

Administration Reports

November 2015

AC Houghton Elementary

Here at AC Houghton we hosted our first Family Math night on Oct. 20. We feed our families dinner, which was generously donated by Wal-Mart and had a fantastic turn out. The staff at each grade level provided a table with math games to play that night and to take home. We look forward to hosting a Family Reading Night on Nov. 17 with the same great results. The staff and students have been working hard getting ready for parent teacher conferences. It's a great time to showcase the teacher and student's hard work and dedication to learning!

Heppner Elementary

October was a busy and productive month at HES. We held a successful canned food drive collecting 334 lbs. for our local neighborhood center. The vision screening was completed in which all new students and those in the 2nd, 4th and 6th grade were checked. Hearing screening was also carried out for new students as well as K, 1st, 3rd and 5th grade students. At the end of October, 1-5 grade students were given the opportunity to have dental sealants applied.

A big event for our school is the annual Carnival put on by the parent teacher club. There was great participation with many fun activities for families. The parent teacher club did a great job once again offering a meal and organizing the event. The net proceeds were around \$1,100.00. The staff was present and we even benefitted from the good help of some high school students running carnival events and cleaning up afterward.

Having received the SBAC scores for our students, we are pleased to see that HES performed well. Our scores were above state averages with room for growth or improvement. We are optimistic that our continued use of the math and reading curriculum along with more professional development will help our students continue to grow and perform well.

As we enter November, we look forward to the following activities: Conferences will be held on the 5th and 6th; our 5th and 6th grade choir will sing at the high school celebration of Veteran's Day program; the chess club is getting started on Mondays after school.

Heppner Jr/Sr High School

With the first quarter complete we have a current attendance percentage of 94.4%.

Heppner Junior/Senior High School recently received our SBAC scores from last spring and we are pleased to announce that HJSHS students scored above both the state and "like school" comparison averages. While we are happy with the results we realize that there is always room for additional growth and improvement. We plan to stay the course and continue our commitment towards academic improvement for all students attending HJSHS.

Irrigon Elementary School

Drumming Workshops/Assembly: Thanks to the North Morrow Community Foundation, Morrow County Unified Recreation District and the Morrow County Cultural Coalition we were able to have our 6th graders participate in a drumming workshop with the Obo Addy Legacy project. Both 6th grade classes participated in 45 minute workshops where they got to learn about the project and play the drums. The week culminated in an all school assembly where the Obo Addy group performed a concert.

Parent Teacher Conferences: On November 5th and 6th IES held Fall Parent Teacher Conferences. Fall conferences are an opportunity for parents to talk to their child's teacher and learn about the academic, behavioral, and social well-being of their child. It is a good opportunity to ask questions or share concerns about their schooling and their grades.

Book Fair: During parent teacher conferences we will hold our first of two book fairs where students and parents can explore the books and enjoy the displays of great books that students are typically very excited to get their hands on.

Annual Reading Day Event: IES will host its annual Reading Day to help students understand the importance of language arts with anything in life. We will have activities centered around language arts, parents are welcome all day and students get to hear first-hand from guest speakers just how reading made a difference in their life. Parents can spend the day, or just a moment and the guest speakers are our local community all stars who can relate easily to the students.



Irrigon Jr/Sr High School

Quarter 1 has come to a close and Irrigon Jr/Sr High is preparing for conferences which were scheduled for Thursday November 5th and 6th.

Our juniors just completed the ASVAB test which will provide them with information on their career aptitudes and interests. This information will be returned to them and they will place it in their ICE portfolio.

Our FFA students have recently returned from their trip to the National FFA Convention as well as a trip to Washington DC.

Currently our book fair is going on in our library and students are being encouraged to read and explore new books. Our 6th grade students are preparing for Battle of Books and have been holding practices weekly.

In the coming weeks we will be sending a few of our teachers to an Engagement Summit in Salem to bring back some ideas to increase student engagement in our classrooms.

Our ASB leadership students are preparing for a Veterans Assembly, celebrating our soldiers. The assembly will take place on Friday, November 13th.

Fall sports are coming to a close, and the Irrigon football team is making its first ever appearance in the playoffs, finishing with a 6-3 record. They will be playing John F. Kennedy High School, located in Mt. Angel, Oregon.

As always, we encourage you to stop by and see all the great things our students are doing in and out of the classroom.

Go Knights!

Riverside Jr/Sr High School

The students and staff at Riverside continue to work incredibly hard. As we are wrapping up fall sports our boys and girls soccer programs have advanced to the playoffs and our football and volleyball programs finished 3rd in league. A highlight from our fall sport season is that all our varsity volleyball players received scholar athlete awards along with roughly half of the rest of our varsity athletes.

This month I would like to highlight a program that Mrs. Baker and her assistants have been working hard to build. Our transition program is designed to give our students with special needs opportunities to build career related skills in a structured environment. Students start off in the classroom learning skills such as: personal communication, counting money, organization, and time management. Mrs. Baker then works with several businesses in the community to place students in jobs where they can build on those skills and their confidence levels. Businesses that are participating in the program include: Select Market, Boardman Hardware, Macarios, Head Start and the county library.

