

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Rachel Stewart, Lisa Shea

SCHOOL District Office

NAME OF CONFERENCE: Labor Relations Press (LRP) 2026 National Institute on Legal Issues of Educating Individuals with Disabilities
(Do Not Use Acronyms)
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: New Orleans, Louisiana

DATE OF DEPARTURE: April 25, 2026 DATE OF RETURN: April 30, 2026

Training/Travel/Conference is (check all that apply): Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The National Institute has been the leader in special education professional development training for over 45 years. It's the perfect place for us to learn from the nation's most renowned legal experts and special education practitioners.

At LRP's National Institute on Legal Issues of Educating Individuals with Disabilities® in New Orleans, we'll experience a comprehensive, engaging, and high-quality program focused on the most effective ways to serve students with disabilities while maintaining compliance with special education and disability laws. With more than 40 relevant and timely sessions spanning 6 dedicated tracks, we will be able to easily customize our learning experience to meet our current professional development needs.

We will receive top-notch compliance and implementation strategies in the areas of Section 504, IDEA, Discipline, and more that we can bring back and implement right away to make an impact in the lives of our students, our special education programs, and the community.

TRAVEL APPROVED: Date _____

NA

Site administrator or supervisor signature

TRAVEL APPROVED: Date 2/20/26

Tim Sigurdson

Superintendent or designee signature

District Office Use Only

Received by District Office Date: 2/20/26

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Special Projects SPDG & Special Education Part B

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET# 280.763.0000.200.2213.330.10000.00.000 & 280.639.0000.200.2213.330.10000.00.000 Registration Fees: Attendees <u>2</u> x <u>2875.00</u> Reg. fee	\$ 5750.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.639.0000.200.2213.580.10000.00.000 Travel By: <u>Southwest Airlines</u> (Air, district car, private car for personal convenience , etc.)	\$ 1450.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.639.0000.200.2213.580.10000.00.000 Lodging: Room rate \$ <u>335.08</u> x <u>5 (2)</u> nights	\$ 3350.80	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
Meals: Breakfast \$ <u>20.00</u> x <u>3 (2)</u> days	\$ 120.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>22.00</u> x <u>3 (2)</u> days	\$ 132.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>33.00</u> x <u>5 (2)</u> days	\$ 330.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5.00</u> x <u>6 (2)</u> days	\$ 60.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days <u> </u> X \$ <u> </u> /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$ 292.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation)	\$ 11,484.80	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES	\$ 11,484.80	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: April 26 - 29, 2026 7:00 AM - 4:15 PM

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): Ernest N. Morial Convention Center

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: April 25, 2026 6:00 AM

Date & Time you wish to RETURN: April 30, 2026 12:00 PM

List any special notes here:

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
GSA (Per Diem Rate) : \$179.00

All travelers agree to share lodging as appropriate?

Yes No

Register under what name(s)?

Rachel Stewart, Lisa Shea

Name, Address, Phone number of
lodging establishment:

The Riverfront Hotel, 701 Convention Center Blvd., New Orleans, LA 70130

DEADLINE DATE: March 23, 2026

Code Information: _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.



REGISTER

PROGRAM

EXPLORE MORE



April 26 - 29, 2026
NEW ORLEANS
ERNEST N. MORIAL
CONVENTION CENTER



2 EASY WAYS TO REGISTER FOR LRP's NATIONAL INSTITUTE 2026

ONLINE:

REGISTER NOW

PHONE:

1-800-341-7874

HURRY! Super Savings Ends In:

28 Days	16 Hours	9 Minutes	20 Seconds
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REGISTER

PROGRAM

EXPLORE MORE

Idea teaching tools can be used for live
National Institute this April!

LEARN MORE

REGISTRATION RATES

Main Conference Pass | Monday, April 27 - Wednesday, April 29

Super Saver

Now - 2/27/26

Early Bird

2/28 - 4/25/26

Standard

After 4/25/26

SAVE \$150.00!

\$1795

\$1895

\$1945

Main Conference registration is for attendance at sessions held on Monday, Tuesday, and Wednesday. **Included in pass:** continental breakfast Monday - Wednesday, lunch Monday and Tuesday, refreshment breaks, and online access to program materials before and after the conference.

