

Administrator Report

Superintendent Office - Rich Carlson

During the September 9th Board meeting an action item was presented to approve the calendar revision for the Alak School in Wainwright. The opening of school was delayed from August 12 to Aug 19th due to the maintenance issues and COVID concerns. It should be pointed out that the teachers were at work during the week delayed, preparing for the opening of school. At the time, the proposed change was to add two instructional days to the calendar to make up for the days lost. The two instructional days were both Saturdays (November 6th and November 20th). While the proposed change had been discussed and agreed to by the staff and the School Advisory Council (SAC), no formal vote occurred. For that reason, Joel Antes, President of the North Slope Borough Education Association, objected because of the lack of formal participation by NSBEA members. The proposed action item was tabled until a formal discussion and approval can occur by the teachers and SAC.

Since the September meeting Joel and I have been working together to try to reach an agreement on how to move forward. He expressed concerns that Saturday school fails to respect the private time of the teachers and that adding days to the contract would need to be voluntary and not required. President Antes suggested asking the State for a waiver of those two days. I pointed out that the State only requires 180 student contact days therefore, this calendar would not require a waiver from the state but would require a waiver from the NSBSD Board of Education, which requires 182 instructional days under Board Policy (BP) 6111.

The calendar presented today, for your consideration, was presented to the Wainwright staff and SAC on October 1st (see the attached minutes). Both the staff and the SAC voted to approve the attached calendar. It fulfills the 180 instructional day requirement of the State, the 191 teacher contract days and requires no additional funds.

Given the very unusual circumstances surrounding the beginning of school in Wainwright, and the fact that State instructional day criteria is met, total number of teacher contract days is adhered to, and the NSBEA supports the proposed change. The proposed calendar does not require a budget change or any additional funds. In addition, Alak SAC voted unanimously to support the proposed calendar change. Therefore, NSBSD administration recommends approval of the proposed calendar of which waives the two additional instructional days required in BP 6111.

October is the month we begin the process of developing the calendar for the next school year. The first stop is for the sites administrators to begin working with their School Advisory Councils (SAC) to survey the community to identify priorities. These calendars must follow specific guidelines as to holidays, vacations, ending dates, standardized testing dates, etc. Once the surveys are conducted and tabulated, a draft calendars are created in November the draft calendars go to the SAC for their approval. In December the calendar options are distributed to the community for additional input. In January/February the SAC and site administrator reviews the community's input and makes a final decision at a public meeting. (It should be noted that the finalized calendar must have School Board Approval). In February the signed calendar is sent to the Superintendent at least two weeks prior to the March School Board Meeting. In March the Board reviews the site calendar and approves the calendar for the next school year.

Please help me welcome MJ Geiser as our new Assistant Superintendent. I thought you may be interested in knowing some of MJ's major areas of responsibility. Basically she will overs all of the instructional programs including Inupiaq Education, Curriculum and Instruction (including Assessment), Student Services (including Education, Grants, and Counseling), and Career and Technical Education. She also will assist in our on-going battle against COVID-19. A major responsibility will be the evaluation of our certified administrative team, including principals,

directors and coordinators. The Assistant Superintendent is also the first stop in any grievance proceedings and of course, “other duties as assigned.” As you can see, there are a variety of duties but I feel we have the right person to take on this challenging position.

Finally, as has been the case during the past several months, the risk status (red, yellow, green) continues to change on a regular basis. The most current updates appear on the Web-Site and in your Weekly Board Reports. At the November 10th Board Meeting I will provide you with the most recent report of the risk status of our schools.

The most current update of the risk /COVID status of our schools is as follows:

