

**Eden Prairie Schools
Budget Events Timeline
Fiscal Year 2024-25**

Date	Budget Event	Group/Action
September 2023	Preliminary FY 2024-25 Levy Certification	Board - Required Action
	Preliminary FY 2023-24 Enrollment Update	Board - Sup't Incidental
	Preliminary FY 2022-23 Year-End Financial Report	Board - Sup't Incidental
October 2023	October 1 Enrollment	Board - Sup't Incidental
	October 1 Enrollment	Citizen Finance Advisory
	October 1 Enrollment	Leadership Team
	FY 2022-23 Audit Results	Leadership Team
	Preliminary FY 2024-25 Levy Certification	Citizen Finance Advisory
	FY 2022-23 Audit Results	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
November 2023	FY 2022-23 Audit Report	Board Education & Reporting
	Annual Budget Publication	Community
	5-Year Financial Forecast	Board - Workshop Discussion
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
December 2023	Final Levy Certification (Payable 2024; FY 2024-25 Revenue)	Board - Required Action
	Truth in Taxation Presentation	Board - TNT Hearing
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
January 2024	Preliminary FY 2024-25 Budget Assumptions & Budget Timeline	Board - Decision Prep
	Mid-Year Budget Update	Board - Required Action
	FY 2024-25 Capital items which require advance ordering (i.e. school buses)	Board - Required Action
	5-Year Financial Forecast	Board - Workshop Discussion
	Fall Enrollment Projections and Staffing Allocations	Leadership Team
	Requests for FY 2024-25 Capital Funding due to Business Office	Leadership Team
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
February 2024	Budget Development	Leadership Team
	Mid-Year Budget Update	Citizen Finance Advisory
	FY 2024-25 Budget Assumptions	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
March 2024	FY 2024-25 Capital Budget - 1st Reading	Board - Decision Prep
	Final FY 2024-25 Budget Assumptions/Drivers	Board - Required Action
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
April 2024	FY 2024-25 Capital Budget Adoption	Board - Required Action
	Review FY 2024-25 Capital Budget	Leadership Team
	5 Year Financial Outlook	Leadership Team
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
May 2024	FY 2024-25 Budget Presentation - 1st Reading	Board - Decision Prep
	Review Potential Legislative Impacts	Citizen Finance Advisory
	Review Final FY 2024-25 Budget	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
June 2024	FY 2024-25 Budget Adoption	Board - Required Action
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
	Fall Enrollment Projections	Leadership Team

Collecting Input

School Board

The board provides guidance and input to the budget development process, ensures financial planning and budgeting does not deviate materially from the Ends priorities, risk financial jeopardy, or fail to be derived from a multiyear plan.

Citizen Finance Advisory Committee (CFAC)

This committee of community members and staff reviews the assumptions included in the financial projection model. These assumptions and committee discussion provide important input into the budget development process.

Leadership Team

This group of leaders is essential to the budget development process. They provide input and shared decision making for budget adjustments, staffing and program needs.

Community

The district website, email list and publications contain continuous updates regarding the budget development process including timeline, assumptions, and proposed adjustments. Community feedback is an essential part of assessing the final budget recommendation.

Superintendent's Cabinet

This group meets weekly. Some part of the budget development process, including discussion of staff and community feedback, is on the agenda each week.