



Board of Trustees Agenda Item Information Form

Date Submitted: August 11, 2025

Meeting Type

- ☒ Regular Meeting
☐ Special Meeting/Workshop

Agenda Placement

- ☐ Public Hearing
☐ Executive Session
☐ Recognition
☐ Program Spotlight
☐ Community Input

Code

PH
ES
R
PS
CI

Agenda Placement

- ☐ Administrative Report
☒ Consent Agenda
☐ Action Item
☐ Information/Discussion

Code

AR
CA
AI
ID

Meeting Date: August 25, 2025

District Strategies (Check all that apply):

- ☒ Students and staff will thrive in a secure environment, build connections and community, and become resilient leaders.
☒ Each student will engage in world-class learning experiences that foster curiosity, develop talents, guide exploration, and fuel achievement.
☒ We will cultivate innovation through strategic collaboration and responsive organizational stewardship.

Subject:

Consider Approval of Award of Contract 2026.602 Library Resources, Supplies, and Equipment

Background:

On July 31, 2025, proposals were received and reviewed in response to RFP 2026.602 Library Resources, Supplies, and Equipment. This contract replaces 2022.604 Library and Curriculum Resources, which expires August 31, 2025. To date, \$1,272,310 of the approved two-year contract value of \$3,000,000 has been encumbered. The scope of this contract is to provide a purchasing method with qualified suppliers for the purchase of library books, software, supplies, equipment, furniture, and other related library resources for the campuses and the Library and Media Services Department. It is the recommendation of the Directors of Library and Media Services and Purchasing to approve the award of this contract with the qualified vendors on the attached list for an estimated annual contract value of \$750,000. This contract will automatically renew annually for three additional years.

Fiscal Impact Statement

Cost: \$750,000.00

- ☒ Recurring
☐ One-Time

Funding Source:

- ☒ General Fund
☒ Grant Fund Local and Federal
☒ Other Funds (specify)
Federal

Fiscal Year: 2025 / 2026

Amendment Required: N/A

- ☒ Bond Funds (program year): 2023

Superintendent's Recommendation:

It is the recommendation of the Superintendent that the Board of Trustees approve the award of Contract 2026.602 Library Resources, Supplies, and Equipment to the vendors on the attached list beginning September 1, 2025 through August 31, 2026. The estimated annual contract value is \$750,000.

Department Submitting Form: Purchasing

Cabinet Member's Approval: Alice Benzaia