

Card Holder: Mike Roy
Purchases for: March, 2017

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
3/4	Jersey Mike's Subs	Bowling State meal	\$16.26	42161	x
3/3	Black Rock	Bowling State meal	\$46.00	42161	x
3/4	Hampton Inn	Bowling State lodging	\$148.07	42161	x
3/4	Hampton Inn	Bowling State lodging	\$148.07	42161	x
3/16	Boones Long Lake Inn	Conference meal	\$49.32	42135	x
3/18	Blue Tractor	Conference meal	\$29.84	42135	x
3/20	Grand Traverse Resort	Conference meal	\$14.00	42135	x
3/21	Geek Genius	Ipad repair	\$130.00	64664	x
3/20	Grand Traverse Resort	Conference lodging	\$268.24	42135	x
Total Amount of Purchases			\$849.80		

Summary by ASN #	ASN #	Total	ASN #	Total
	42135	\$361.40		\$0.00
	42161	\$358.40		\$0.00
	64664	\$130.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00

Employee Signature *Danese Bury* Supervisor Signature *Mike Roy*

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VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Ruth Hook
Purchases for: Indian Lake Elementary

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
3/3/17	Speedway	Krista Wilson/Kyle Nettleman - Leader in Me conference in Livonia, MI	\$29.49	22131	yes
3/2/17	Romanos	Krista Wilson/Kyle Nettleman - Leader in Me conference in Livonia, MI	\$35.00	22131	yes
3/3/17	Hyatt Place	Krista Wilson/Kyle Nettleman - Leader in Me conference in Livonia, MI	\$153.60	22131	yes
3/7/17	Jaspere's Pizza	Sue Haines - lunches for Talent Show judges	\$19.29	64509	yes
3/16/17	Joann Fabric	Jill Barton - material to repair stage curtains	\$31.97	64509	yes
3/18/17	Jaspere's Pizza	Ruth Hook - PBIS student reward lunches	\$29.38	11170	yes
3/17/17	Polderman's Flower	Diana Haring - flowers for Linda Tompkins - surgery	\$39.17	64510	yes
3/21/17	Family Fare	Jill Barton - Student Council supplies	\$58.30	64509	yes
3/22/17	Jaspere's Pizza	Jill Barton - Family Reading night pizza	\$307.40	64509	yes
3/24/17	Dollar Tree	Marie Law/Krista Wilson - tubs to organize science lab	\$59.00	11170	yes
Total Amount of Purchases			\$ 762.60		

Summary by ASN #	ASN #	Total	ASN #	Total
	22131	\$218.09		
	64509	\$416.96		
	11170	\$88.38		
	64510	\$39.17		

Employee Signature *Sue Haines*

Supervisor Signature *Ruth Hook*

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VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

