



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Annaka Whiting, Chief Financial Officer  
Date: March 10, 2026  
Re: Director of Building Operations

The selection process for the Director of Building Operations yielded a pool of five candidates. Four candidates were invited to participate in a formal interview process with a diverse panel of district employees. Following the interviews and reference checks, Mr. Frank Mendoza emerged as the strongest candidate to move forward for recommendation.

Mr. Mendoza brings over 14 years of hands-on construction and facilities experience, including the past four years serving as a Superintendent (project lead) for a construction company. In that role, he successfully oversaw projects in area school districts, giving him direct familiarity with the unique demands, timelines, safety considerations, and regulatory requirements of educational environments. He completed the Journeyman Carpenter Apprenticeship Program through the local Carpenters Union, providing him with formal trade training in addition to his extensive field experience. This foundation ensures a strong working knowledge of building systems, construction standards, and quality workmanship expectations.

Professional references consistently described Mr. Mendoza as trustworthy and reliable, with excellent communication skills. They emphasized his ability to collaborate effectively with stakeholders, build strong working relationships, and follow through on commitments. These qualities, combined with his technical expertise and leadership experience, position him well to lead the District's Building Operations department with professionalism and integrity.

It is recommended that the Board of Education approve the appointment of Mr. Frank Mendoza to the position of Director of Building Operations, for the remainder of the 2025–26 school year, at a salary of \$107,505, prorated to the start date.

**Investment Period: One year contract**  
**Total Investment: \$107,505**  
**Funding Source: District**

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