

**Ector County Independent School District  
Odessa, Texas**

**Memorandum**

**TO:** Board of Trustees  
**FROM:** Tom Crowe, Superintendent of Schools  
**SUBJECT:** REQUEST FOR APPROVAL OF BOARD POLICY DBA(LOCAL):  
EMPLOYMENT REQUIREMENTS AND RESTRICTIONS:  
CREDENTIALS AND RECORDS (FIRST READING AND APPROVAL)  
**DATE:** April 10, 2018

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Modification to DBA(LOCAL) is being requested to be approved in one reading as outlined in BF(LOCAL).

This policy has been updated to include local guidelines for CTE Certification plans for SOQ Employees.

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It is recommended that the Board of Trustees approve this policy as presented.

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Respectfully submitted,

**Tom Crowe**  
Superintendent of Schools

**Brian Moersch**  
Chief of Staff