*Cancellation policy is in effect. See below for details.
Attendees are solely responsible for their*




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[PROGRAM](#)
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Discounted Team Registrations | *It takes just 5 to make a team!*

Teams of	Now - 4/25/26
5 - 14 (first 4 at full price)	\$1715 each
15 - 19 (first 4 at full price)	\$1645 each
20+ (first 4 at full price)	\$1595 each

REASONS TO BRING YOUR TEAM

To receive team rates, you must submit a minimum of 5 registrations from the same organization together. First four team members pay the current individual rate. No refunds will be given for discounts not taken at time of registration. Team registration discounts do not apply to Pre-Institute Symposiums. If you have any questions on registering your team, please call toll-free 1-800-341-7874.

Pre-Institute Symposiums | Sunday • April 26, 2026

Full Day Symposium (\$810)



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Morning Symposiums (\$540 each)

PRE2 Double Jeopardy? How Losing at IDEA Doesn't Stop the Lawsuit Under Section 504 and the ADA

PRE3 Keep Calm and Carry on With Invaluable Strategies From State Complaint Responders

PRE4 Shut the Door on Problematic and Abusive Disciplinary Practices in Classrooms

Afternoon Symposiums (\$540 each)

PRE5 What You Don't Know Can Hurt You: Navigating Section 504's Hidden Risks

PRE6 Smooth Sailing Ahead: Navigating Successful Transition Planning to Improve Postsecondary Outcomes

PRE7 Discipline 'MythBusters': Debunking Common Misconceptions and Risky Practices

**SEE MORE SYMPOSIUM
DETAILS**

Pre-Institute Symposiums are not included in the Main Conference Pass. Symposiums can be added to your Main Conference Pass at the additional per-symposium costs listed above.

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POLICIES, TERMS & CONDITIONS

Payment Must Accompany Registration

MasterCard, VISA, American Express, and Discover are accepted. Last-minute registrants should call LRP Conferences at 1-800-341-7874 to confirm availability.

Credit Card Processing Policy

Credit card payments are processed upon receipt. ANY PAYMENT CHANGES will result in an administrative fee.

Special Needs

The Conference Staff is available to accommodate persons with special needs. Please register at least 4 weeks prior to the conference and complete the Special Needs portion of your registration and/or call 1-800-341-7874 with your accommodation request. TTY: 561-799-6633

Cancellation/Substitution

Attendee substitutions may be made at any time with no penalty. Cancellations received in writing **by March 25, 2026**, will receive a refund minus an administrative fee of \$150. Cancellations received after this date will not be refunded. Unpaid cancellations for the conference will be billed for the appropriate fee. No-show registrations will not be refunded. Please email any requests for refunds or substitutions to conferences@lrp.com. LRP Media Group reserves the right to cancel the conference due to lack of registrations. In case of conference cancellation, LRP's liability is limited to the refund of the conference registration fee only. LRP reserves the right to alter this program without prior notice.



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Consultants who are employed by a school district can register for and attend the Institute by showing proof of employment.

Email Communications

If you have registered for LRP's National Institute on Legal Issues of Educating Individuals with Disabilities and supplied an email address, you will receive transactional emails pertaining to your registration as well as future promotional emails from LRP Media Group. You can opt-out of receiving our emails by using the opt-out link located within a received email message.

Continuing Legal Education (CLE)

CLE credit for attorneys will be applied for upon request. Contact your State Bar if you are uncertain about mandatory CLE requirements and approval criteria or contact LRP's CLE Coordinator at 1-800-341-7874. LRP Conferences is an MCLE-approved provider for the State Bars of California, Missouri, Rhode Island, and Vermont.

Video & Photography

By attending LRP's National Institute, you consent to having your image captured by official show photographers and videographers. The resulting materials, including still photographs, video and audio recordings, may be used by LRP, without restriction, in news materials, promotional materials, and on the website and other properties.

Attendees are permitted to use smartphones to take photographs and capture digital images at LRP's National Institute for personal, non-commercial use, provided the photography is not disruptive. Registrants may take photos from their seats, as long as they are not standing in the media area, obstructing views or using flash after the session begins. Photographs may not be sold, reproduced, transmitted, distributed, or otherwise commercially exploited in any manner whatsoever.



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various sessions, the programming is presented primarily for the benefit of the attending audience. While we have a "no live streaming and recording" policy, we understand the desire to take photos and capture video on phones to share on social networks. However, to protect the rights of speakers, as well as the conference, please note you are NOT allowed to live stream and also agree to record no more than 45 continuous seconds of any single session.

