

SCHOOL BOARD MINUTES
Monday, Aug. 26, 2024, 5:45 p.m.
Council Chambers, Delano City Hall
Delano Public Schools
Independent School District #879, Delano, Minnesota

1. Call to order at 7 p.m.

A. Record of members present or absent.

Members present: R. Depa, R. Schaust, A. Johnson, J. Gierke, S. Baker, S. Roeser and C. Black.

2. Approval of the Meeting Agenda

Upon motion by S. Baker, seconded by R. Schaust, the Board of Education approved the meeting agenda. Motion passed 7-0.

3. Work Session

The board reviewed the district's emergency standard response protocol video that will be shown throughout the year to parents and staff. Staff and administrators will create age appropriate videos for young populations. The board discussed the format of future work sessions. Between 20 and 30 minutes of each work session will be dedicated to principals to provide more information about a specific topic. Some board members were concerned about work sessions running too long with the new format. Board members also discussed the formality of the meetings and not feeling comfortable to ask questions during the meeting. In Sept, the board will vote on starting the meeting earlier (5:30 p.m. instead of 5:45 p.m.). Superintendent Schoen would like to secure a date for the board retreat for board members to review the superintendent's appraisal process. Schoen asked board members to complete the Doodle Survey. Superintendent Schoen briefed the board on the dates of upcoming strategic planning meetings where board participation is necessary. The board reviewed two read policies; 503, Student Attendance, refers to the student handbooks; 506 Student Discipline, language changed regarding SROs and removing students from a classroom; 522 Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process. MSBA rewrote the policy to align with the legislative changes; 524 Internet, Technology and Cell Phone Acceptable Use and Safety Policy. Cell phone policies are identified in the school handbooks. The high school administrators are drafting new rules regarding cell phone use during academic hours. Policy 613, Graduation Requirements, the handbooks detail graduation requirements and the board approves the handbooks. Policy 709, Student Transportation Safety Policy identifies electric bikes as transportation vehicles and students under age 15 are not allowed to operate them.

4. Pledge of Allegiance

5. Program Review

Communications Coordinator, Bobbie Dahlke. Dahlke updated the board on the website and how support is needed to maintain the site. The site is 80 percent complete. Dahlke is working on a DPS app and creating a consistent brand and style guide for the district.

6. Consent Agenda

Upon motion by S. Baker, seconded by J. Gierke, the Board of Education approved the Consent Agenda. Motion passed 7-0.

A. School Board Minutes

1. July 22 , 2024, School Board Meeting Minutes

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments

2. Investment Transactions

3. CARES Act Budgets

4. Wire Transfers

5. Minnesota Liquid Asset Fund

6. Cash Report

7. Revenue Report by Fund

8. Expense Report by Fund

9. Expense Report by Program
10. Expense Report by Object
11. List of Bills Presented for Payment

7. Resolution for Acceptance of Gifts

Upon motion by R. Schaust seconded by C Black, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed 7-0.

8. Personnel Matters

Upon motion by A. Johnson, seconded by Ryan Schaust, the Board of Education approved the Personnel Matters. Motion passed 7-0.

9. Administrative Reports

Superintendent M. Schoen recognized board member Sue Roeser for her five years of service. Schoen updated the board on the summer projects: the new training room in the district office/high school is nearly complete; Tiger drive is complete; the elementary school office door is complete; updates to Spirit Park are underway. The district welcomed nine new teachers who completed a three day new teacher orientation.

A. Principals

Rachel Schultz reported on behalf of the elementary school. Workshop week included introducing five new staff, Trauma Informed Resilience training. Social Studies Curriculum training and LETRS training. Site Base Planning Day included measuring and adjusting MTSS: Effective Tier 1 Literacy Instructional Practices and reviewing Data on Tier 1 with the goal of Supporting students and staff with new behaviors and mental health needs that continue to increase and change. Summer school served 75 K-3 (+10) and 45 ESY students (12 speech only) EC through 12th. Schultz gave a shout out to Lora Voight as the summer school supervisor and to Jason Monke who did a great job supporting and learning alongside Lora. Enrollment numbers for 2024/2025, are seven sections of K, seven sections of 1, eight sections of 2, eight sections of grade 3. Current enrollment at DES is 720; average class size is 24.

Katie Thompson reported on behalf of the intermediate school. Summer SBLT Strategic Planning Day was 8/5/23. The team created a Strategic Plan to share with staff during Workshop week. Workshop Week Plans include sharing the SBLT Strategic Plan, Team meetings, LETRs training time, Open House, District Welcome Back, Paras join, Staff meeting to review data and goals as well as discuss the new Standard Response Protocol. Enrollment Updates: 556 total enrollment. This year DIS added 20 new students, last year we added 45. This year we had 5 withdrawals. DIS is fully staffed all summer. Thompson acknowledged Greg Hinker, office staff, tech and custodial - a lot of work is done before teachers arrive to make things run smoothly.

Barry Voight reported on behalf of the high school. At the August Workshops the high school welcomed staff back to the building. Student athletes have been back for a few weeks and some of our teams have already begun competition. DHS welcomed three new teachers to the DHS team: Emily Meyer - Spanish; Rocco Colson - SPED; Jess Gloege - art and four new paras Rozina Johnson, Teresa McNamee, Cass Rose and Kelly Mrnak.