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Card Holder: Amie McCaw

Purchases for: Sunset Lake Elem. MasterCard

Statement Date: 3/27/17

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1-Mar	Kalamazoo Inst. Of Arts	Bast- Art class was switched to cheaper one- \$70 CR- (Per Whitney, the initial charge was \$185, the rest of the classes were canceled so the remainder should show on next statement.)	(now)	12171	Y ✓
1-Mar	Learning A-Z	Burns- Raz Kids- 1 yr. subscription-PTSO reimbursed Ck#1069	\$99.95	64519	Y ✓
2-Mar	Scholastic Book Club	Moughton- Scholastic books, games, etc.- WMU stipend & PTSO Ch. #1070 \$25	\$92.00	#64519 \$25	Y ✓
3-Mar	Amazon Mktplace Pmts.	Fulton- Earmuffs/Hearing protectors, waer wiggles, stretch & pull balls, etc.	\$101.31	12284	Y ✓
3-Mar	Walmart.com	Guerrero- Scotch lamination pouches, UNO game and cards, Trouble, etc- PTSO to reimburse	\$52.68	64519	Y ✓
2-Mar	OTC Brands, Inc	Negri- March Is Reading Month- Flag pencils- PTSO to reimburse	\$118.26	64519	Y ✓
6-Mar	Heirloom Rose	Austin- bouquet of flowers for Patty Heintzelman for performance night	\$47.70	64519	Y ✓
8-Mar	Coca-Cola	Austin- Water for our water machine in the lobby	\$61.25	64519	Y ✓
8-Mar	Coca-Cola	Austin- pop for the coke machine in the staff lounge	\$119.40	64519	Y ✓
15-Mar	The Jolly Pumpkin-Ann Arbor	Vander Mei- MACUL conference- dinner	\$20.00	See K.Hill	Y ✓
14-Mar	GFS Store-Portage	Fulton- TLIM Family Night- lemonade & cups	\$50.73	TLIM Acct.	Y ✓
16-Mar	Jimmy John's- Detroit	Vander Mei- MACUL conference- lunch	\$8.87	See K.Hill	Y ✓
17-Mar	Tim Horton's - Detroit	Vander Mei- MACUL- coffees	\$5.29	See K.Hill	Y ✓
16-Mar	COBO CNTR CON CENTER-Detroit	Vander Mei- MACUL conference- water & muffins	\$9.00	See K.Hill	Y ✓
17-Mar	COBO CNTR CON CENTER-Detroit	Vander Mei- MACUL conference- Club sandwich & water	\$13.00	See K.Hill	Y ✓
18-Mar	Marriott Detroit	Vander Mei- MACUL- Motel room	\$311.74	See K.Hill	Y ✓
20-Mar	Sam's Club- Portage	Phillips- classroom snacks: pretzels, veggie straws, Cheez-Its, etc.	\$34.16	64445	Y ✓
20-Mar	Precision Printer Services	Austin- 27X- ink cartridge	\$82.35	24279	Y ✓
20-Mar	Precision Printer Services	Austin- 27X- ink cartridge	\$82.35	24279	Y ✓
21-Mar	Marriott Detroit	Vander Mei- Disputed charge- there will be a credit for this charge on next statement	\$3.49	64519	MU ✓
23-Mar	School Specilaty	Austin- testing supplies: pencils, tape, dry erase markers, etc.	\$78.48	12170	Y ✓
23-Mar	Kalamazoo Nature Center	Austin- 3rd gd. Field Trip- students paid	\$419.00	64519	Y ✓
24-Mar	Bouncy Bands	Lonsway- group supplies- returned all 4 bands (\$59.80) should see this credit next	\$101.65	21272	Y ✓

VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

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24-Mar	Therapy Shoppe	Lonsway- group supplies- fidgets: chewy necklace, pencil toppers, etc	\$115.03	12170	Y
		Total Amt. of Purchases	\$2,027.69		
(70.00) 1,957.69					23-Mar
	Summary by ASN #	ASN #	Total	ASN #	Total
		64519	946.73	12171 CR	\$70.00
		12284	101.31	12170	193.51
		64463	67.00	21272	\$101.65
		K. Hill	367.90	24279	\$164.70
		TLIM	50.73		
		64445	34.16		
Employee Signature <u>Ymcken Law</u>		Supervisors Signature <u>Brenda Coester</u>			
	INFO ONLY				
	Total by summary		\$2,027.69		
	Total above		\$1,957.69		
	Difference		\$70.00		

**VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM**

Card Holder: Gail VanDaff
Purchases for: Curriculum & Instruction

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
2/28/2017	Nat'l Science Teachers	Administrators Guide To NGSS	\$ 27.71	22184	Yes ✓
3/7/2017	Bravo	PD Food - Gerry Varty	\$ 71.31	22187	Yes ✓
3/8/2017	Taco Bob's	PD food - Gerry Varty	\$ 187.50	22187	Yes ✓
3/10/2017	Taco Bob's	PD Food - IL Work Session	\$ 39.95	22187	Yes ✓
3/20/2017	Amazon	English Learner Supplies	\$ 15.44	14180	Yes ✓
3/21/2017	Amazon	English Learner Supplies	\$ 12.09	14180	Yes ✓
Total Amount of Purchases			\$ 354.00		

Summary by ASN #	ASN #	Total	ASN #	Total
	22184	\$ 27.71		
22187	\$ 298.76			
14180	\$ 27.53			

Employee Signature Sarah Hegarty Supervisor Signature Gail VanDaff

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VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Don Puckett
Purchases for: February 2017

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
6-Mar	Photodex	ProShow Gold/Indian Lake	\$ 69.95	28472	X
13-Mar	Jaspere's Pizza	PD Committee Meeting Lunch	\$ 41.53	28462	X
17-Mar	Renaissance Detroit	Mcaul Conference Parking	\$ 70.00	28462	X
18-Mar	Marriott Det. Downton	Mcal Conference Lodging	\$ 345.81	28462	X
20-Mar	Precision Printing Services	Printer for HS 300 Hall	\$ 688.00	47768	X
24-Mar	Amazon.com	High Speed HDMI Cable /Tobey	\$ 33.79	28470	X
24-Mar	CDW-G	HP Monitor for Steve Fryling	\$ 350.52	28262	X
Total Amount of Purchases			1599.60		

