

# EXECUTIVE SUMMARY

## FOR THE SHOREWOOD SCHOOL BOARD

Topic: School Board Policy: 342.2 Class Size  
Prepared by: Marty Lexmond  
Date: December 11, 2012

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**Recommended action:**     \_\_\_ Information only  
                                  \_\_\_ Presentation/discussion  
                                  \_\_\_ Discussion/action by committee  
                                  X Discussion/action by board of education  
                                  \_\_\_ Presentation/action next meeting

**Recommendation(s):** Approval of School Board Policy and Guidelines 342.2 Class Size

**Purpose:** Review and approve School Board Policy and Guidelines 342.2 Class Size. This policy replaces the District's current policy 6.2.3 Class Size and Staffing approved in September 2005.

**Background:**

1. Class size guidelines assist the district in projecting classroom and staffing needs and communicate to the community our commitment to smaller class sizes.
2. The proposed changes are an effort to accomplish two things. First to set targets consistent with current class size guidelines and class size practices that allow the district to project staffing needs more specifically. Second is to use the class size goal to project the number of available seats for open enrollment.
3. The class size goals are reasonable, are consistent or slightly lower than previous guidelines, maintain our smaller class size commitment, and provide an opportunity for the district to pro-actively plan open enrollment seats and staffing based on student enrollment projections.
4. The guidelines have been developed and discussed by the Administrative team.
5. The guidelines were reviewed by the School Board at the November 27, 2012 meeting.
6. The policy and guidelines were reviewed at the Policy Committee meeting on December 6, 2012.

**Attachment(s):** Policy 342.2 Class Size  
Policy 342.2 Class Size Guidelines  
Policy 6.2.3 Class Size and Staffing