Alak School, Wainwright = **MED/YELLOW**

Barrow High School, Utqiagvik = **LOW/GREEN**

Eben Hopson Middle School, Utqiagvik = **LOW/GREEN**

Fred Ipalook Elementary School, Utqiagvik = **LOW/GREEN**

Kali School, Point Lay= **HIGH/RED**

Harold Kaveolook School, Kaktovik = **LOW/GREEN**

Kiita Learning Community, Utqiagvik= **LOW/GREEN**

Meade River School, Atkasuk = **HIGH/RED**

Nunamiut School, Anaktuvuk Pass = **HIGH/RED**

Tikigaaq School, Point Hope = **HIGH/RED**

Trapper School, Nuiqsut = **MED/YELLOW**

Assistant Superintendent - MJ Geiser

A course report was pulled to show what CTE classes our students have participated in for the two school years in 2019-2021 and this first semester of the 2021-2022 school year. This report, included in your packet, is broken down by school and provides the year, teacher, course title, and number of students enrolled. For the most part, the teachers of the courses are not CTE teachers, but are regular ed teachers who have a skill set and are willing to provide instruction for our students in that area. Math, English, Science, ILT, Counselors, and principals regularly step up to provide opportunities for our students. While CTE generally brings to mind traditional courses such as carpentry, small engines, and welding, CTE now encompasses so much more. Reading through the list, you will see a variety of courses, such as, food/nutrition, textiles and clothing, culinary arts, intro to engineering, personal finance, workplace basics, keyboarding, yearbook, computer literacy basics, business management, STEAM lab, architectural drafting, music performance and production, photography, and arctic survival and rescue tech. Our schools actively tap into the skills of their staff to provide opportunities for our students.

Maintenance & Operations - Craig Jones

AIN- Water & wastewater line relocation project has been completed. We are addressing punch list items now. Pool is still shut down and we are scheduling a site visit to all sites with pools for inspection.

AKP- We have a new Plant manager in AKP. We are in the process of filling a couple other openings there.

ATQ- There is a collaborative effort between The NSB CIPM, The School District and the contractors to work on completing punch list items on the School Upgrade Project. This is ongoing.

KAK- We had another electrical heater fail in the interim school. Like the last one the fire department responded. There was no physical damage to the school but there was the smell of smoke in the building for a couple of days.

NUI- We have a new Plant Manager in NUI. We are still looking to fill other openings there at M&O.

PHO- Plant Manager is working on some plumbing issues in the kitchen.

PIZ- With school in red there have been some cases of close contact within the M&O staff. Positive cases are in quarantine and the close contacts are in quarantine awaiting their results.

UTQ- RLC substantial completion will be near the end of November. Originally projected to be in October the timeline was pushed out a couple of weeks to make some changes to the building security at our request.

BHS Pool has not been accepted as complete as it did not pass the leak test. At the last meeting it was agreed that the pool will need to be redone. All parties involved are working to begin this ASAP.

With sites going from green to red and back to green we have been making adjustments to the food orders. This has had an impact on the delivery schedules for our fresh fruits and vegetables.

Human Resources - David Camp

New Administrative Employees

MJ Geiser - Assistant Superintendent

MJ has been with NSBSD since 2010 and has worked her way through the District as a Teacher, Assistant Principal, Principal, and now Assistant Superintendent. MJ brings great qualities to the table for her new positions and we look forward to seeing great things as she serves the students, parents, villages and District family for years to come.



**WELCOME TO
THE
TEAM**

MJ Geiser
ASSISTANT SUPERINTENDENT

Please give a warm welcome to the newest member of our administration team. MJ is no stranger to NSBSD having served in various positions since 2010. "Her knowledge of the culture, love for the students, and excellent leadership skills are just a few of the things she brings to the table." -Rich Carlson, Superintendent

McKenzie "Kenzie" Knowles

McKenzie grew up in Oregon and moved to Barrow in 2015. She has worked in Human Resources since 2016. She started gaining experience with the NSBSD as a Personnel/Assistant she then climbed up the ladder to become a HR Specialist III. While she worked for the NSBSD, she handled both classified and certified hires, and managed the district's drug and alcohol testing program. McKenzie then moved to the NSB-HR working in Recruiting to hire local applicants within the North Slope Borough Communities. We are pleased to say she came back to the NSBSD and will now take the role as the Coordinator of Human Resources. Please give her a warm welcome!



**WELCOME TO
THE
TEAM**

Kenzie Knowles
HUMAN RESOURCES COORDINATOR

"We are thrilled to welcome back Kenzie to the HR team after a brief absence. Her knowledge and expertise are invaluable to the success of the HR Department for the NSBSD. Please give Kenzie a warm welcome!" - David Camp, HR Director