Summary by ASN #	ASN #	Total	ASN #	Total
		28472	\$ 69.95	
	28462	\$ 457.34		\$ 457.34
	47768	\$ 688.00		\$ 688.00
	28470	\$ 33.79		\$ 33.79
	28262	\$ 350.52		\$ 350.52
				\$ 1,599.60

Employee Signature Cherie L. Allen Supervisor Signature Don Puckett

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VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Matt VanDussen, Vicksburg Middle School
Purchases for: March, 2017

	Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1	2/27	Amazon.com	Library/TinkerZoo Activities	\$ 25.95	64550	Y ✓
2	3/6	Hungry Howies	Athletics/8th Gr Girls Bball Party	\$ 63.92	64553	Y ✓
3	3/8	Amazon.com	Library/TinkerZoo Activities	\$ 62.27	64550	Y ✓
4	3/7	Dollar Tree	Social Studies	\$ 69.00	64555	Y ✓
5	3/7	Michaels Stores	Social Studies	\$ 131.99	64555	Y ✓
6	3/10	USPS	Postage Stamps	\$ 196.00	14165	Y ✓
7	3/13	Menards	FFA/plants	\$ 39.92	64544	Y ✓
8	3/15	Sams Club	Student Council	\$ 110.25	64562	Y ✓
9	3/15	Sams Club	Vending/Office Rev	\$ 228.23	64564	Y ✓
10	3/17	Amazon.com	General Supply/Spec Ed Materials	\$ 37.97	14170	Y ✓
11	3/17	Hungry Howies	Office Staff Food	\$ 32.66	64564	Y ✓
12	3/30	Amazon.com	General Supply/Spec Ed Materials	\$ 209.97	14170	Y ✓
13	3/22	Long Lake Roller Rink	Student Council/6th Gr Skating Party	\$ 338.00	64562	Y ✓
14	3/23	Family Fare	Student Council/7&8th Gr Dance	\$ 22.91	64562	Y ✓
15						
16						
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18						
19						
20						
21						
22						
23						
24						
25						
Total Amount of Purchases				\$ 1,569.04		

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Summary by ASN #	ASN #	Total	ASN #	Total
		64550	\$ 88.22	14170
	46553	\$ 63.92		
	64555	\$ 200.99		
	14165	\$ 196.00		
	64544	\$ 39.92		
	64562	\$ 471.16		
	64564	\$ 260.89		

Employee Signature Shelly Cousins Supervisor Signature Matt VanDussen

VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Charles Glaes
Purchases for: March, 2017

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
3/14/2017	MPAAA	Hill dues	\$60.00	28560	Y
					NO
					Y
					Y
					Y
Total Amount of Purchases			\$60.00		

Summary by ASN #	ASN #	Total	ASN #	Total
		28560	\$ 60.00	23291
	23262			
	23270			
		\$ 60.00		

Employee Signature *Charles Glaes* Supervisor Signature *[Signature]*

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VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: *Barwegen*
Purchases for:

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
3-6-17	USPS	2 rolls stamps	98.00	13165	yes
3-7-17	CCI-Cat A Room	Hotel - MacDonell	137.98	22136	yes
3-6-17	Michigan Science	Science - MacDonell	280.00	22136	yes
3-7-17	Sams Club	Tootsie Pops	18.36	24387	yes
3-7-17	Target	Axle cups, medicine	36.01	24387	yes
3-9-17	Top Hat	crickets	5.50	13177	yes
3-9-17	JW Pepper	music	73.66	13174	yes
3-17-17	Top Hat	crickets	5.50	13177	yes
3-17-17	USPS	Postage	14.70	13165	yes
Total Amount of Purchases			\$ 1469.71		

Summary by ASN #		ASN #	Total	ASN #	Total
		13165	112.70		
		22136	417.98		
		24387	54.37		
		13177	11.00		
		13174	73.66		

Employee Signature *Michelle Fulton* Supervisor Signature *[Signature]*

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VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM
Statement Date: March, 2017

