

[DISTRICT LETTERHEAD]

Dear Parent or Guardian:

Enclosed please find Form 11-01 that describes an incident of physical restraint, time-out or isolated time-out for your child.

Also enclosed is the ISBE Restraint, Time Out and Isolated Time Out Bill of Rights that describes standards for when these restrictive interventions can be used, information about your and your student's rights and information about your right to file a complaint with ISBE regarding the incident.

If your student receives special education services, please see the ISBE website for a description of the State complaint, mediation and due process procedures here: [Comparison-Chart.pdf](#)

If you believe that your child may require special education services or accommodations, you may request an evaluation for special education or a Section 504 plan. Information is located on the ISBE website here: [Parent Guide Update - Final-accessible.docx](#). Please contact Janice Van Kuiken, Director of Special Education at 708-367-8350 for additional information.