

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 5/12/2026



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide
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Date: 4/30/2026

To: Rebecca Rappold
Superintendent of Schools

From: Kellen Halll
Title: Athletic Director

Subject: **CSA: Jerad Berkram Track Meet Technician Director for Browning Public Schools Hi-Line Track Meet 2025-2026**

Description: Contract Service Agreement with Jerad Berkram for using CutBank Lynx Timing System and running BPS track meet digitally connecting Lynx Timing and Athletic.net. Jared kept us in compliance with MHSA and gave instant results on the national official application athletic.net to all our fans and teams in attendance. Jared also showed the athletic director & head coach how the timing system works by showing how the two programs connect to each other.

Financial Impact: \$300.00

Funding Source (Budget/grant, etc.): 226.60.720.3500.330

Attachment(s):

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715

Date: April 30, 2026

Board Approval Date: May 12, 2026

Contractor: Jared Berkram

Phone: _____

Address: 131 Mountain View Blvd Cut Bank MT 59427
P.O. Box or Street Address **City** **State** **Zip**

Type of Project/Service (be specific):

Contracted Dates: April 30, 2026

Rate per hour/per day: 300 x 1 day = \$300.00

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Fringe = \$

Total Project Cost = \$

Contract to be paid from:

Athletics 226.60.720.3500.330

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office