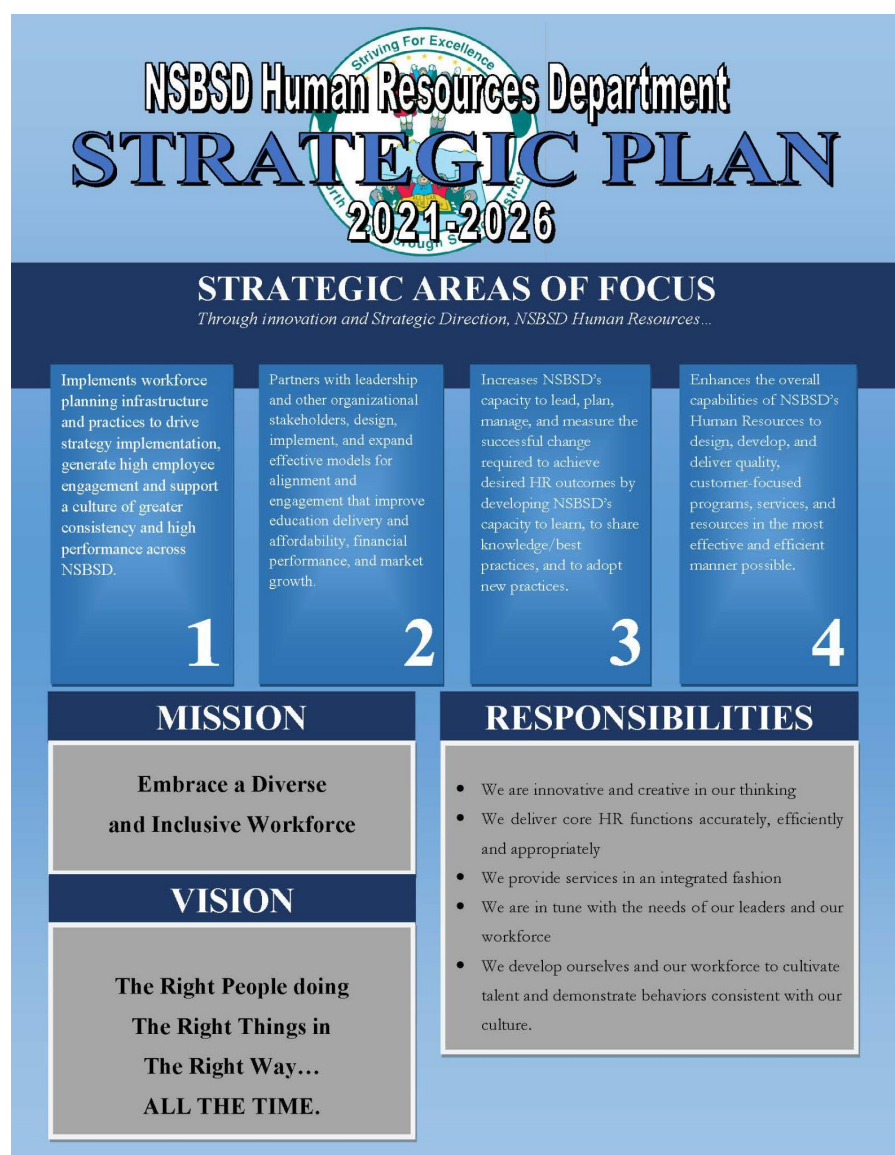
Grants Coordinator

Ryan Cope, hired in October, will be joining us on November 8th to begin his new duties. Ryan currently lives in Anchorage and travels the state in his current role, working with education to develop and manage grants.

HR Department Restructuring

The HR department has undergone a few changes during the month of October. From adding staff to revising job descriptions, training plans to include HRIS and employment law, as well as moving offices around, the HR team will be constantly evolving to meet the challenges and needs of the NSBSD. We are here to serve.

Additionally, we have implemented the HR Strategic Plan, and are in the process of writing a comprehensive Recruitment and Retention Plan that emphasizes cultural fit and diversity in hiring. The Plan also focuses on the hiring and retention of new teachers within the Alaska and North Slope Borough.



For a copy of the HR Strategic Plan shown above, please contact the HR offices anytime M-F, 8a-5p

Curriculum & Instruction - Liz Noble

During the October 7, 2021 board meeting, the following information was requested regarding the School Climate Connectedness Survey.

