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May 11, 2026

VIA ELECTRONIC MAIL

Laura Kitaeff
Lms715@gmail.com

Re: Freedom of Information Act Request

Dear Laura Kitaeff,

The School District received your request for records pursuant to the Freedom of Information Act (the "Act") on April 27, 2026. Please treat this correspondence as the response to your request.

You requested the following:

Under the Illinois Freedom of Information Act (5 ILCS 140/1 et seq.), I am requesting access to public records held by District 107, including Board members, the Superintendent, and district administrators.

This request is specifically for Board-related email communications and related metadata that do not overlap with my prior FOIA request submitted on 4/21/26.

Please provide all emails (including attachments and metadata) sent, received, or stored by any District 107 Board of Education member between April 1, 2025 and the present, that include or refer to:

- *Handling of constituent communications in general*
- *Internal Board communication practices*
- *Email communication between Board members outside formal meetings*
- *Discussion of how Board members receive, review, or respond to district-related concerns*
- *General communication workflow between Board members and district administration*

This includes emails between Board members, emails between Board members and the Superintendent, emails between Board members and district administrators or legal counsel (non-privileged portions where applicable), and emails received from or sent to third parties in the course of Board business.

Please include all records showing email forwarding chains involving Board members, distribution of district-related emails beyond initial recipients, To/CC/BCC recipient information where available, and any system logs or metadata showing how Board-related emails are routed or shared.

Please also include any email communications between Board members that discuss internal communication practices or expectations, address informal Board member communication outside of meetings, reference how Board members exchange or circulate district-related information, or occur outside of publicly posted Board meeting records or agendas.

In addition, please include any records reflecting how Board members use district email systems for internal communication, use of email chains or group messaging among Board members, guidance or informal practices regarding use of email for Board collaboration, or any district-issued instructions or norms regarding Board member email usage outside formal meetings.

Please search individual Board member district email accounts, Superintendent email accounts (only as they relate to Board communication practices), administrative accounts likely to communicate with Board members, any archived folders or district email storage systems, and any Board-related shared email systems or platforms. Please include all responsive records, even if they are archived or not in active inboxes.

If any records are withheld under a FOIA exemption, please identify the specific exemption used, provide all reasonably segregable non-exempt portions of the records, explain what was withheld in enough detail to understand the category, and provide an index of withheld material if applicable.

Please provide all responsive records electronically if possible, in their native format or as searchable PDFs.

If fees are expected to exceed statutory limits, please notify me in advance.

Response:

After a thorough review of records, no such records exist.

Respectfully,
Griffin Sonntag
Pleasantdale School District 107 FOIA Officer