Card Holder: Maureen Ouvry

Month of: March, 2017

PURCHASES

DATE	VENDOR	DESCRIPTION/PURPOSE	AMOUNT	ASN #	RECEIPT?
3-02	Family Fare	Gelatin	3.30	46170	Yes
3-06	BP Express	Bulletin boards	16.89	46173	Yes
3-16	Family Fare	Lac Free Milk	3.79	46170	Yes
3-22	School Nutrition Assoc.	Credentialing	70.00	46173	Yes
Total Amount of Purchases			\$93.98		

NO

Summary by ASN #			
ASN	46170	Food	\$ 7.09
ASN	46173	Supplies	\$ 86.89
ASN			\$
ASN			\$
ASN			\$
ASN			\$
ASN			\$
ASN			\$
TOTAL			\$ 93.98

Employee Signature *Maureen Ouvry* Supervisor Signature *Maureen Ouvry*

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Card Holder: Keevin O'Neill
Purchases for: March, 2017

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
2/27	Westin Resorts	Keevin Conference	\$277.83	22135	x
2/28	Haku Learning	Ag Science subscription	\$4.95	16170	no
3/1	Westin Resorts	Keevin Conference	\$508.86	22135	x
3/4	Spotify	Band monthly subscription	\$9.99	64584	no
3/4	Exxon Mobil	Model UN Conference gas	\$30.02	64683	x
3/4	Baymont Inns	Model UN Conference lodging	\$71.42	64683	x
"	"	"	\$71.42	64683	x
"	"	"	\$71.42	64683	x
"	"	"	\$71.42	64683	x
"	"	"	\$71.42	64683	x
3/3	Mich Assoc School Admin	Membership	\$95.00	64702	x
3/4	Applebee's	Model UN Conference meal	\$121.56	64683	x
3/2	World of CD ROM	Computer repair	\$264.95	15174	x
3/4	NASSP	NHS supplies/membership	\$100.00	24580	x
"	"	"	\$760.45	64681	x
3/8	Michaels	Art supplies	\$118.11	64577	x
3/8	Film Freeway	Cinefest registration	\$5.00	15370	x
3/8	Film Freeway	Festival registration	\$25.00	15370	x
3/13	BMI	Musical supplies	\$17.35	64637	x
3/13	CG Trader	EFA Supplies	\$24.00	15370	x
3/17	Gopher	PE Supplies	\$41.85	15173	x
3/17	Baymont Inns	Model UN Conference lodging	\$71.42	64683	x
3/17	Baymont Inns	Model UN Conference lodging	\$71.42	64683	x
3/17	Gordon Food	Musical supplies	\$91.34	64637	x
3/21	Dicks Sporting Goods	PE Supplies	\$112.20	15173	x
3/20	Film Freeway	Festival registration	\$20.00	15370	x
3/20	Film Freeway	Festival registration	\$20.00	15370	x
3/21	Film Freeway	Festival registration	\$20.00	15370	x
3/22	Film Freeway	Festival registration	\$40.00	15370	x
3/22	Film Freeway	Festival registration	\$40.00	15370	x
3/22	Film Freeway	Festival registration	\$40.00	15370	x
3/22	Amazon.com	SE Supplies	\$111.27	15284	x
3/22	Amazon.com	SE Supplies	\$200.00	15288	x
"	"	"	\$33.01	15283	x
3/23	KIA	Art registration	\$3.00	64577	x
3/23	KIA	Art registration	\$3.00	64577	x
3/23	KIA	Art registration	\$6.00	64577	x
3/23	KIA	Art registration	\$6.00	64577	x
3/23	KIA	Art registration	\$6.00	64577	x
3/24	Marriott Detroit	DECA Conference Lodging	\$943.94	64633	x
Total Amount of Purchases			\$4,600.62		

Summary by ASN #	ASN #	Total	ASN #	Total
	15173	\$154.05	24580	\$100.00
	15174	\$264.95	64577	\$142.11
	15283	\$33.01	64584	\$9.99
	15284	\$111.27	64633	\$943.94
	15288	\$200.00	64637	\$108.69
	15370	\$234.00	64681	\$760.45
	16170	\$4.95	64683	\$651.52
	22135	\$786.69	64702	\$95.00

\$4,600.62

Employee Signature 

Supervisor Signature 

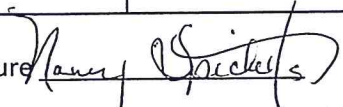
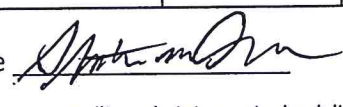
VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Nancy (Spicketts) Irving
Purchases for: March 2017