Disaggregate Cohort Information

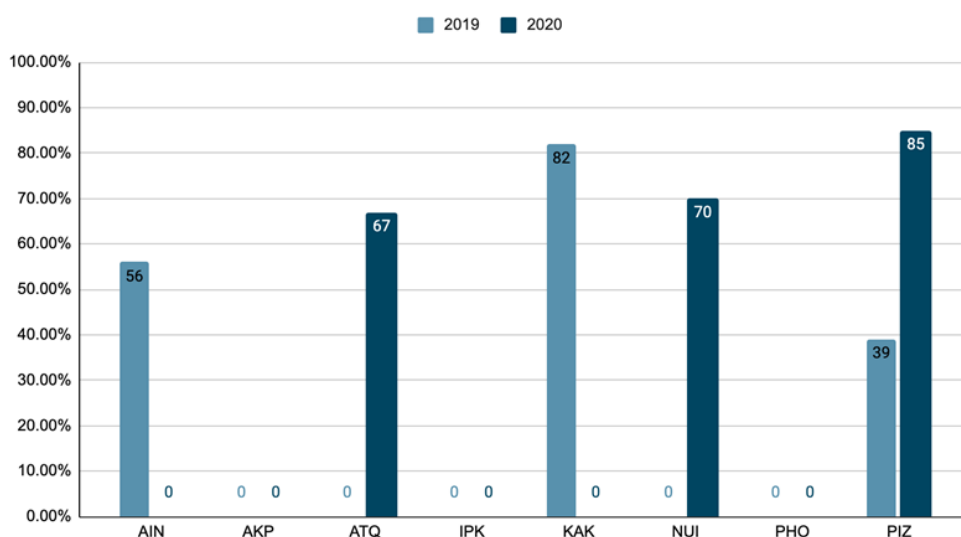
The survey is anonymous, and individual responses are confidential. Responses are combined and reported by school, district and statewide. If there are too few responses, they are not reported at the school level to protect confidentiality.

To protect the confidentiality of individuals, a minimum of 6 responses must be received to create an aggregate report. If there are fewer than 6 responses in a school, the school's data is not displayed in these reports (but included in district and statewide figures).

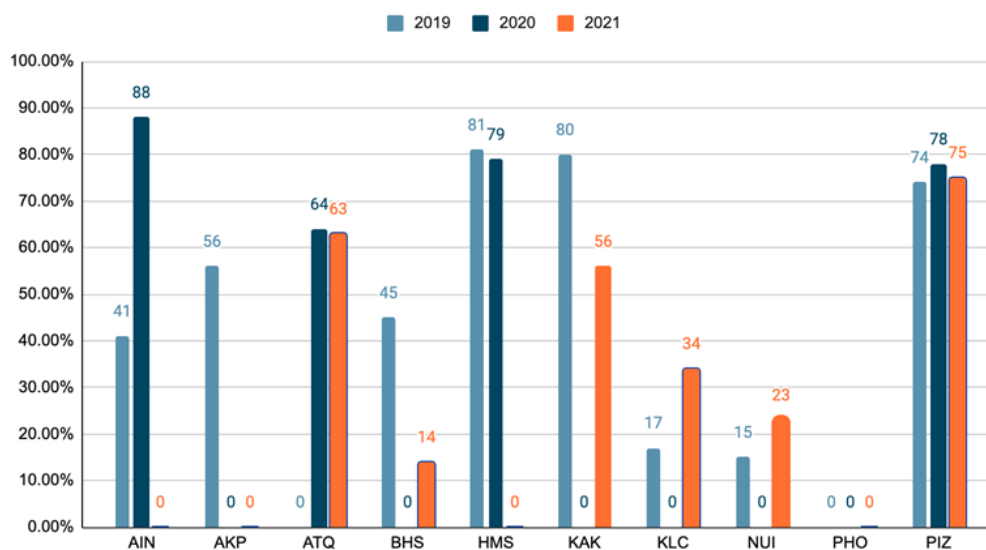
Rate of Participation

Schools with 0% participation, did not have any students complete the survey.

SCCS Grade 3-5 Participation Rate



SCCS Grade 6-12 Participation Rate



Number of Paper Surveys

Last year was the first year paper surveys were an option. There were only 15 paper surveys returned across the North Slope.

Curriculum and Instruction

Second District Wide In-Service was held October 18, 2021 and included over 140 participants.

Topics included: Tiered NWEA-Map groups, Individualized Instruction, Inupiaq Language Teachers support, Cultural Activity, Data driven instruction for ECE-2nd grade instructors, and Milepost training. Site administrators also participated in a Leadership training with Ryan Hawkins. Click link below to review Survey responses:

https://docs.google.com/forms/d/1Ly4hIfHmbulpUHI77cBD5xYOTIVqqXUPchBIO_ztLSo/viewanalytics

The Health Sub-Committee met October 28th @ 4:00 pm and includes a group of 8 volunteers. The Health Sub-committee includes teachers, administrators, IED, and C&I. This year the committee will identify secondary Health resources, including those used at other sites around Alaska, collect and review research resources. The committee will also identify pilot sites for Health materials/resources. Once pilot sites and materials are identified the materials will be made available for public review/input as per board policy. Final recommendation for materials/resources be placed before the school board in April for adoption following a Spring Curriculum Committee review.