Questions?

Call toll-free 1-800-341-7874 or email our customer service staff at conferences@lrp.com.

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[FUTURE DATES](#) | [SITEMAP](#) | [PRIVACY POLICY](#) | [LRP](#)
[MEDIA GROUP](#)

 **1-800-341-7874** | 
conferences@lrp.com

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APR 25 - 30
RNO → MSY Modify

✈ Depart: RNO → MSY

Reno/Tahoe, NV - RNO to New Orleans, LA - MSY

\$ Points \$ + Points

Government taxes & fees included
All fares are rounded up to the nearest dollar.

THU
Apr 23

FRI
Apr 24

SAT
Apr 25

SUN
Apr 26

MON
Apr 27

Low Fare Calendar

\$300 statement credit and 20,000 points.

Apply now >

Sort by Stops Filter by All day

Departing flights

		Number of stops	Duration	Go for Less	Top Pick	Earlier Access	All In
				Basic	Choice	Choice Preferred	Choice Extra
				Seat assigned at check-in	Standard seat included	Preferred seat included	Extra Legroom seat included
# 334 / 3831	5:05 AM → 1:15 PM	1 stop Change planes PHX	6h 10m	\$219	\$259	\$339	\$399
# 2037 / 1232	6:00 AM → 2:15 PM	1 stop Change planes DEN	6h 15m	\$311 <i>1 left</i>	\$351 <i>1 left</i>	\$431 <i>1 left</i>	\$491 <i>1 left</i>
# 3320 / 2189	6:20 AM → 9:00 PM	1 stop Change planes SAN	12h 40m	\$206	\$246	\$326	\$386
# 1475 / 1962	9:35 AM → 9:25 PM	1 stop Change planes DEN	9h 50m	\$206	\$246	\$326	\$386
Low fare # 2060 / 997	12:25 PM → 10:10 PM	1 stop Change planes LAS	7h 45m	\$201	\$241	\$321	\$381
Fastest # 3610 / 1962	1:25 PM → 9:25 PM	1 stop Change planes DEN	6h 0m	\$219	\$259	\$339	\$399
Low fare Fastest # 2004 / 997	2:10 PM → 10:10 PM	1 stop Change planes LAS	6h 0m	\$201	\$241	\$321	\$381
# 2037 / 420	6:00 AM → 3:25 PM	2 stops Change planes DEN	7h 25m	\$316 <i>4 left</i>	\$356 <i>4 left</i>	\$436 <i>4 left</i>	\$496 <i>4 left</i>
# 334 / 1497 / 420	5:05 AM → 3:25 PM	2 stops Change planes PHX,DAL	8h 20m	\$265	\$305	\$385	\$445
# 4011 / 2495 / 420	5:25 AM → 3:25 PM	2 stops Change planes LAS,DAL	8h 0m				

View seats

2037 / 492 / 1148

6:00 AM → **4:05 PM** **2 stops**
Change planes DEN,HOU 8h 5m

\$245	\$285	\$365	\$425
<small>2 left</small>	<small>2 left</small>	<small>2 left</small>	<small>2 left</small>
\$280	\$320	\$400	\$460

View seats

1475 / 1375 / 2384

9:35 AM → **7:05 PM** **2 stops**
Change planes DEN,HOU 7h 30m

\$224	\$264	\$344	\$404
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View seats

2590 / 2586 / 1962

11:00 AM → **9:25 PM** **2 stops**
Change planes LAS,DEN 8h 25m

\$349	\$379	\$459	\$519
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View seats

Getaways by Southwest™

Save up to \$250 and Bags Fly Free with Flight + Hotel*

See packages

Select next flight

Fare Benefits



Basic¹

Basic fares are non-refundable except as allowed by our 24-hour cancellation policy. Flight changes are allowed but require a fare upgrade. Customers may be eligible for a flight credit if canceled at least 10 minutes prior to the flight's original departure time.

