

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
METHODIST CHILDREN’S HOME FAMILY OUTREACH  
AND  
SAN ELIZARIO INDEPENDENT SCHOOL DISTRICT

This Memorandum of Understanding (“MOU”) is entered into by and between San Elizario Independent School district (“SEISD”) and Methodist Children Home Family Outreach (“MCH Family Outreach”). This Memorandum of Understanding shall be in effect for the period of March 5, 2025 through March 5, 2026.

as SEISD and MCH Family Outreach enter into this (MOU) for the express purpose of implementing the following:

SEISD and MCH Family Outreach desire to work cooperatively to help SEISD scholars develop to their fullest potential through prevention programs offered by MCH Family Outreach to SEISD families, such as case management and parent education.

I. PURPOSE

The purpose of this MOU is to establish a formal working relationship between the parties, based on the intent to meet the service delivery needs of the scholars and their families and to set forth the operative conditions which will govern this important partnership. The services provided may be, for example: case management and parent education.

II. DESCRIPTION OF PROGRAM SERVICES

A. MCH Family Outreach will:

1. Provide at no cost, parent education sessions, scholar and family services when needed, and Real Essentials 9-week curriculum through group sessions.
2. Deliver services to scholars during school hours, but only during lunch time or electives on designated days of program’s operation and as agreed to by SEISD.
3. Designate an MCH Family Outreach employee to act as point of contact to all San Elizario Independent School District Campuses and provide contact information for that Family Outreach employee.
4. Be responsible for general program coordination and program delivery.
5. Coordinate with SEISD’s school counselors as the primary contact for student referrals and to market the school to MCH Family Outreach members, local community youth, and their families.

B. SEISD agrees to the following:

1. Provide a space as needed for presentation for no charge, for operation of the program. Custodial Service – Provide necessary services to maintain this space, including custodial services, maintenance, utilities, and technology equipment, i.e. promethean to project the presentations.

2. Provide agreed upon equipment for program presentations. The equipment will remain on-site, and it is property of SEISD: Promethean Board or any other equipment needed for the program and agreed to by SEISD.
3. School counselors will work collaboratively with MCH Family Outreach to identify and meet student need service in the program.
4. Designate an SEISD employee to act as liaison to MCH Family Outreach.
5. Designate a staff person to provide campus access.
6. Coordinate with MCH Family Outreach to market the program to SEISD students and families. SEISD will not be responsible for any cost associated with marketing materials.

### III. TERMS

The term of this MOU shall commence on March 5, 2025 and continue through March 6, 2025. This MOU may be reviewed and updated by mutual agreement of the parties annually.

This MOU contains all the terms and conditions agreed upon by the parties regarding the subject matters of this MOU and supersedes any prior agreement, oral or written, and all other communications between the parties relating to such subject matter.

### IV. TERMINATION CLAUSE

Each party agrees that this MOU may be terminated by either party upon thirty (30) days written notice to terminate the agreement for breach of the terms outlined in the MOU.

This Agreement may be terminated by SEISD for any reason or no reason at all upon thirty (30) days' prior written notice to MCH.

### V. AMENDMENTS

Amendments to this MOU may be made with the mutual written agreement of both parties.

### VI. HOLD HARMLESS/INDEMNIFICATION

Each party to this MOU agrees to indemnify and hold harmless the other for and from any claims, causes of action, or any other proceeding of any type or kind that is made against the other where such claim, cause of action of other proceedings arises for the conduct, act, omission, or commission by the other party.

### VII. INDEPENDENT CONTRACTOR STATUS

The parties hereto agree that the relationship created by this Agreement is that of independent contractors. Each party will be responsible for providing its own salaries, payroll taxes, withholding insurance, workers compensation coverage and other benefits of any kind, as required by law, for its own employees.

### VIII. COMMUNICATION

MCH shall communicate with all San Elizario Independent School District Campuses and SEISD staff, both formally and informally, to ensure, to the best of the program's ability, that the MCH Family Outreach's services are aligned with the School(s) and SEISD's mission and objectives and are adequately meeting student's needs.

IX. CONFIDENTIALITY

MCH Family Outreach shall maintain strict confidentiality of all information about individual students received under this MOU and will not disseminate such information without the express written consent of SEISD. MCH Family Outreach will comply with FERPA, and will be allowed to use the data received to solicit funding to continue to expand its services/program, as long as there no information from which the identity of any student in the MCH Family Outreach's program as a participant could be made.

X. SITE LOCATION

Lorenzo G. Loya Pirmary School – 13705 Socorro Rd, San Elizario, TX 79849  
Josefa L. Sambrano Elementary School – 200 Herring Rd, San Elizario, TX 79849  
Lorenzo G. Alarcon Elementary School – 12501 Socorro Rd, San Elizario, TX 79849  
Alfonso Borrego, Sr. Elementary School – 13300 Chicken Ranch Rd, San Elizario, TX 79849  
Ann M. Garcia-Enriquez Middle School – 12280 Socorro Rd, San Elizario, TX 79849  
San Elizario High School – 13981 Socorro Rd, San Elizario, TX 79849

XI. COMPENSATION

None.

The terms of this MOU are considered to be a mutually beneficial partnership.

SEISD agrees to provide dedicated space for scholar and parent program presentations. In return, MCH Family Outreach agrees to provide in-school programs to all SEISD enrolled students. Additionally, parent education and family prevention services will be provided to SEISD's student families via the referral process from counselors, teachers, and administrators.

APPROVALS

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Methodist Children's Home

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Dr. Jeannie Meza-Chavez, Superintendent  
San Elizario Independent School District