Sam Boardman Elementary School

October was a great month for Sam Boardman Elementary.

Our parent teacher organization had its first meeting this month. We were excited to triple our attendance from last year. The group is excited and committed to increasing parent involvement at SBE this year through a variety of means.

We held our first family reading night as well. 70 people came including 40 children. Carol Wilson read interactive stories to the group. Anne Orcutt played a game connected to the story and several teachers joined in. There was a puppet making station in the library, and students got to choose a free book before they left. Several families expressed thankfulness for the opportunity to attend the event.

The last week of October saw us celebrating Red Ribbon Week and providing an age appropriate dialogue around making healthy choices for our bodies and saying no to illegal drug use. Students made posters, decorated their classroom doors, participated in a special session on healthy choices, dressed up in different themes, and participated in an engaging end of the week assembly.

Several of our staff hosted and participated in a literacy workshop called Daily 5. Teachers enjoyed engaging in conversations around teaching and management strategy to facilitate more effective use of the curriculum and small group meetings. Feedback from the session was very positive. A number of teachers in the group have also started a Daily 5 group that meets regularly to continue the discussion around effective literacy practices.

Lynn Calvert, Darlene Jacobsen, and some assistants including Mary Lomas and Rosa Norwood hosted the first Ready for Kindergarten class. Parents of pre-school students come and learn what skills they can work on now in order to better prepare their child for kindergarten. The program is a lot of work to prepare and Lynn Calvert especially puts a lot of effort into making it successful. We are excited about the opportunity to connect with our families before kinder and grateful for the efforts of each person involved.

Windy River Elementary School

The school district participated in an 8 hour in-service October 23rd. The focus of the training was to instruct teachers on how we can support students who have been mistreated. The presenter also shared ideas on how to create a unified school behavior plan. Windy River is working to create a system where behavior will be addressed as a school. In addition to a school behavior plan our site council is moving forward with our school improvement plan. This plan will gather information through parent, staff and student survey's. The information will then be gathered to address the highest needs of the school. This plan will represent a three year focus for our school.

Management's Discussion and Analysis

Financial Report Talking Points:

Page 1. Revenue: According to August State School Fund Estimate we will be receiving about \$96M over the budgeted amount.

Page 2. Expenditures: Buildings budgets are all still in good shape and that includes all purchases and encumbrances to date. All salaries and benefits have been encumbered for the entire year.

Page 3. Special revenue funds recap to include month end balances.

Page 4. General fund cash flow sheet, donations are showing over budget, but \$25M will be moved out to a special revenue fund.

Maintenance, Facilities & Vehicles Update

Latest updates from the McKinstry HVAC work include the following:

Phase I - McKinstry and Clima-Tech have now been on site at Morrow County SD for the past two months performing the controls upgrades at all schools across the district. During this time, they have run into a few deficiencies which required their attention and they have been working to correct them. As a result, their schedule had to be adjusted slightly due to the added time required for that work.

They are working diligently to complete this work in a successful and quality manner and the important thing to note is that, during these upgrades the existing systems and operation have not been affected.

Phase II

- 1) HVAC – Any front end and back end control issues addressed and a preventative maintenance/service contract will be further explored and assessed.
- 2) Light occupancy sensors – energy efficiency study to determine potential savings?
- 3) Boiler tune-up/replacement (boiler assessment making sure any new boilers that we purchase and/or upgrade can be reused or retrofitted in other buildings).

Phase III

- 1) Plumbing – Depending on finances after Phase I & II work; we will need a study done to evaluate our plumbing infrastructures in the schools throughout the district?
- 2) Wiring/Electrical – will also need a study done to evaluate our electrical service infrastructure throughout the district?
- 3) Roofing – Determine scope and sequence of roofing related issues at several schools.
- 4) Security – Upgrades are something we need to have on the table for consideration.

MCS D Surplus follow-up from last board report:

- * Surplus sale was held district wide on October 16th with two more vehicles being sold including; the Ford Taurus - #005 and The Chevy Astro Cargo Van - #99-5.
- * The Lexington building closing date has been extended to close on or before March 31st.

Work Related Injuries

- IJSHS - Cut finger with scissors, no missed time
- IJSHS - Fell down a few stairs resulting in swollen/bruised foot/ankle, no missed time
- RJSHS - Slammed hand in door resulting in bruised hand, **2 hours missed**
- RJSHS - Left arm strain, no missed time
- RJSHS – Knee injury, **2 hours missed for doctor’s appointment**
- ACH – Fall, resulting in scrapped hands and knees, no missed time
- WRE – Slipped on water, resulting in icepack needed for knee and wrist, no missed time
- HES – Lifting file cabinet that was too heavy, sprained right wrist
- HES – Crawling on floor washing wall, bruised knee
- RJSHS – Slipped on wet spot and fell. Resulting in pain to the right hip, thigh and knee, no time missed
- HJSHS – Knee was hit by football player out of bounds/knee buckled – **1 hour loss to go to dr. appt.**
- RJSHS – Serving volleyballs and felt tear in shoulder resulting in pain – **time loss to attend dr. appt.**
- IES – Slipped on food in cafeteria – no time loss