Checked bag²

Bag fees apply to Basic, Choice, and Choice Preferred fares. Choice Extra fares and Rapid Rewards® A-List Preferred Members receive two free checked bags. A-List Members and Rapid Rewards Credit Cardmembers only receive their first checked bag for free. Checked bag benefits do not apply on flights booked with a partner carrier. Weight and size limits apply. Additional allowances, benefits, and/or exceptions may apply. [Learn more.](#)

Rapid Rewards® points³

Points can be earned from (a) Qualifying Flights (defined below) operated by Southwest®, or (b) qualifying purchases with our Rapid Rewards® partners. "Qualifying Flights" include flights operated by Southwest Airlines® and paid entirely with dollars, Southwest LUV Vouchers®, gift cards, or flight credits and those paid with Cash + Points. NOTE: With a Cash + Points booking, points are earned only on the portion of the base fare that is paid with dollars. Qualifying Flights exclude reward flights, charter flights, nonrevenue travel, and Companion Pass® travel. All Rapid Rewards rules and regulations apply and can be found at [Southwest.com/rterms](https://southwest.com/rterms).

No cancel fees⁴

All fare types are eligible for cancellations without a fee. For roundtrip reservations, if one or both segments is booked with a Basic fare, cancellations are only permitted if either a) both segments are canceled or b) the Basic fare segment(s) is upgraded. Failure to cancel a reservation at least 10 minutes prior to original scheduled departure may result in forfeited travel funds.

Refundable⁵

As long as you cancel your reservation at least 10 minutes prior to the original scheduled departure of your flight, you're eligible to receive 100% of your ticket value as a refund to your original form of payment. A Southwest® flight credit from a previous reservation that is applied toward a Choice Extra or Choice Preferred fare will be refunded as a Transferable Flight Credit™. For travel booked with Rapid Rewards® points, if canceled, points will be returned to the Rapid Rewards account holder who booked the reservation. If you do not cancel, your funds will be refunded as a Transferable Flight Credit™. [Learn more.](#)

Transferable Flight Credit™⁶

To receive a flight credit, you must cancel your flight at least 10 minutes prior to the flight's original scheduled departure time. If you do not cancel, your points and funds may be forfeited. [Learn more.](#) A Transferable Flight Credit™ expires 12 months from the date the fare was booked and ticketed. A Transferable Flight Credit™ can be transferred between Rapid Rewards® Members. Only one transfer is permitted. For bookings made through a Southwest® Business channel, transfers are allowed only between employees within the organization.

Flight credits⁷

To receive a flight credit, you must cancel your flight at least 10 minutes prior to the flight's original scheduled departure time. If you do not cancel, your points and funds may be forfeited. [Learn more.](#) A Transferable Flight Credit™ created from Choice Extra, Choice Preferred, and Choice reservations expires 12 months from the date the fare was booked and ticketed. Basic fare flight credits expire 6 months from the date the fare was booked and ticketed.

APR 28 - 30
✈ RNO → MSY [Modify](#)

✈ Depart:

Your trip to: **New Orleans, LA (MSY)** Sat 4/25 **RNO** # 334 / 3831 ✈ **MSY** 6 hr 10 min 1 stop [Choice](#) [Change flight](#)
5:05AM 1:15PM

✈ Return: MSY → RNO

New Orleans, LA - MSY to Reno/Tahoe, NV - RNO

[Government taxes & fees included](#)
All fares are rounded up to the nearest dollar.

TUE Apr 28 WED Apr 29 THU Apr 30 FRI May 01 SAT May 02

[Low Fare Calendar](#) [\\$300 statement credit and 20,000 points](#) [Apply now](#)

Sort by [Stops](#) Filter by [All day](#)

Returning flights

	Number of stops	Duration	Go for Less Basic	Top Pick Choice	Earlier Access Choice Preferred	All In Choice Extra
			Seat assigned at check-in	Standard seat included	Preferred seat included	Extra Legroom seat included
Fastest # 2721 5:20 AM → 9:20 AM View seats	1 stop	6h 0m	\$235	\$275	\$355	\$415
Low fare # 3610 2:40 PM → 7:05 PM View seats	1 stop	6h 25m	\$196	\$236	\$316	\$376
# 2721 / 1475 5:20 AM → 2:10 PM View seats	1 stop Change planes LAS	10h 50m	\$260	\$300	\$380	\$440
# 2721 / 2722 5:20 AM → 10:30 AM View seats	1 stop Change planes LAS	7h 10m	\$311	\$351	\$431	\$491
# 2573 / 433 5:40 AM → 4:45 PM View seats	1 stop Change planes DEN	13h 5m	Unavailable	\$449 4 left	\$529 4 left	\$589 4 left
# 2573 / 1658 5:40 AM → 9:55 AM View seats	1 stop Change planes DEN	6h 15m	\$344	\$374	\$454	\$514
Fastest # 4643 / 726 6:55 AM → 10:55 AM View seats	1 stop Change planes PHX	6h 0m	\$344	\$374	\$454	\$514
# 3473 / 434						