Fourth workshop for new teachers was held October 27th from 3:00-4:00. Focus of training was Individualized Instruction for classroom teachers and how to support each student socially and emotionally while addressing academic needs.

Collaboration with Education Northwest to support Alaska Native English Language acquisition has been completed and training for staff is scheduled January 2022 District In-Service. We're also partnering with XPWorkgroup to support a systematic approach for Professional Learning Communities (PLC's) during Wednesday's early release time frame.

Assessment

Building Test Coordinators worked closely with Kim Neakok to ensure a successful Fall Map assessment window for students and staff. October 22nd was also the final day of our student count period which began September 27th. Highest enrollment day was October 19th with a student count of 2,068.

Historical Average Daily Membership:

DISTRICT	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
North Slope Borough School District/ADM	1,612.30	1,599.10	1,647.40	1,730.75	1,738.56	1,776.40	1,882.71	1,852.06	1,932.18	1,952.90	1,941.95
Base Student allocation	5,680.00	5,680.00	5,680.00	5,680.00	\$5,830.00	\$5,880.00	\$5,930.00	\$5,930.00	\$5,930.00	\$5,930.00	\$5,930.00

For SY21-22 October 19th had the most students enrolled with a count of 2,068.

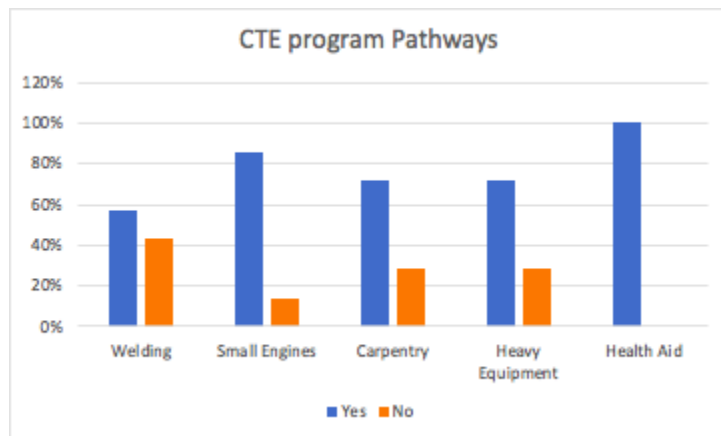
Educational Technology

We've just completed NWEA-Map integration for MyPath K-5 district wide. The Map integration allows for programs to create learning paths for individual students.

Career Technical Education - Ronnie Hawley

The survey was completed and added to the board packet. There were several pathways listed on the Survey (Welding, Small Engines, Carpentry, Heavy Equipment, Health aid. A line was added for a list of any additional programs not listed on the survey.

The number one program wanted by the district as a whole is the Health Aid program at 100%. Next in line was Small engines at 86%. Heavy equipment was on the survey and the consensus is that students at the age of 18 will be able to drive forklifts, skidsteers, and small industrial equipment. Carpentry rated the same value at 72% of the district would like to see the program in the school. The lowest program was welding at 57%. Cosmetology and drivers Ed. were written in as classes that students would like to see in the future.



Inupiaq Education - Tenna Judkins

The Iñupiaq Education Department restructure was approved by the board at the last meeting so we have been working with administration to update job descriptions and get jobs posted through HR. This process is underway as well as working with the business office to get proper budget modifications done to reflect these changes.

We participated in the October 18th district in-service where we had a cultural activity scheduled and conducted a basic overview of VIVA and how teachers can access and utilize VIVA personally. We also did a morning and afternoon breakout session with the Iñupiat Language Teachers where they went over the Accelerated Second Language Acquisition (ASLA) method scope and sequence. We will be moving to a consistent training schedule with ILT's where we utilize their PLC time on Wednesday to conduct training that is more applicable to them and their teaching. We have been in conversation with Dr. Greymorning, who is the creator of the ASLA method and analyzing what it would take for him to provide training to the ILT group and should have more details for the board as it comes. We are currently working on labeling and packaging classroom sets of Iñupiaq Grammar Year 1, Iñupiaq Grammar Year 2, Old Iñupiaq Dictionaries, and New Iñupiaq Dictionaries for use in ILT classrooms and for professional development opportunities.

We are almost completely done with hiring the added duty contracts for the Mapkuq Mentors at each site -- there are still some vacancies at a few sites, but we are working on recruiting teachers and working with site administrators at those respective sites to get these positions filled. Once they are filled we can progress forward with Project Mapkuq initiatives and other training opportunities. We have also been working with principals to ensure proper inventory has been completed for the cultural based unit materials and resources at their site.