	Vendor	Description/Purpose	Amount	ASN #	Receipt?
2.28.17	EZ Vacuums	Vacuums Bags	\$ 58.40	26975	yes ✓
3.3.17	Smart Sign	Signs for the MS	\$ 64.77	26771	yes ✓
Total Amount of Purchases			\$ 123.17		

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Summary by ASN #	ASN #	Total	ASN #	Total
		26975	\$ 58.40	
	26771	\$ 64.77		

Employee Signature  Supervisor Signature 

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Card Holder: Adam Brush
Purchases for: March, 2017

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
2/27	WorldFlagPins.com	Model UN supplies	\$24.50	64683	x
3/2	Jaspares	Blood Drive meal	\$35.16	64700	x
3/1	Office Depot	SS supplies	\$20.33	15182	x
3/1	Office Depot	SS supplies	\$37.09	15182	x
3/2	Amazon.com	Vet Science supplies	\$41.97	16770	x
3/1	Office Depot	SS supplies	\$98.55	15182	x
3/3	Office Depot	SS supplies	\$29.67	15182	x
3/4	Amazon.com	Ag Science supplies	\$179.80	16170	x
3/4	Amazon.com	Vet Science supplies	\$410.10	16770	x
3/3	BMI	Musical supplies	\$665.55	64637	x
3/8	Amazon.com	Ag Science supplies	\$39.82	16170	x
3/8	Amazon.com	Vet Science supplies	\$279.99	16770	x
3/9	Amazon.com	Credit	-\$279.99	16770	x
3/9	Amazon.com	Credit	-\$41.97	16770	x
3/8	Office Depot	SS supplies	\$19.07	15182	x
3/8	Office Depot	Ag Science supplies	\$26.49	16170	x
3/8	Office Depot	Ag Science supplies	\$39.10	16170	x
3/8	Office Depot	Ag Science supplies	\$169.27	16170	x
3/10	BP	Field Trip gas	\$20.00	64644	x
3/10	MSU Surplus Store	Ag Science supplies	\$27.77	16170	x
3/13	Sams Club	Office supplies	\$33.63	24570	x
3/15	Sams Club	Office supplies	\$59.96	24570	x
3/17	Design Science	Math software	\$94.00	15155	x
3/20	Walmart.com	Math supplies	\$77.93	15155	x
3/22	Scentsy	SE Supplies	\$297.33	15284	x
3/22	Dollar Tree	SE Supplies	\$10.60	15285	x
Total Amount of Purchases			\$2,415.72		

Summary by ASN #	ASN #	Total	ASN #	Total
	15155	\$171.93	64644	\$20.00
	15182	\$204.71	64683	\$24.50
	15284	\$297.33	64700	\$35.16
	15285	\$10.60		\$0.00
	16170	\$482.25		\$0.00
	16770	\$410.10		\$0.00
	24570	\$93.59		\$0.00
	64637	\$665.55		\$0.00

\$2,415.72

Employee Signature *Aminese O'Byrne* Supervisor Signature *AS*

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Purchases for: Vicksburg Pathways High School - March 2017						
Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?	
03/01/17	Comcast	Internet for Lab	\$ 124.90	18384	Y	<input checked="" type="checkbox"/>
03/02/17	Amazon	Lab Supplies	\$ 13.99	18384	Y	<input checked="" type="checkbox"/>
03/02/17	Vista Print	Mailing Note Cards	\$ 23.85	18384	Y	<input checked="" type="checkbox"/>
03/02/17	Vista Print	Mailing Note Cards	\$ 67.83	18384	Y	<input checked="" type="checkbox"/>
03/02/17	MacBookAdapter	Computer Chargers	\$ 228.75	18384	Y	<input checked="" type="checkbox"/>
03/08/17	Target	Student Incentives	\$ 50.00	18385	Y	<input checked="" type="checkbox"/>
03/21/17	Praxis	Certification Practice Test	\$ 139.95	18395	Y	<input checked="" type="checkbox"/>
03/21/17	Michigan Virtual Uni.	Continuing Ed.	\$ 500.00	18395	Y	<input checked="" type="checkbox"/>
03/22/17	Parchment Transcripts	Transcripts for Cert Application	\$ 9.50	18395	Y	<input checked="" type="checkbox"/>
03/22/17	Michigan Assoc. of Sch Admin.	Training Seminar	\$ 150.00	18395	Y	<input checked="" type="checkbox"/>
03/23/17	Meijer	Lab Supplies	\$ 12.48	18384	Y	<input checked="" type="checkbox"/>
03/23/17	Dollar Tree	Lab Supplies	\$ 31.80	18384	Y	<input checked="" type="checkbox"/>
03/23/17	Amazon	Lab Supplies	\$ 61.57	18384	Y	<input checked="" type="checkbox"/>
03/24/17	Office Max	Lab Supplies	\$ 42.39	18384	Y	<input checked="" type="checkbox"/>
Total Amount of Purchases			\$ 1,457.01			
Summary by ASN #		ASN #	Total	ASN #	Total	
		18384	\$ 607.56			
		18385	\$ 50.00			
		18395	\$ 799.45			
		Total	\$ 1,457.01			
Employee Signature		Supervisor Signature				
<p><i>Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.</i></p>						
INFO ONLY						
Total by summary		\$	1,457.01			
Total above		\$	1,457.01			
Difference		\$	-00			

