Ms. Pat Campos

Description of Request: This is some basic equipment that is needed by our teachers.These items were never purchased at the inception of the school. The budget alloted is all State Compensatory monies therefore; strict guidelines prohibit us from purchasing needed equipment. Graphing Calculators, Die Cutter machine, Poster maker.

Estimated Cost of Request $ 9,784.06

Principal Signature: ______ **Date** 10-17-08

Board Member Approval: Yes ✓ **No** ______

Board Member Signature: ______ **Date** 10-27-08

Superintendent Signature: ______ **Date** ______

Board Approval: Yes ____ **No** ____ **Date Approved:** ______

Please return the completed form to the Superintendent's Office for final processing.

UNITED INDEPENDENT SCHOOL DISTRICT
Purchase Requisition

Page ____ to ____

Vendor Name and Address

Scantex Business Systems
PO BOX 47398

Atlanta, Georgia 30362-0398

Phone No: 956-473-6500

Campus: STEP Rm NO: ________

Date: 10-14-08

FUND/YR	FUNC.	ORG.	PROGRAM CODE	LOCAL OPTION	PROJECT NUMBER	OBJECT	SUB OBJECT	AMOUNT

BUDGET CODE — ACCOUNT CODE

QTY	ITEM #	DESCRIPTION	UNITED PRICE WITH DISCOUNT	EXTENSION
30	4F002	TI-84 PLUS Graphing Calculator	95.37	2,861.11
1	30HPH	Hardcase to hold 30 calculators	119.00	119.00

DISPOSITION: ☐ Pick-up ☐ Mail ☐ Check ☐ FAX # ________ PAGE TOTAL ________

REMARK: ________ GRAND TOTAL $ 2,980.11

Eduardo J. Garza
ORIGINATOR (PRINT) — 10-14-08 DATE — BUDGET COORDINATOR — DATE

ADMINISTRATOR SIGNATURE — DATE — OTHER — DATE

U I S D FORM 905-001
8-1-99

UNITED INDEPENDENT SCHOOL DISTRICT
Purchase Requisition

Page 1 to 1

Vendor Name and Address

FUND/YR	FUNC.	ORG.	PROGRAM CODE	LOCAL OPTION	PROJECT NUMBER	OBJECT	SUB OBJECT	AMOUNT

BUDGET CODE — ACCOUNT CODE

School Specialty
PO Box 1579

Appleton, WI 54912-1579

Phone No: 956-473-6500

Campus: STEP Rm NO:

Date: 10-14-08

QTY	ITEM #	DESCRIPTION	UNITED PRICE WITH DISCOUNT	EXTENSION
1	30423817N	Die Cutter Machine and Marshmallow	1297.68	1297.68
2	30218220N	Die storage case	88.00	176.00
1	30247974N	Calendar Die Set	593.16	593.16
1	30247975N	Fall & Winter Die Set	232.66	232.66
1	30247976N	Spring & Summer Die Set	179.10	179.10
			TOTAL	2478.60
		25% Discount		619.65

DISPOSITION: ☐ Pick-up ☐ Mail ☐ Check ☐ FAX #

PAGE TOTAL

REMARK:

GRAND TOTAL $ 1,858.95

Eduardo J. Garza
ORIGINATOR (PRINT)

10-14-08
DATE

BUDGET COORDINATOR DATE

ADMINISTRATOR SIGNATURE DATE

OTHER DATE

U.I.S.D. FORM 905-001
8-1-99

UNITED INDEPENDENT SCHOOL DISTRICT
Purchase Requisition

FOR CHILDREN

Page____ to ____

Vendor Name and Address

Imagery Graphic Systems
10777 Sentinel

San Antonio, Texas 78217

Phone No: 956-473-6500

Campus: STEP Academy Rm NO: ________

Date: 10-14-08

FUND/YR	FUNC.	ORG.	PROGRAM CODE	LOCAL OPTION	PROJECT NUMBER	OBJECT	SUB OBJECT	AMOUNT

BUDGET CODE — ACCOUNT CODE

QTY	ITEM #	DESCRIPTION	UNITED PRICE WITH DISCOUNT	EXTENSION
1		Variquest Poster Maker 3600 w software	$ 4945.00	$ 4945.00
		Training and Installation	$ 0	$ 0

DISPOSITION: ☐ Pick-up ☐ Mail ☐ Check ☐ FAX # ____________ PAGE TOTAL ________

REMARK: ____________ GRAND TOTAL $ 4945.00

Eduardo J. Garza — 10-14-08
ORIGINATOR (PRINT) — DATE

BUDGET COORDINATOR — DATE

ADMINISTRATOR SIGNATURE — DATE

OTHER — DATE

U.I.S.D. FORM 905-001
8-1-99

UNITED INDEPENDENT SCHOOL DISTRICT
FOR CHILDREN

United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2008-2009

Requesting Campus: Amparo Gutierrez Elementary

Campus Principal: Claudia C. Dovalina- Guzman

Board Member: Pat Campos

Description of Request: (1) to purchase printers that will be made accessible for use by all in accordance with our printer replacement (initial phase) program and (2) to purchase books that will enhance our current classroom libraries for our students - these books will be used by our students in conjunction with our accelerated reader program.