8:15 AM → 2:45 PM	1 stop Change planes AUS	8h 30m	Unavailable	\$449	\$529	\$589
<small>View seats</small>						
<small># 4549 / 433</small>						
10:00 AM → 4:45 PM	1 stop Change planes DEN	8h 45m	Unavailable	\$449 <small>4 left</small>	\$529 <small>4 left</small>	\$589 <small>4 left</small>
<small>View seats</small>						
<small># 3438 / 2043</small>						
1:50 PM → 10:15 PM	1 stop Change planes DEN	10h 25m	\$311	\$351	\$431	\$491
<small>View seats</small>						
<small># 3491 / 2043</small>						
6:00 PM → 10:15 PM	1 stop Change planes DEN	6h 15m	\$275 <small>2 left</small>	\$315 <small>2 left</small>	\$395 <small>2 left</small>	\$455 <small>2 left</small>
<small>View seats</small>						
<small># 3512 / 3195</small>						
6:05 PM → 10:30 PM	1 stop Change planes SAN	6h 25m	\$230	\$270	\$350	\$410
<small>View seats</small>						
<small># 3500 / 1957</small>						
7:15 PM → 11:30 PM	1 stop Change planes LAS	6h 15m	\$260	\$300	\$380	\$440
<small>View seats</small>						
<small># 1745 / 3860</small>						
7:35 PM → 11:40 PM	1 stop Change planes PHX	6h 5m	\$201	\$241	\$321	\$381
<small>View seats</small>						
<small># 4643 / 1491</small>						
6:55 AM → 6:10 PM	2 stops Change planes PHX	13h 15m	\$280 <small>5 left</small>	\$320 <small>5 left</small>	\$400 <small>5 left</small>	\$460 <small>5 left</small>
<small>View seats</small>						
<small># 1476 / 434</small>						
7:05 AM → 2:45 PM	2 stops Change planes AUS	9h 40m	\$349 <small>4 left</small>	\$379 <small>4 left</small>	\$459 <small>4 left</small>	\$519 <small>4 left</small>
<small>View seats</small>						
<small># 3300 / 1870</small>						
10:50 AM → 6:15 PM	2 stops Change planes PHX	9h 25m	\$349	\$379	\$459	\$519
<small>View seats</small>						
<small># 211 / 2310</small>						
11:55 AM → 5:55 PM	2 stops Change planes LAS	8h 0m	Unavailable	\$454	\$534	\$594
<small>View seats</small>						
<small># 211 / 1676</small>						
11:55 AM → 9:35 PM	2 stops Change planes LAS	11h 40m	\$349	\$379	\$459	\$519
<small>View seats</small>						
<small># 3438 / 3195</small>						
1:50 PM → 10:30 PM	2 stops Change planes SAN	10h 40m	\$245 <small>1 left</small>	\$285 <small>1 left</small>	\$365 <small>1 left</small>	\$425 <small>1 left</small>
<small>View seats</small>						
<small># 3514 / 1676</small>						
2:25 PM → 9:35 PM	2 stops Change planes SAT	9h 10m	\$349	\$379	\$459	\$519
<small>View seats</small>						
<small># 4549 / 1900 / 2731</small>						
10:00 AM → 4:40 PM	2 stops Change planes DEN,LAS	8h 40m	Unavailable	\$454	\$534	\$594
<small>View seats</small>						
<small># 3080 / 2335 / 2731</small>						
			Unavailable	\$454	\$534	\$594

10:05 AM → 4:40 PM 2 stops Change planes HOU,LAS 8h 35m

[View seats](#)

3300 / 3968 / 433

10:50 AM → 4:45 PM 2 stops Change planes DAL,DEN 7h 55m Unavailable

[View seats](#)

1759 / 582 / 3860

5:25 PM → 11:40 PM 2 stops Change planes HOU,PHX 8h 15m \$206 \$246 \$326 \$386

[View seats](#)

1759 / 2340 / 1957

5:25 PM → 11:30 PM 2 stops Change planes HOU,LAS 8h 5m \$265 \$305 \$385 \$445

[View seats](#)

Getaways by Southwest™
Save up to \$250 and Bags Fly Free with Flight + Hotel*

See packages

Continue

Fare Benefits



Basic¹

Basic fares are non-refundable except as allowed by our 24-hour cancellation policy. Flight changes are allowed but require a fare upgrade. Customers may be eligible for a flight credit if canceled at least 10 minutes prior to the flight's original departure time.