RD

SCANNED

Card Holder: Tonya Nash
Purchases for: March 2017

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
2/22/2017	Amazon	BB Supplies	\$143.70	11475	Y
2/22/2017	Amazon	BB Supplies	\$197.81	11475	Y
3/7/2017	Kalamazoo Cty HCS	IL Health Inspection	\$169.00	11490	Y
3/10/2017	PayPal	Dance costumes	\$160.00	64746	Y
3/9/2017	Lewis Co	Dance costumes	\$180.18	64746	Y
3/10/2017	Danceware	Dance costumes	\$236.25	64746	Y
3/13/2017	PayPal	Dance costumes	\$301.44	64746	Y
3/14/2017	OTC Brands	Dance costumes	\$149.80	64746	Y
3/20/2017	Amazon	Dance costumes	\$17.81	64746	Y
3/20/2017	Weissman	Dance costumes	\$21.54	64746	Y
Total Amount of Purchases			\$1,577.53		

RO

Summary by ASN #	ASN #	Total	ASN #	Total
	11475	\$341.51		\$0.00
	11490	\$169.00		\$0.00
	64746	\$1,067.02		\$0.00
		\$0.00		\$0.00

\$1,577.53

Employee Signature



Supervisor Signature

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

INFO ONLY

Total by summary \$1,577.53
Total above \$1,577.53
Difference \$ -

March 2017

There was no balance due on March 2017 credit cards for:

Karen McKinstry

Check Register
 Vicksburg Schools
Rebecca Durant - Credit Card

Trans Date	Invoice/Comment	Num	Misc #	ASN SE	Account Description	Vendor Name	Amount	Check #	ACH #	Ck/ACH Date
03/27/2017	15942/33 each EFE 2nd sem reimb	9	030326	22197	OUT OF THE WILD CONT		28,050.00	1578	003/27/2017	PRE
03/27/2017	57104/SUPPLIES	9	12198	33746	SL CAP OUTLAY < \$2,500		3,632.00	1579	003/27/2017	PRE
03/27/2017	478652866-019/MAR	9	27164	34237	TRANS PURCHASED SERVICES		1,967.00			PRE
03/27/2017	478652866-018/FEB	9	27164		TRANS PURCHASED SERVICES		1,967.00			PRE
					SPRINT		3,934.00	1580	003/27/2017	

TOTAL ACH 0.00
 TOTAL CHECKS 35,616.00
 TOTAL INVOICES 0.00
 TOTAL PREPAIDS 35,616.00
 TOTAL PAYROLL 0.00
 GRAND TOTAL 35,616.00