B. Business Manager

Business Manager **M. Reeder** briefed the school board on the upcoming audit process. She will present the results at the October meeting as well as report on the truth and taxation report.

C. Community Ed

Community Education Director, **E. Erlandson** presented Community Ed updates: 70 Registered for 7th and 8th Grade Football, 42 - 7th and 8th Grade Volleyball, 73 Registered for 5th and 6th Grade Football, 161 Registered for 1-4th Grade Flag Football, 59 Volunteer

Coaches for grades 1-6 football. TKC updates included Pre-K Care - average daily attendance - 47 School Year, 47 summer and school aged care - average daily attendance - 79 School Year, 134 Summer - 70% increase for summer. In preschool, during the 24-25 School Year - there were 133 students registered for preschool in six classrooms. Consists of both ½ day and full day preschool offerings. Tiger Activity Center updates included, sharing space - Phy Ed will be using the weight and circuit rooms between 10 a.m.-12:30 this coming school year. TAC members will still have access to the walking track, but full access to TAC facilities will be impacted for members due to this change. The TAC is seeing equipment coming to its useful end and cycling out old, broken and out of date equipment. The plan is to replace 2-3 pieces of equipment each year. Moving forward, Community Ed will focus on adding new offerings and expanding underserved areas. increasing participation and function for the advisory councils and continuing to define and refine processes.

10. Board Reports

A. MAWSECO

Board member A. Johnson reported on behalf of MAWSECO. MAWSECO spent the summer preparing for the new school year and filling all teaching positions.

B. Wright Tech Center

Board member Jim Gierke reported on behalf of WTC. Wright Tech updated its handbooks and teachers contracts. They are still looking for a construction instructor.

11. Old Business.

- A. Approve the second read of Policy 532, Use of Peace Officers and Crisis Teams to Remove Students with IEPs, From School Grounds. Upon motion by J. Gierke, seconded by C. Black, the Board of Education approved the second read of 532, Use of Peace Officers and Crisis Teams to Remove Students with IEPs, From School Grounds. Motion passed 7-0.
- B. Approve the second read of Policy 535 Service Animals in Schools. Upon motion by A Johnson, seconded by S. Roeser, the Board of Education approved the second read of Policy 535 Service Animals in Schools. Motion passed 7-0.
- C. Approve the second read of Policy 516, Student Medication and Telehealth. Upon motion by S. Baker, seconded by S. Roeser, the Board of Education approved the second read of Policy 516, Student Medication and Telehealth. Motion passed 7-0.
- D. Approve the second read of Policy 512, School Sponsored Student Publications. Upon motion by R. Schaust, seconded by C. Black, the Board of Education approved the second read of Policy 512, School Sponsored Student Publications. Motion passed 7-0.
- E. Approve the second read of Policy 608, Instructional Services - Special Education. Upon a motion by S. Roeser, seconded by S. Baker, the Board of Education approved the second read of Policy 608, Instructional Services - Special Education. Motion passed 7-0.
- F. Approve the second read of Policy 614, School District Testing Plan and Procedures. Upon a motion by S. Baker seconded by R. Schaust, the Board of Education approved the second read of Policy 614, School District Testing Plan and Procedures. Motion passed 7-0.

12. New Business

- A. Approve the Extended Field Trip, girl's softball. Upon a motion by R Schaust, seconded by J. Gierke, the Board of Education approved the Extended Field Trip, girl's softball. Motion passed 7-0.
- B. Approve the first read of Policy 503, Student Attendance. Upon a motion by S. Baker, seconded by A. Johnson, the Board of Education approved the first read of Policy 503, Student Attendance. Motion passed 7-0.
- C. Approve the first read of Policy 506, Student Discipline. Upon a motion by J. Gierke, seconded by C. Black the Board of Education approved the first read of Policy 506, Student Discipline. Motion passed 7-0.

- D. Approve the first read of Policy 522, Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process. Upon a motion by S. Baker,ss seconded by S. Roeser, the Board of Education approved the first read of Policy 522, Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process. Motion passed 7-0.
- E. Approve the first read of Policy 524, Internet, Technology and Cell Phone Acceptable Use and Safety Policy. Upon a motion by A. Johnson, seconded by R. Schaust, the Board of Education approved the first read of Policy 524, Internet, Technology and Cell Phone Acceptable Use and Safety Policy. Motion passed 7-0.
- F. Approve the first read of Policy 613, Graduation Requirements. Upon a motion by S. Baker, seconded by C. Black, the Board of Education approved the first read of Policy 613, Graduation Requirements. Motion passed 7-0.
- G. Approve the first read of Policy 709, Student Transportation Safety Policy. Upon a motion by S. Roeser, seconded by S. Baker, the Board of Education approved the first read of Policy 709, Student Transportation Safety Policy. Motion passed 7-0.
- H. Approve surplus property items to be recycled and/or sold. Upon a motion by R. Schaust, seconded by J Gierke, the Board of Education approved surplus property items to be recycled and/or sold. Motion passed 7-0.

13. Public Comment

No public Comments

14. Adjournment

Upon motion made by A. Johnson, seconded by S. Baker, the meeting was adjourned at 7:50 p.m.

CLERK

Bobbie Dahlke
RECORDER