

Pana Community School District #8

Pana Educational Foundation Committee Minutes

Date: August 19, 2009

Time: 7:05 AM

Location: Pana Unit 8 School District Office

Call To Order By: Rebecca Carter, President

Roll Call: Members present were Don Allen, Rebecca Carter, Jim Downs, Jay Dunseth, Al Stupek and Bob Zueck.

Members Absent: Dennis Ishmael

Superintendent Present: Yes

Visitors: None

Stupek mentioned that the PEF meeting minutes of 7-22-09 made an incorrect mention of the Courtyard Sub Committee's upcoming meeting of July 22, 2009 when it should have been July 23, 2009. Motion was made by Dunseth and seconded by Allen to approve minutes of the July 22, 2009 meeting with the Stupek's amendment. All yes.

Treasurer's Report: Jim Downs reported that our checking account balance as of the July 31, 2009 bank statement was \$17,266.61. Jim reported that Amanda Pavlicek's scholarship has now been paid. Motion to approve treasurer's report was made by Allen and seconded by Dunseth. All Yes.

Items Discussed:

Committee Reports:

- 1) **Scholarship** – (See treasurer's report)
- 2) **Courtyard** – Stupek reported that the Courtyard's Sub-Committee met on 7-23-09 and 8-11-09. Tim Irvin from BLDD was present at the 7-23 meeting and will be back on 8-27-09 with budget, brochure and video updates. Deb Zueck was present at the 8-11 meeting to discuss the best way to approach a couple that could not only be a significant donor for the courtyard, but people who might also aide us with our approach to other major donors. Stupek mentioned that the sub committee is working very hard in developing their

plans for the courtyard. Dr. Lett stated that he thought we were about 6 months away from knowing whether the Courtyard Project would go or not.

- 3) **Mini-Grants** – Dr. Lett made the mini-grant presentation to the school district teachers on 8-17-09 in Dennis Ishmael's absence.
- 4) **Publicity** – Dr. Lett and Becky Carter will get a fundraising letter out before our 9-16-09 meeting incorporating our new slogan of "Building the Foundation for Tomorrow's Leaders". The PEF and the First National Bank of Pana will co-sponsor a "Stuff the Buss" campaign to provide school supplies for needy students. The school district will provide a bus that will be parked at FNB Pana on Saturday, 8-29-09 from 8:30AM to 12:30 PM to collect donations. The bus will also be driven as part of the Pana Labor Day Parade with FNB Pana bank employees and students walking along side bus handing out candy and pencils. Dr. Lett passed out a sample of the pencils to the PEF members. Motion was made to co-sponsor this even by Stupek and seconded by Dunseth. All Yes. We will also publish a list in the Thursday, September 3 edition of the Pana News thanking past donors of the PEF. Dr. Lett also plans to make contact with Warren Knowles about helping with the direction of our Courtyard project.

New Business:

Becky will contact students for help with the Labor Day Parade. The Tower Hill parade is scheduled for Saturday, September 19. Golf cart daredevils, Al and Dennis, will drive their golf carts and Dr. Lett will work on getting students to pass out pencils and carry the PEF banner.

The Wall of Fame presentation and reception will be on Sunday, September 20, (Homecoming weekend). Dr. Lett will have Gayle McRoberts contact Becky about getting their committee together.

Next PEF Board meeting is set for Wednesday, September 16, 2009 at 7:00 AM at the Pana CUSD #8 office.

Motion to adjourn was made by Dunseth and seconded by Downs. All yes. Meeting adjourned at 7:35 AM.