Steve Goss credit card

Trans Date	Invoice/Comment	Num	Misc #	ASN	SE	Account Description	Vendor Name	Amount	Check	ACH	#Ck/ACH	Date
03/27/2017	1202290/Custodial Supplies	26171				CUSTODIAL SUPPLY IL		167.66				PRE
03/27/2017	1202688/Custodial Supplies	26171				CUSTODIAL SUPPLY IL		21.23				PRE
03/27/2017	1202697/Custodial Supplies	26271				CUSTODIAL SUPPLY SL		447.74				PRE
03/27/2017	1202693/Custodial Supplies	26471				CUSTODIAL SUPPLY MS		687.87				PRE
03/27/2017	1199190/Custodial Supplies	26571				CUSOTIDAL SUPPLY HS		6.24				PRE
03/27/2017	1201437/Custodial Supplies	26571				CUSOTIDAL SUPPLY HS		47.47				PRE
03/27/2017	1202454/Custodial Supplies	26571				CUSOTIDAL SUPPLY HS		130.66				PRE
03/27/2017	1202452/Custodial Supplies	26571				CUSOTIDAL SUPPLY HS		1,088.48				PRE
		24557				ARNOLD SALES		2,597.35	1581			004/22/2017
03/27/2017	302201701980/books	14180				MS TEXTBOOKS		58.47				PRE
03/27/2017	316201701980/books	14180				MS TEXTBOOKS		26.98				PRE
		01980				BOOKSOURCE		85.45	1582			004/22/2017
03/27/2017	30739/30 weapon free zone	26979				SCHOOL SAFETY/SECURITY		1,407.00				PRE
		34458				BURKETT SIGNS		1,407.00	1583			004/22/2017
03/27/2017	10045629/March	26860				TELEPHONE SERVICE		1,273.43				PRE
		20558				CLIMAX TELEPHONE COMPANY		1,273.43	1584			004/22/2017
03/27/2017	2-10233/Jet wash admin building	26762				MAINT PURCH SVC		575.00				PRE
		24097				DALE W HUBBARD INC., CLEAN		575.00	1585			004/22/2017
03/27/2017	IN35783/Contract	23160				GF DISTRICT SERVICES		130.50				PRE
03/27/2017	IN35230/Contract	24163				IL COPIER SERVICE		154.61				PRE
03/27/2017	IN35956/Contract	24263				SL COPIER SERVICE		756.79				PRE
03/27/2017	IN35172/Contract	24363				TY COPIER SERVICE		177.27				PRE
03/27/2017	IN35972/Contract	24463				MS COPIER SERVICE		311.06				PRE
03/27/2017	IN36044/Contract	24463				MS COPIER SERVICE		482.09				PRE
03/27/2017	IN35971/Contract	24563				HS COPIER SERVICE		750.87				PRE
		04050				DL GALLIVAN INC		2,763.19	1586			004/22/2017
03/27/2017	103853101/	030334				MS INSTR MUS C/O <		1,416.48				PRE
03/27/2017	103858028/	030334				MS INSTR MUS C/O <		209.28				PRE
03/27/2017	103852628/	030334				MS INSTR MUS C/O <		238.77				PRE
03/27/2017	103853101/	030334				T&A MS BAND SUPPLIES		1,389.52				PRE
		31212				MEYER, MUSIC		3,254.05	1587			004/22/2017

Trans Date	Invoice/Comment	Num	Misc #	ASN SE	Account Description	Amount	Check	ACH	#Ck/ACH	Date
03/27/2017	IN827099/	030353	24179	IL COPY SUPPLIES	495.37	495.37				PRE
03/27/2017	IN835946/Contract		24563	HS COPIER SERVICE	988.50	988.50				PRE
03/27/2017	0067385-IN/		18540	MICHIGAN OFFICE SOLUTIONS	1,483.87	1,483.87	1588	004/22/2017		PRE
03/27/2017			27176	TRANS PARTS	560.04	560.04				PRE
03/27/2017			11580	MIDWEST ELECTRIC MOTOR	560.04	560.04	1589	004/22/2017		PRE
03/27/2017	VB3187/LIGHTFOOT SPRING CONFERE		28560	PUPIL ACCOUNTING T/C/IS	325.00	325.00				PRE
03/27/2017			27923	MPAAA	325.00	325.00	1590	004/22/2017		PRE
03/27/2017			25263	FISC SVC SOFTWARE LIC	130.00	130.00				PRE
03/27/2017			11900	MSBO	130.00	130.00	1591	004/22/2017		PRE
03/27/2017			030382	16770	EFE VET SCIENCE SUPPLY	530.63				PRE
03/27/2017			030382	16770	EFE VET SCIENCE SUPPLY	24.99				PRE
03/27/2017			34330	MWI ANIMAL HEALTH	555.62	555.62	1592	004/22/2017		PRE
03/27/2017			030285	22184	CURRICULUM SUPPLY	464.00				PRE
03/27/2017			12810	OFFICE DEPOT	464.00	464.00	1593	004/22/2017		PRE
03/27/2017			25275	FISCAL SVC OFFICE SUPPLY	60.00	60.00				PRE
03/27/2017			04470	PRECISION PRINTER SERVICES,	60.00	60.00	1594	004/22/2017		PRE
03/27/2017			26762	MAINT PURCH SVC	160.00	160.00				PRE
03/27/2017			26762	MAINT PURCH SVC	334.40	334.40				PRE
03/27/2017			32253	RW LAPINE INC	494.40	494.40	1595	004/22/2017		PRE
03/27/2017			030303	11170	IL INSTR SUPPLY	196.14				PRE
03/27/2017			030303	11172	IL BULK ORDER	77.20				PRE
03/27/2017			030335	14171	MS ART SUPPLY	373.16				PRE
03/27/2017			030305	22275	HS LIBRARY SUPPLY	257.25				PRE
03/27/2017			15400	SCHOOL SPECIALTY	903.75	903.75	1596	004/22/2017		PRE
03/27/2017			27355	HOMELESS FUEL	500.00	500.00				PRE
03/27/2017			34146	SPEEDWAY	500.00	500.00	1597	004/22/2017		PRE
03/27/2017			26862	WASTE & TRASH DISP	571.66	571.66				PRE