Estimated Cost of Request $10,000

Principal Signature: Claudia C. Dovalina-Guzman **Date** 10/16/08

Board Member Approval: Yes ✓ **No**

Board Member Signature: [signature] **Date** 10-27-08

Superintendent Signature:__________ **Date**__________

Board Approval: Yes____ **No**____ **Date Approved:**__________

Please return the completed form to the Superintendent's Office for final processing.

Inbox > View Message

Note: You have replied to this message.

reply | reply all | forward | report misuse

From: Patricia Campos<pcampos1313@yahoo.com> Add to Address Book Block Address
Sent: Saturday, October 11, 2008 1:38:06 PM CDT
To: <ccdovalina@unitedisd.org>
Reply-To: pcampos1313@yahoo.com
Subject: Discretionary Fund Form
Attachments: Discretionary_Funds_Request_FormPri.pdf (258Kb)

Delete | Move to Folder | Junk Mail | Mark as Unread | Flag | Print View | Close ◀ Previous Next ▶

Ms. Guzman,

I have enclosed the discretionary request form. Please fill it out and call me so I can sign it and put it on the agenda for a regular board meeting. I am assigning $10,000 to Gutierrez Elementary. Have a great year Mrs. Guzman and thank you and your staff for everything they do for the children of UISD.

Thanks,
Pat Campos
956 220-6433
956 771-6675

Delete | Move to Folder | Junk Mail | Mark as Unread | Flag | Print View | Close ◀ Previous Next ▶

Inbox > View Message

Note: You have replied to this message.

reply | reply all | forward | report misuse

From: Rene Cruz<renec@uisd.net> Add to Address Book Block Address

Sent: Tuesday, October 14, 2008 11:10:24 AM CDT

To: <ccdovalina@unitedisd.org>

Subject: printer information

Delete | Move to Folder | Junk Mail | Mark as Unread | Flag | Print View | Close ◀ Previous Next ▶

Ms. Dovalina -

At this time the District is purchasing the Okidata printer line due to the low cost per page.

The OKI 4600N is a network laser printer designed for 1-7 users.

The OKI 6500N is a network laser printer designed for large printing volumes in a lab environment.

The OKI 4600n costs $344 and the OKI 6500N costs $773. Our selected vendor is the Delcom Group.

Let me know if you additional information, please contact me.

****

Rene Cruz

UISD

Information Technology

(956) 473-6246

(956) 473-6411 FAX

****

Delete Move to Folder Junk Mail Mark as Unread Flag Print View Close ◀ Previous Next ▶

Classrooms			Year 1 Purchase	Year 2 Purchase	Year 3 Purchase
	PK	1	1	0	0
	Kinder	5	2	2	1
	1st grade	5	2	2	1
	2nd grade	6	2	2	2
	3rd grade	6	2	2	2
	4th grade	7	3	2	2
	5th grade	6	2	2	2
	P.E.	1	1	0	0
	Music	1	0	1	0
	Sp. Ed.	3	1	1	1
	Reading Int.	2	1	1	0
		43	**17**	**15**	**11**

Cost = 143.00 each

Computer Lab	High volume	1	1
Office	High volume	1	1
		2	**2**

Cost = $773.00 each

Library	Low-Mid Volume	1	1
		1	**1**

Cost= $344 each

Total Cost Per Year	**$4,321.00**		

UNITED INDEPENDENT SCHOOL DISTRICT
Purchase Requisition

Page 1 to 1

Vendor Name and Address

Delcom Group
1000 Shiloh Road Suite 500
Plano, TX 75074
Phone No: 1-214-389-5500 Attn: Jonathan Floyd
Campus: Gutierrez Elementary **Rm NO:** office
Date: 10/27/08

