

Browning Public Schools
Board Agenda Request
Meeting To Be Held: September 29, 2016



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: September 20, 2016

To: **John Rouse**
 Superintendent of Schools

From: Jason Andreas
Title: HR Director

Subject: Hiring of Classified Elementary position

Description: BES Principal, Jennifer Wagner, recommends the following hire:

🚩 Iris Begay, Personal Care Attendant, Browning Elementary, L1/SP, \$10.97/hr.

Financial Impact: Per Classified Labor Agreement

Attachment(s): Hiring Selection Reports

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Personal Care Attendant		Applicant Recommended Iris Begay	
Department/Location Facilities/KW Bergan		Supervisor Jennifer Wagner	
Type of Position Classified	Starting Date 09/30/2016	Term 2016-2017 School Year	

Recruiting	Date Posted: 08/12/2016	Closing Date: Open Until Filled
Comments:		

Applicants					
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed	Final Ranking
	Begay, Iris	9/15/2016	Yes	9/22/2016	2
	McClintock, Gretchen	9/9/2016	Yes	9/22/2016	4
	Oscar, Gail	9/8/2016	Yes	9/22/2016	1
	Rattler, Monica	8/31/2016	Yes	9/22/2016	3
	Reevis, Teresa	9/9/2016	Yes	Picked for another position	

Interview Committee			
Name	Title	Name	Title
Jennifer Wagner	BES Principal		
Mary Belcourt	SPED Teacher		
Rose Dehne	SPED Teacher		

Recommendation: Candidate has previous experience in SPED area. She is qualified for the position. She is currently working in the position. Candidate is knowledgeable of BES structure.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	Currently hired as a sub	Yes	Ok
Criminal background check	Currently hired as a sub	Yes	Ok
TB documentation	Currently hired as a sub	Yes	Ok

Salary: \$10.97/hr.	Placement: <u>L1/SP</u>	Contract Days: 189
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Prepared by: Sherie Blue Date 09/23/2016 Approved by: _____ Date: _____