

School Board

Public Participation at School Board Meetings and Petitions to the Board

During each regular and special open meeting of the Board, any person may comment or ask questions of the School Board (public participation), subject to the reasonable constraints established and recorded in this policy's guidelines below. The Board listens to comments or questions during public participation; responses to comments or questions are most often managed through the policy 3:30, *Chain of Command*.

To preserve sufficient time for the Board to conduct its business, any person appearing before the Board is expected to follow these guidelines:

1. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President. This includes following the directives of the Board President to maintain order and decorum for all.
2. Use the sign-in sheet provided at the meeting.
3. Identify oneself and be brief. Ordinarily, comments shall be limited to 3 minutes with only 15 minutes allotted per topic. In unusual circumstances, and when an individual has made a request in advance to speak for a longer period of time, the individual may be allowed to speak for more than 3 minutes.
4. Abide by the Board President's authority to shorten or lengthen an individual's opportunity to speak.
5. Observe the Board President's decision to determine procedural matters regarding public participation not otherwise covered in Board policy.
6. Conduct oneself with respect and civility toward others and otherwise abide by Board policy, 8:30 *Visitors to and Conduct on School Property*.

Petitions or written correspondence to the Board shall be presented to the Board at the next regularly scheduled Board meeting.

LEGAL REF.: 105 ILCS 5/10-6 and 5/10-16.

ADOPTED: June 18, 2008

REVISED: June 20, 2012; April 17, 2019; June 18, 2024

REVIEWED: August 19, 2026