



**School Board Meeting Agenda Item**

Topic: Administrative Reports  
 Contact(s):  
 Presenter(s): Martina Wagner, Superintendent

Nature of Action Requested by Board

Board action   
 Board information or scheduled report

Background Information

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| <p>2024 Graduation Dates</p>   | <p><u>Red Wing High School:</u> Day: May 31, 2024<br/>                 Time: 7:00pm<br/>                 Location: Russ Marshall Field<br/>                 (weather permitting)</p> <p><u>Hispanic Graduation:</u> Day: May 22, 2024<br/>                 Time: 11:30am<br/>                 Location: Little Theater</p> <p><u>RBEC Graduation:</u> Day: May 24, 2024<br/>                 Time: 1:15pm<br/>                 Location: RBEC</p> <p><u>5RO Graduation:</u> Day: June 1, 2024<br/>                 Time: 10:40am<br/>                 Location: RBEC</p>   |
| <p>Employee Recognition</p>  | <p>Every year we like to recognize and honor our employees that reach 25 Years of Service as well as those that retire. This year’s event will take place on June 4<sup>th</sup>, 2024 from 5pm – 7pm at the Anderson Center Barn.<br/> <i>All are invited to attend!</i></p>  |
| <p>2nd meeting of the month<br/>                 Program/Department<br/>                 Updates</p> | <p><u>Community Education</u></p> <ul style="list-style-type: none"> <li>• The Community Education Advisory Council held the last meeting of the year on Wednesday, May 15. Agenda topics included review of summer programming, the Red Wing Water Park opening, Superintendent update, district budget reductions, membership terms and meeting dates for 2024-2024 and community sharing.</li> <li>• Community Recreation kicked off the summer season with a Soccer program for 5 to 8-year-olds, on Tuesday, May 14, with 110 students enrolled. The program is looking for additional parent volunteers to assist with the program.</li> </ul> |

- The Juneteenth Celebration will take place on Wednesday, June 19 in Central Park. Events include a basketball tournament at 11:00am, Historical & Landmark walks at 1:00pm and music, food, and vendors from 3:00-7:00pm in Central Park. The Black Student Union (BSU) and a variety of community members are hosting this special event. Community Education is Fiscal Sponsor for the event.
- Red Wing Water Park will open for the season on Wednesday, June 5. The Water Park operates daily from 12 noon- 6:00pm. Season passes are available in the Community Education office or at the Water Park on opening day.

#### Student Nutrition Services

- Sunnyside has had the first phase of the Freezer completed the demolition. We should see some more progress within a week or two for the second phase.
- We will have summer feeding this summer at our Sunnyside and RWHS Locations. Flyers have been put up in the entrance of the High School and Anne will send out communications to families. We are also on a Free meals for Kids app that Anne will also be sharing.  
*(Summer Flyer is posted as an EXTRA on Boardbook)*
- RWHS will be proudly hosting this year's Southern Minnesota Directors Group training on Aug.21st. We will be expecting over 200 attendees. IFD will be organizing a food show to showcase new products in the K12 sector and new recipes.

#### Nursing Services

- Nursing has been busy attending field trips with their students when needed for possible emergency situations
- The health offices have been hosting interns from the Pathways program each morning. It has been going very well.
- Plans are being made for next fall. Staff and Student flu and covid clinics are being scheduled along with dental clinics.

#### Human Resources

- Tentative agreements completed with Teachers, Nutrition Services and Custodians.
- 2024-2025 school year hiring has begun - 14 certified staff and 7 non-certified staff positions have been posted.
- Processing all end of year resignations/retirements and getting ready for insurance/benefits move over from Employee Navigator to Alerus.
- Continue to assist the Business office with reporting for retirees, wellness data and requests.
- Updating license and coding spreadsheets for SY24-25.
- Working through wellness incentive data from BCBS BlueCare Advisor to ensure the data is accurate and the reports we receive has all necessary information. With the new 2024 platform we are still straightening out the kinks but getting closer!

- Currently working through the RFP process with our LMC subcommittee and Intellicents. We had finalist presentations on 5/2 which included two vendors.

#### Communication

- The inaugural "Class of ..." (2024) webpage gave seniors and their parents/ guardians a single place to find information. I thank Bethany Borgschatz for being a partner in this effort.
- RWPS Foundation has approved 39 grants totaling \$74,000 for 2024-2025. (This compares to \$58,000 this school year.) We are grateful and will continue to highlight the foundation's support when appropriate in e-newsletters, social media, etc.
- We worked with 3M Fall Protection to receive nearly \$8,000 in STEAM materials. Crystal Hove, the plant manager, alerted us to this grant possibility and proved instrumental in making it happen.

#### Buildings & Grounds

- Working with contractor for carpet replacement schedule for summer
- Working on timeline for Freezer/Cooler replacement this spring
- Reviewing Arena Manager/Grounds Manager responsibilities between B&G Director and Community ED
- The district conducted 350-plus radon tests in February. Only one room throughout the entire district had results above the Minnesota Department of Health's action level. Staff determined that an HVAC override was limiting the amount of outdoor air entering that room. MDH requires that radon testing occur between Nov. 1 and March 31. We are confident that when we retest in November that results in that space will be below the MDH limit. The space is not a classroom.

#### Special Services

- Building Tours- TBMS grade 7 students who receive special education services had the opportunity to tour and visit RWHS on May 3. Additional tours are scheduled for students rising from Sunnyside to Burnside and from Burnside to TBMS.
- Teachers and paraprofessionals have been hired for the Extended School Year services over the summer. For teachers who will be providing services over the summer, there is a 2-hour training the week of May 20th.
- We are working as building teams to build caseload lists for the 24-25 school year.

#### Athletics

- We are grateful for the near \$30,000 the Red Wing Booster Club has given to our Athletic Programs, to allow them to sustain and maximize their programming needs.
- The Senior Letterwinner Activities Breakfast is set for Wednesday, May 22 at 7:45am at Red Wing Golf Club.
- We have 6 senior athletes that have committed to compete at the collegiate level next year. They were recognized in Hovda Hall on May 15.

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|  | <ul style="list-style-type: none"><li>• Section competitions begin this/next week for many of our spring sports.</li></ul> |
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