FUND/YR	FUNC.	ORG.	PROGRAM CODE	LOCAL OPTION	PROJECT NUMBER	OBJECT	SUB OBJECT	AMOUNT

BUDGET CODE — ACCOUNT CODE

QTY	ITEM #	DESCRIPTION	UNITED PRICE WITH DISCOUNT	EXTENSION
2	62427504	OKI 6500N Printer	$773.00	$1546.00
1	62427204	OKI 4600N Printer	$344.00	$344.00
2	43502001	OKI 4600N Printer Replacement Toner	$65.00	$130.00
2	52116002	OKI 6500N Printer Replacement Toner - High Capacity	$170.00	$340.00
17	002350300	Lexmark E120N	$147.00	$2499.00
		Shipping & Handling per printer	$8.00	$160.00
		Shipping & Handling per cartridge	$6.00	$24.00

DISPOSITION: ☐ Pick-up ☐ Mail ☐ Check ☐ FAX # ____________ **PAGE TOTAL** $5043.00

REMARK: Printer Replacement Program Phase I **GRAND TOTAL** $5043.00

Claudia C. Dovalina-Guzman — 10/27/08
ORIGINATOR (PRINT) — DATE

Claudia C. Dovalina-Guzman — 10/27/08
ADMINISTRATOR SIGNATURE — DATE

BUDGET COORDINATOR — DATE

OTHER — DATE

U.I.S.D. FORM 905-001
8-1-99

UNITED INDEPENDENT SCHOOL DISTRICT

Purchase Requisition

Page 1 to 1

Vendor Name and Address

BMI Educational Services, Inc.
P.O. Box 800
Dayton, N.J. 08810-0800
Phone No: 1-800-222-8100
Campus: Amparo Gutierrez Rm NO: 12
Date: 10-17-08

FUND/YR	FUNC.	ORG.	PROGRAM CODE	LOCAL OPTION	PROJECT NUMBER	OBJECT	SUB OBJECT	AMOUNT

BUDGET CODE — ACCOUNT CODE

QTY	ITEM #	DESCRIPTION	UNITED PRICE WITH DISCOUNT	EXTENSION
1	D793	First Reader, Vol. I	90.08	
1	D794	First Reader, Vol. II	100.35	
1	D795	First Reader, Vol. III	108.39	
1	D835	Rookie Reader Series I	110.88	
1	D888	Rookie Reader Series II	110.88	
1	D540	Don Freeman Author Collection	40.72	
1	D658	Mercer Mayer Author Collection	51.99	
		Shipping & Handling	49.11	

DISPOSITION: ☐ Pick-up ☐ Mail ☐ Check ☐ FAX #

PAGE TOTAL $662.35

REMARK: (Attention - 1st. Grade)

GRAND TOTAL $662.35

Mari Benavides 10-18-08
ORIGINATOR (PRINT) DATE

Mari Benavides 10-18-08
ORIGINATOR SIGNATURE DATE

Claudia [illegible] (PB)
BUDGET COORDINATOR DATE

OTHER DATE

2nd Grade

UNITED INDEPENDENT SCHOOL DISTRICT

Purchase Requisition

Page 1 to 1

Vendor Name and Address

Scholastic Inc.
2931 E. McCarty Street
Jefferson City, Mo 60175
Phone No: 1800 724-6527
Campus: Gutierrez Elem. Rm NO:
Date: 10/21/08

FUND/YR	FUNC.	OBJ.	PROGRAM CODE	LOCAL OPTION	PROJECT NUMBER	OBJECT	SUB OBJECT	AMOUNT

BUDGET CODE — ACCOUNT CODE

QTY	ITEM #	DESCRIPTION	UNITED PRICE WITH DISCOUNT	EXTENSION
22	970042	My Weird School #1 - Miss Daisy is Crazy	3.50	77.00
22	970043	My Weird School #2 - Mr. Klutz is Nuts!	3.50	77.00
22	974211	My Weird School #3 - Mrs. Roopy is Loopy	3.50	77.00
22	982231	Rotten School: The Great Smelling Bee	4.95	108.90
22	982229	Rotten School: the Big Blueberry Barf Off	4.95	108.90
22	46123	Cam Jansen and the Mystery of the Dinosaur Bones	3.95	86.90
22	42410	Cam Jansen and the Mystery of the Babe Ruth ball	3.95	86.90
		TOTAL		622.60
		Shipping & Hand		56.03
		Total		678.63

DISPOSITION: ☐ Pick-up ☐ Mail ☐ Check ☐ FAX #

PAGE TOTAL 678.63

REMARK:

GRAND TOTAL 678.63

Melissa H. Salinas TP — ORIGINATOR (PRINT)

10-21-08 — DATE

BUDGET COORDINATOR Claudia Dominguez Lozano — DATE

3rd

UNITED INDEPENDENT SCHOOL DISTRICT

Purchase Requisition

Page 1 to 1

Vendor Name and Address

BM Educational Services, Inc.
PO Box 800
Dayton, N.J. 08810-0880
Phone No: 1-800-222-8100
Campus: Amparo Gutierrez Rm NO: 6
Date: 10-17-08

