

Unity School District - Board of Education

Board Policy 321

Annual School Calendar and School Day

Last Revised 2/14/2023

The School Board's goal is to approve an annual school calendar that establishes, **at a minimum,** ~~least~~ the days that are planned for direct student instruction and on which students are expected to attend school, as well as any days on which parent conferences are planned, by April of the preceding school year.

The Board Calendar Committee Representatives and District Administrator shall prepare a proposed annual school calendar and present the proposed calendar to the Board for approval in a timely fashion. In addition to identifying ~~at least~~ the days on which students will be expected to attend school and any days that are planned for parent conferences, the calendar proposal shall (1) include a calculation of the planned hours of student instruction, and (2) identify the extent to which such planned hours of student instruction meet or exceed the minimum requirements established by applicable laws and regulations. The Board of Education may adopt **calendars for** multiple years at a time.

The administrative calendar proposal may identify one or more items which are more tentative in nature and which, therefore, may be more likely to change and/or which may expressly be left as "subject to later confirmation."

After an annual school calendar is approved by the Board and publicized, the school administration and the Board will be reluctant to substantially modify the calendar, **but the District cannot guarantee that no changes will be made. The District Administrator may make changes to the calendar that are deemed necessary, regarding the dates of events or activities.**

The school day shall be published ~~in the student handbook and~~ online at the District website.

School Day:

1. The District Administrator is authorized to set the school day, and publish in the student-parent handbooks.
2. The school day may be modified by the District Administrator, or designee assigned in absence of the District Administrator, when weather conditions or other emergencies arise.