Checked bag²

Bag fees apply to Basic, Choice, and Choice Preferred fares. Choice Extra fares and Rapid Rewards® A-List Preferred Members receive two free checked bags. A-List Members and Rapid Rewards Credit Cardmembers only receive their first checked bag for free. Checked bag benefits do not apply on flights booked with a partner carrier. Weight and size limits apply. Additional allowances, benefits, and/or exceptions may apply. [Learn more.](#)

Rapid Rewards® points³

Points can be earned from (a) Qualifying Flights (defined below) operated by Southwest®, or (b) qualifying purchases with our Rapid Rewards® partners. "Qualifying Flights" include flights operated by Southwest Airlines® and paid entirely with dollars, Southwest LUV Vouchers®, gift cards, or flight credits and those paid with Cash + Points. NOTE: With a Cash + Points booking, points are earned only on the portion of the base fare that is paid with dollars. Qualifying Flights exclude reward flights, charter flights, nonrevenue travel, and Companion Pass® travel. All Rapid Rewards rules and regulations apply and can be found at [Southwest.com/rrterms](https://southwest.com/rrterms).

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Sunday | April 26, 2026

7 a.m. - 5 p.m.	Registration Open
7 a.m. - 3:15 p.m.	LRP Bookstore Open
9 a.m. - 12 p.m.	Pre-Conference Morning Symposiums
10:30 - 10:45 a.m.	Refreshment Break
12 - 1:30 p.m.	Lunch On Your Own
1:30 - 4:30 p.m.	Pre-Conference Afternoon Symposiums
3 - 3:15 p.m.	Refreshment Break

Monday | April 27, 2026

7 - 8:15 a.m.	Networking Breakfast
7 a.m. - 4:30 p.m.	Registration Open
7 a.m. - 4:15 p.m.	LRP Bookstore Open
8:15 - 10:15 a.m.	General Session
10:15 - 10:45 a.m.	Refreshment Break
10:45 a.m. - 12 p.m.	Concurrent Sessions
12 - 1:30 p.m.	Networking Lunch
1:30 - 2:45 p.m.	Concurrent Sessions
2:45 - 3:15 p.m.	Refreshment & Snack Break
3:15 - 4:15 p.m.	General Session

Tuesday | April 28, 2026

7 - 8:30 a.m.	Networking Breakfast
7 a.m. - 4:15 p.m.	Registration Open
7 a.m. - 3 p.m.	LRP Bookstore Open
8:30 - 9:30 a.m.	General Session
9:30 - 10:15 a.m.	Refreshment Break
10:15 - 11:30 a.m.	Concurrent Sessions
11:30 a.m. - 1:15 p.m.	Networking Lunch
1:15 - 2:30 p.m.	Concurrent Sessions
2:30 - 3 p.m.	Refreshment & Snack Break
3 - 4:15 p.m.	Concurrent Sessions

Wednesday | April 29, 2026

7 - 8 a.m.	Networking Breakfast
7 a.m. - 12:30 p.m.	Registration Open
7 - 9:45 a.m.	LRP Bookstore Open
8 - 9:15 a.m.	Concurrent Sessions
9:15 - 9:45 a.m.	Refreshment Break
9:45 - 11 a.m.	Concurrent Sessions
11:15 a.m. - 12:30 p.m.	Concurrent Sessions



Freedom **250** Countdown to America's 250th Anniversary: **141 days**



An official website of the United States government



U.S. General Services Administration

FY 2026 per diem rates for New Orleans, Louisiana

Change fiscal year: or

Daily lodging rates (excluding taxes) | October 2025 - September 2026

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#).

Primary destination	County	2025 Oct	Nov	Dec	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
New Orleans	Orleans / Jefferson Parishes	\$157	\$157	\$157	\$157	\$179	\$179	\$179	\$179	\$133	\$133	\$133	\$157

Meals and incidental expenses (M&IE) rates and breakdown

The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdowns](#) for information related to the individual meal amounts.

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
New Orleans	Orleans / Jefferson Parishes	\$80	\$20	\$22	\$33	\$5	\$60.00