

Facilities Management & Capital Project Status Report

February 2020

Facilities Management – Maintenance and Operations - General

- In the past month the Facilities maintenance crews have completed 198 work orders, and are currently working on 247 open work orders.
- Facilities maintenance trade crews are currently scheduled at HOCHS.
- Discussions are occurring with the City of Duluth to update our Joint Power Use and lease agreements.
- Gender neutral signage at specific locations is now installed at both High Schools. A meeting at OEMS is scheduled for next week to establish locations.
- Discussions are occurring frequently related to property sale decisions and opportunities to explore.
- I am working with both local and state level Historic Preservation groups as related to the listing of HOCHS. Specifically, the City of Duluth Historic Preservation Commission, Duluth Preservation Alliance, and the State Historic Preservation Environmental Review Program Manager.
- Tours have been conducted for properties listed for sale.

Capital Construction:

- Federal COPS grant work for 12 sites is proceeding. I anticipate access control work to be complete by mid-April 2020. Site visits to meet with principals and clerical staff are ongoing as related to new hardware and features that our new systems will provide.

Building Operations

- The Engineer I position at Rockridge Academy and Engineer II position at Lester Park Elementary School interviews took place and have been awarded to internal staff previously holding the position of Fireperson II. This results in the opening of two Fireperson II positions for lateral transfer opportunities at Denfeld High School and Lincoln Park Middle School. A Custodian II position at Denfeld High School is also in the lateral transfer status due to a lateral transfer request being accepted to Lincoln Park Middle School.

Health, Safety & Environmental Management

Emergency Response

- Radio checks were completed districtwide to ensure the base stations are communicating for the emergency response drill.

Workers' Compensation Activities

- OSHA injury logs submitted to the state per requirements.
- February
 - 13 First report of incidents
 - 3 OSHA recordable incidents

2020 YTD Incidents

- 36 First report of incidents received
- 6 OSHA recordable incidents
- 13 Days away from work
- 111 Days of restricted work