

Lyon County School District Board Memo

Date: January 28, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: New LCSD Board Policy GCCC: Pay Periods and Paydays

Recommendation

That the Board of Trustees approve new LCSD Board Policy GCCC: Pay Periods and Paydays as a first reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

The new **Policy GCCC** sets the standard for pay periods, specifying that employees will be paid on the 20th of each month. In cases where the 20th falls on a weekend or holiday, employees will receive their pay on the last business day prior to the 20th.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment(s)

Lyon County School District Board Policy GCCC: Pay Periods and Paydays