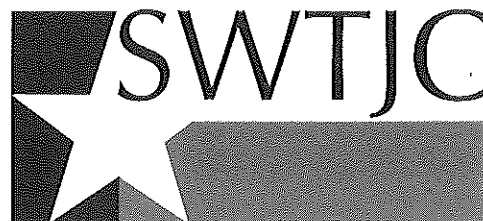


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April 19, 2011

To: Board of Trustees

From: Administration

Re: General Use Fee

For years SWTJC has had two separate fees, a Building Use Fee and an Off-Campus Fee. These fees were applied to different classes of students according to where the courses were being offered. In an effort to streamline the billing process we request that we consolidate the Building Use Fee and the Off-Campus Fee into a General Use Fee that will be charged to all students uniformly.

With this change, SWTJC will have only three different billings based on residency; In-District, Out-of-District, and Non-Resident. We currently have at least nine different billing scenarios dependent on the students' residency status and location of the course.

Building Use Fee is currently \$6.25 per semester credit hour with a minimum of \$18.75, and generates approximately \$500,000 in revenue per year

Off-Campus Fee is currently \$10.25 per semester credit hour with a minimum of \$30.75, and generates approximately \$750,000 in revenue per year

The proposed General Use Fee is recommended at \$13.00 per semester credit hour with a minimum of \$39.00, will generate approximately \$1,250,000. Which is a revenue neutral fee to the institution, the \$1,250,000 (General Use) will replace the \$500,000 (Building Use) and \$750,000 (Off-Campus). We recommend that the General Use Fee be charged uniformly to all students. Recommended effective for Fall 2011 semester.