Trans Date	Invoice/Comment	Num	Misc #	ASN	SE	Account Description	Amount	Check	ACH #	Ck/ACH	Date
9	UAAAL Vendor	9	UAAAL Vendor	9	UAAAL Vendor	Vendor Name					
		1									
		0									
		9									
		9									
			21913			STERICYCLE INC	571.66	1598			004/22/2017
03/27/2017	62395/12 BASKETBALL		32170			COMM RECR SUPPLY	144.00				PRE
03/27/2017	62464/SOFTBALL SUPPLIES	030420	42148			HS BOOSTERS	1,130.00				PRE
03/27/2017	62711/SCOREBOOK	030397	42161			TOURNAMENT EXPENSE	7.00				PRE
03/27/2017	61694/	030375	64600			T&A HS CHEERLEADERS SUPP	1,126.00				PRE
03/27/2017	61696/	030375	64600			T&A HS CHEERLEADERS SUPP	1,767.50				PRE
03/27/2017	62244/	030375	64600			T&A HS CHEERLEADERS SUPP	650.00				PRE
03/27/2017	62067/	030363	64600			T&A HS CHEERLEADERS SUPP	230.00				PRE
03/27/2017	61491/20 JERSEY	030431	64654			T&A HS GIRLS BBALL	240.00				PRE
03/27/2017	61300/	030431	64654			T&A HS GIRLS BBALL	2,547.00				PRE
03/27/2017	62881/	030435	64664			T&A HS BASEBALL SUPPLIES	292.00				PRE
03/27/2017	62464/SOFTBALL SUPPLIES	030420	64694			T&A HS SOFTBALL SUPPLIES	1,308.98				PRE
03/27/2017	62882/3 SWIFT SHOES	030436	64736			T&A HS ATH MISC SUPPLIES	255.00				PRE
03/27/2017	59235/	030423	64736			T&A HS ATH MISC SUPPLIES	3,417.50				PRE
			16920			T SHIRT PRINTING	13,114.98	1599			004/22/2017
03/27/2017	36715/		27174			TRANS OIL AND GREASE	409.00				PRE
			18610			WALTERS-DIMMICK PETROLEUM	409.00	1600			004/22/2017
03/27/2017	7504749-2529-4/Feb		26862			WASTE & TRASH DISP	30.00				PRE
03/27/2017	7504408-2529-7/March		26862			WASTE & TRASH DISP	1,398.79				PRE
			31620			WASTE MANAGEMENT OF MICHIGAN	1,428.79	1601			004/22/2017
03/27/2017	0014308223/		64746			T&A COMM ED DANCE	720.93				PRE
			34096			WEISSMAN DESIGNS FOR DANCE	720.93	1602			004/22/2017
03/27/2017	Owe General Fund P-Card		20192			RECEIVABLE FROM T&A	13,944.43				PRE
03/27/2017	Due to General Fund P-Card		62131			T&A PAYABLE TO FUNDS	-13,944.43				PRE
			24583			FIFTH THIRD BANK/MC	0.00	99999			004/22/2017

TOTAL ACH	0.00
TOTAL CHECKS	33,677.51
TOTAL INVOICES	0.00
TOTAL PREPAIDS	33,677.51
TOTAL PAYROLL	0.00
GRAND TOTAL	33,677.51