

**RECOMMENDATION FOR APPOINTMENT  
BACK-UP INFORMATION**

**NAME:** Sarah Densmore  
**ADDRESS:** McKinney, TX  
**POSITION:** Executive Assistant  
**DEPARTMENT:** Academic Workforce and Enrollment Services, CHEC

***SELECTED EXPERIENCE***

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	09/07-05/18	Executive Assistant

***EDUCATION***

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Hendrix College	2000	B.A., Psychology and Theatre Arts