FUND/YR	FUNC.	ORG.	PROGRAM CODE	LOCAL OPTION	PROJECT NUMBER	OBJECT	SUB OBJECT	AMOUNT

BUDGET CODE — ACCOUNT CODE

QTY	ITEM #	DESCRIPTION	UNITED PRICE WITH DISCOUNT	EXTENSION
22	P3411	Ghost of Fossil Glen	$4.79	$105.38
22	Q478	There's a Boy in the Girl's	$5.20	$114.40
22	Q394	Sadako and the Thousand Paper Cranes	$4.79	$105.38
22	P2526	Fudge-a-Mania	$4.79	$105.38
22	Q480	Frindle	$4.79	$105.38
22	Q402	Chocolate Fever	$3.99	$87.78

DISPOSITION: ☐ Pick-up ☐ Mail ☐ Check ☐ FAX #

PAGE TOTAL $633.70
Freight 52.37
GRAND TOTAL 686.07

REMARK:

Selma Gonzalez 10-17-08
ORIGINATOR (PRINT) DATE

Selma Gonzalez 10-17-08
DATE

BUDGET COORDINATOR DATE

Claudia Duarte Beyer [illegible]
OTHER DATE

4th grade

UNITED INDEPENDENT SCHOOL DISTRICT
Purchase Requisition

Page 1 to 1

Vendor Name and Address

Barnes & Noble
B. Dalton Bookseller
5310 D. San Dario Ave
Phone No: 1 956 727-3549
Campus: ASES Rm NO: 31
Date: Oct. 17, 2008

FUND/YR FUNC.	ORG.	PROGRAM CODE	LOCAL OPTION	PROJECT NUMBER	OBJECT	SUB OBJECT	AMOUNT

BUDGET CODE ACCOUNT CODE

QTY	ITEM #	DESCRIPTION	UNITED PRICE WITH DISCOUNT	EXTENSION
1	ISBN 13 9780739338964	Esperanza Rising CD Unabridged	25.00	
1	ISBN-13 9781400091492	Because of Winn Dixie Unabridged CD's	19.99	
1	ISBN-13 9780545045124	Paint the Wind Unabridged CD's	19.95	
1	ISBN-13 9781883332648	TUCK EVERLASTING Unabridged CD's	29.95	

online price

DISPOSITION: ☐ Pick-up ☐ Mail ☐ Check ☐ FAX #

PAGE TOTAL $94.89
Freight 9.49
GRAND TOTAL 104.38

REMARK:

Lilsy Morales 10/17/08
ORIGINATOR (PRINT) DATE

BUDGET COORDINATOR Claudia Dondero Guzman DATE

ADMINISTRATOR SIGNATURE DATE OTHER DATE

4th grade

UNITED INDEPENDENT SCHOOL DISTRICT
Purchase Requisition

Page 1 to 1

Vendor Name and Address

Scholastic Book Club
2931 E. McCarty Street
Jefferson City, MO 60175
Phone No: 180 724-6527
Campus: Ayes Rm NO: 31
Date: Oct. 17, 2008

FUND/YR	FUNC	ORG	PROGRAM CODE	LOCAL OPTION	PROJECT NUMBER	OBJECT	SUB OBJECT	AMOUNT

BUDGET CODE ACCOUNT CODE

QTY	ITEM #	DESCRIPTION	UNITED PRICE WITH DISCOUNT	EXTENSION
✓ 4	29234	ESPERANZA RISING 6-BK. PACK CAT. # A38000	$60.00	
4	29242	LOSER 6-BK PACK CAT. # A38000	60.00	
✓ 4	07438	BECAUSE OF WINN-DIXIE 6-BK PACK CAT# 157910	60.00	
4	07362	BRIDGE TO TERABITHIA 6-BK PACK CAT# 157910	80.00	
4	10549	THE TALE OF DESPEREAUX 6BK PACK CAT. # 157910	108.00	
✓ 4	29309	Paint the Wind 6 Bk. Pack CAT# A38000	80.00	
✓ 24	31206	Tuck Everlasting CAT. # A38000	24.00	526
4	07354	Sounder 6 Bk Pack CAT. # 157910	40.00	
4.	28236	Ella Enchanted CAT# A2800T	80.00	

DISPOSITION: ☐ Pick-up ☐ Mail ☐ Check ☐ FAX #

PAGE TOTAL $592.00
Freight 59.20
GRAND TOTAL 651.20

REMARK:

Lilsy Morales 10/17/08
ORIGINATOR (PRINT) DATE

BUDGET COORDINATOR Claudia Dominguez (9B) DATE

DATE

OTHER DATE

UNITED INDEPENDENT SCHOOL DISTRICT

Purchase Requisition

Page____ to ____

Vendor Name and Address

Titlewave - Follett Library Resources

1340 Ridgeview Dr. McHenry, Illinois 60050

Phone No (888) 511-5114

Campus: Gutierrez Rm NO: 36

Date: 10/17/08

FUND/YR	FUNC.	ORG.	PROGRAM CODE	LOCAL OPTION	PROJECT NUMBER	OBJECT	SUB OBJECT	AMOUNT

BUDGET CODE ACCOUNT CODE

QTY	ITEM #	DESCRIPTION	UNITED PRICE WITH DISCOUNT	EXTENSION
25	#2762AH3	Sara, Plain and Tall	$3.89/ea.	97.25
25	#33782K2	Along came a dog	$3.86/ea.	96.50
25	#1311OL1	Fog magic	$3.89/ea.	97.25
25	#3402OQ5	Journey to the Volcano Palace	$3.24/ea.	81.00
25	#3127BQ2	The Mysterious Island	$3.24/ea.	81.00
25	#1488IW6	The curse of the Campfire Weenies	$3.89/ea.	97.25
25.	#3576IY6	George's Marvelous Medicine	$3.89/ea.	97.25
13	#3346259	Indigo's Star	$389/ea.	50.57

DISPOSITION: ☐ Pick-up ☐ Mail ☐ Check ☐ FAX # ____________ PAGE TOTAL 698.07

REMARK: ____________ GRAND TOTAL ________

Barbara Morales 10/18/08
ORIGINATOR (PRINT) DATE

BUDGET COORDINATOR Claudia Donato-Segura DATE 08

UNITED INDEPENDENT SCHOOL DISTRICT
Purchase Requisition

Page 1 to 1

Vendor Name and Address

Scholastic Teaching Resources
P.O. Box 7502
Jefferson City, MO 65102

Phone No:

Campus: Gutierrez Elem Rm NO: office

Date: 10/27/08

FUND/YR	FUNC.	ORG.	PROGRAM CODE	LOCAL OPTION	PROJECT NUMBER	OBJECT	SUB OBJECT	AMOUNT

BUDGET CODE — ACCOUNT CODE

QTY	ITEM #	DESCRIPTION	UNITED PRICE WITH DISCOUNT	EXTENSION
5 sets	2050	Little Leveled Readers A-D 5 Sets	90.00	450.00
20 sets	20159	Graphic Organizers Double Sets	24.00	480.00
				930.00
		10% Freight		93.00

DISPOSITION: ☐ Pick-up ☐ Mail ☐ Check ☐ FAX # ______

PAGE TOTAL 1023.00

REMARKS:

GRAND TOTAL 1023.00

Enriqueta Sanchez — 10/27/08
ORIGINATOR (PRINT) — DATE

10/27/08 BUDGET COORDINATOR [signature] DATE

UNITED INDEPENDENT SCHOOL DISTRICT

Purchase Requisition

Page 1 to 1

Vendor Name and Address

Scholastic, Inc
P.O. Box 7503
Jeffersoncity, MO 65102

FUND/YR	FUNC.	ORG.	PROGRAM CODE	LOCAL OPTION	PROJECT NUMBER	OBJECT	SUB OBJECT	AMOUNT

BUDGET CODE — ACCOUNT CODE

Phone No:

Campus: C42, Elem. Rm NO: Office

Date: 10/27/08

QTY	ITEM #	DESCRIPTION	UNITED PRICE WITH DISCOUNT	EXTENSION
5 sets		~~40.~~ 35. November Catalog	~~40.00~~	200.00
		Junie B. Jones Complete Collection		
110 bks.	31248	If You Take a Mouse to the Movies	1.00	110.00
		110 Books @ 1.00 ea.		
25 bks.	31271	Black Lagoon Adventures: The	1.00	25.00
		Christmas Party from the Black Lagoon		
25 bks.	31255	The Chalk Box Kid	1.00	25.00
2 sets	27774	Black Lagoon Picture Book Sets	12.00	24.00
				384.00
		Freight 10%		38.40

DISPOSITION: ☐ Pick-up ☐ Mail ☐ Check ☐ FAX #

PAGE TOTAL 422.40

REMARK:

GRAND TOTAL 422.40

Enriqueta Sanchez — ORIGINATOR (PRINT)

10/27/08 — DATE

10/27/08

BUDGET COORDINATOR [signature] DATE