



**Minutes of Regular Board Meeting of the Governing Board
Joseph City Unified School District
District Office Board Room, 8176 N. Westover, Joseph City, AZ 86032
Tuesday, November 12, 2024**

Members present

Eldon Larsen, President (arrived at 6:10 pm); Dayton Flake, Clerk; Cat Hansen, Karsten Flake, Andrew Bushman

Administrators present

Bryan Fields, Superintendent; Steven Mills, Business Manager

1. OPENING ITEMS

1.A. Call to Order

Called to Order by Karsten Flake at 6:05 p.m.

1.B. Roll Call

1.C. Pledge of Allegiance

1.D. Invocation

1.E. Adoption of Agenda

Motion by Karsten Flake to adopt the agenda as presented; second by Andrew Bushman

Final Resolution: Motion passed.

Yes: Karsten Flake, Andrew Bushman, Dayton Flake, Cat Hansen

1.F. Approve Minutes of the October 8, 2024 Regular Board Meeting

Motion by Dayton Flake to approve the October 8, 2024 board meeting minutes; second by Karsten Flake

Final Resolution: Motion passed.

Yes: Karsten Flake, Andrew Bushman, Dayton Flake, Cat Hansen

1.G. Superintendent's Report

Appreciation expressed to Andrew Bushman for his service as a Governing Board Member.

2. CALL TO THE PUBLIC

None

3. CONSENT AGENDA

Vote on Consent Agenda. All items listed will be considered as a group and will be approved with one motion unless a Board Member requests an item be removed from the consent agenda and considered as a separate item.

Motion to approve the Consent Agenda by Eldon Larsen; second by Dayton Flake

Final Resolution: Motion passed.

Yes: Eldon Larsen, Karsten Flake, Andrew Bushman, Dayton Flake, Cat Hansen

3.A. Approve Expense Vouchers

Action to ratify district vouchers for the period 10/1/2024 through 10/31/2024.

General and Special Funds: #7 \$180,302.66; #8 \$182,249.18; #1013 \$57,763.92; #1014 \$39,914.72; #1015 \$23,548.16; #1016 \$177,103.83

Auxiliary Operations Funds: #1023 \$3,419.94; #1024 \$200.00; #1025 \$2,693.71; #1030 \$1,976.32; #1033 \$2,420.26; #1034 \$40.00

Student Activities Fund: #1026 \$651.57

3.B. Student Activities Fund Report

Revenues, expenditures and charges in the Student Activities Fund Report; period of 10/1/2024 through 10/31/2024.

3.C. Student Fundraisers

Organization	Description	Action
Cheerleading	Mini-Cheer Camp	Ratify
Class of 2029	Shirt and Hoodie Sale	Ratify
Class of 2031	Sale of Food Item	Ratify
Hot Rod Club	Train Ride at Halloween Carnival	Ratify
HS Boys Basketball	Online Donations	Ratify
HS Girls Basketball	Navajo Taco Sale	Ratify
HS Wrestling	Online Donations	Ratify
HS Wrestling	T-Shirt Sales	Approve
Senior Class	Sale of Food Item KrispyKreme	Ratify

3.D. Gifts & Donations

Donor	Item	School/Program	Purpose	Amount
Invenergy	Cash	Transportation	Electric bus charger	\$12,000

3.E. Approve Purchase of 14-Passenger Bus

Vendor: RWC International; through the Mohave Purchasing Cooperative contract

3.F. Award Contract for Audit Services

Contract awarded to CWDL, Certified Public Accountants, for the years ending June 30, 2024, 2025, 2026, 2027 and 2028; procured through Request for Proposal #25-02 issued by Joseph City USD.

3.G. Disposal of Surplus Property

4. POSSIBLE EXECUTIVE SESSION (*)

Motion by Eldon Larsen to convene in Executive Session for personnel matters as noted in Agenda Item 5. A.; second by Dayton Flake
 Final Resolution: Motion Passed
 Yes: Eldon Larsen, Karsten Flake, Andrew Bushman, Dayton Flake, Cat Hansen
 Time: 6:27 pm

Motion by Eldon Larsen to reconvene the regular Governing Board meeting; second by Karsten Flake
 Final Resolution: Motion Passed
 Yes: Eldon Larsen, Karsten Flake, Andrew Bushman, Dayton Flake, Cat Hansen
 Time: 6:42 pm

5. ACTION ITEMS

5.A. *Discussion and possible action to accept administrative recommendation to terminate classified staff employee Gerard Krebs. (*Possible executive session per A.R.S. 38-431.03(A)(1) (personnel))

Motion to accept administrative recommendation to terminate classified staff employee Gerard Krebs by Eldon Larsen; second by Andrew Bushman
 Final Resolution: Motion passed.
 Yes: Eldon Larsen, Karsten Flake, Andrew Bushman, Dayton Flake, Cat Hansen

5.B. Personnel Requests

Name	Assignment	Action
Bushman, Jessi	Athletic Volunteer	Acceptance
Baldwin, Cameron	Athletic Volunteer	Acceptance
Banford (Peterson), Amy	Coach (Asst) - JH Wrestling	Ratification
Hill, Randall	Maintenance Tech / Bus Driver	Resignation
Larsen, Eldon	Athletic Volunteer	Acceptance
Leonard, Tysen	Substitute Teacher	Appointment
Miller, Jay (JD)	Student Worker	Ratification
Penrod, LaDawn	Athletic Volunteer	Acceptance
Penrod, Tyler	Athletic Volunteer	Acceptance
Penrod, Tyler	Substitute Teacher	Appointment
Rael, Synali	Student Worker	Ratification

Motion by Eldon Larsen to approve the personnel requests as presented; second by Karsten Flake.

Final Resolution: Motion passes.

Yes: Eldon Larsen, Karsten Flake, Andrew Bushman, Dayton Flake, Cat Hansen

6. DISCUSSION ITEMS

6.A. Discuss Possible Changes to Procedures for Conducting Board Meetings

7. INFORMATION ITEMS

7.A. Requests for Future Agenda Items

None

7.B. Upcoming Meetings and Events Calendar

- Next Regular Board Meeting - December 10, 2024; 6:00 p.m.
- ASBA Annual Conference - December 19-20, 2024; Phoenix, AZ

8. ADJOURNMENT

Motion by Eldon Larsen to adjourn the meeting; second by Karsten Flake

Final Resolution: Motion passed.

Yes: Eldon Larsen, Karsten Flake, Andrew Bushman, Dayton Flake, Cat Hansen

Meeting adjourned at 6:56 p.m.

APPROVED:

Board Clerk or President