We have been working on several other projects which include the completion of one of the books in the language arts book series which is titled Crane Story Part 2, by Cathy Tagnak Rexford. The conversations around what this will take for completion have been happening and we will move forward as we get more detailed information. We are also working on reprinting and restocking

materials and resources for our cultural based unit implementation and cultural based classroom materials.

We are continuing to partner with and work on various grant projects as well in collaboration with Curriculum & Instruction and Student Services. Some of those grant projects include: New Visions art grant, C3 Aullaagvik grant (also in partnership with Alaska Humanities Forum and Arctic Slope Community Foundation), the ANEP grant, and initiative within the Indian Education grant, as well as other initiatives happening throughout the district.

Student Services - Lori Roth

Special Education

The Department of Education & Early Development will be visiting Utqiagvik in November to complete the special education audit. Files have been reviewed and preparations are underway. The Student Services Office is excited to say we have an OJT student working in our office from Barrow High School. We had the Occupational Therapist and Physical Therapist from the Southeast Regional Resource Center on Slope working with identified students. In some cases, travel schedules had to be modified due to COVID travel restrictions resulting in remote services and evaluations. Special Education teachers have been asked to keep in close contact with parents regarding services.

Section 504 Plans

Nothing new to report as of this date.

Counselors

The Student Services Office has been collaborating with the Cook Inlet Tribal Council since 2020 to provide evidence-based suicide training to our staff. A district-wide virtual *Question, Prepare, and Refer (QPR)* suicide intervention training occurred virtually on October 27, 2021. The training was attended by 68 district-wide staff who earned QPR 3-year certification and 1 CEU. Additional training will be scheduled and the recording is available.

State & Federal Grants - Lori Roth

Alternative Schools Grant: The award has been received. A grant acceptance memo will be submitted at the next Board meeting for Board consideration.

CARES ACT1: All funds have been spent and the final reimbursement request has been submitted.

CRSSA (CARES Act 2): Funds were rolled into the the FY22 American Recovery Plan application.

American Recovery Act: The Mitigation plan was updated and is posted at www.nsbsd.org.

Higher Pathways Grants: Nothing new to report.

Indian Education Grant: As requested, the 2019-2020 Indian Education Annual Performance Report has been completed and submitted on time.

Migrant Education: Migrant Education Recruiters for FY22 are Freda Frantz (BHS), Nova Gueco (IPK), June Aiken & Carolina TenBroeck (HMS), Jen Brower (KLC), Tada Nashookpuk (PHO), Amanda Brower (ATQ), Genoveva Igtanloc (NUI). If you think your family may be eligible for the NSBSD Migrate Education Program, please contact Sharene Ahmaogak at migratedprogram@nsbsd.org or 907-852-9686. The Migrant Education Recruiters will be doing a radio show to explain the program and reach out to eligible families.

New Visions Grant: The New Visions Committee met on October 5, 2021. A budget revision was done to support spending the remaining funds. Items to be purchased include cameras, hard cases, backdrops, and other items. Kits will be put together for all or for village use. The goal of the grant

is to film, and preserve, local experts in the areas of dancing and song. A budget revision has been completed and approved.

Perkins Grant: The Perkins Grant application was completed and submitted to DEED for review.

Quality Schools Grant: funds allocated to the general fund.

School Improvement Grants: All school improvement sites remain the same. Sites include: Nuiqsut Trapper (CSI5%), Nunamiut(TSI), Meade River School (TSI), Kiita (TSI), A ak (TSI), Tikiġaq (TSI), and BHS (TSI SPED). Grant approved. Sites have begun ordering supplies and scheduling training.

Special Education (VI-B): Grant application in GMS completed and approved.

Suicide Grant: The Message of Hope Committee for FY22 has not yet met. The Committee would like to thank E-Man from BHS for his support to the students of BHS and NUI. In the spring of last year, the students worked together and wrote a Song of Hope. The song can be heard at <https://www.youtube.com/watch?v=JMK1K6Uhbgg>. Each student was provided an iPad and a Message of Hope Certificate for “Inspiring Hope” funded through the FY21 Suicide Grant. The FY22 award has been received by NSBSD. The grant acceptance memo will be submitted at the next Board meeting for Board consideration.

Title Grants: The Title grant applications were revised and re-submitted based on Department of Education feedback. We want to thank Cecilia Miller from DEED. She will be providing district-wide training for administrators, home-school facilitators, and counselors on the identification and services for identified homeless youth.