



Board of Education

Minutes of Regular School Board Meeting
The Board of Education

A Regular School Board Meeting of the Board of Education of Fort Smith Public Schools was held June 25, 2018, beginning at 5:30 PM in the Service Center, Bldg B.

Ms. Susan McFerran, president, called the meeting to order. Other board members present were Ms. Talicia Richardson, Ms. Jeannie Cole, Mr. Bill Hanesworth, Ms. Yvonne Keaton-Martin, Mr. Wade Gilkey and Mr. Greg Magness. Dr. Doug Brubaker, Superintendent, Dr. Gordon Floyd, Deputy Superintendent, Dr. Barry Owen, Chief Academic Officer, Mr. Charles Warren, Chief Financial Officer, Ms. Zena Featherston Marshall, Executive Director of Communication and Community Partnerships, Mr. Martin Mahan, Assistant Superintendent of Human Resources and Campus, Mr. Darian Layes, Executive Director of Student Services and Ms. Nadine Brooks, Secretary to the Superintendent were present.

The Pledge of Allegiance was recited and Mr. Warren gave the Invocation.

Ms. McFerran read the mission statement.

The consent agenda included the minutes of the May 21 Regular School Board Meeting, June 4 Called Board Meeting, June 11 Work Session, May Financial Report, Student Services Report, Special Education 2018/2019 Tuition Agreements, 2018/2019 Board of Education Meeting Schedule, Insurance Renewal Premiums, 2018/2019 School Improvement Plans, 2018/2019 Title I Part C Migrant Education Grant Assurances, 2018/2019 Milk and Bread Contracts, Formation of an Advisory Panel, Certified and Classified Policy Changes. Ms. Cole made a motion, seconded by Ms. Keaton-Martin, to approve the consent agenda items as presented. The vote passed 7/0.

SUPERINTENDENT'S REPORT

Professional Staff Recommendations

Resignations

Arnold, Maria
Bielser, Tammy
Caylor, McKenna
Johnson, Michelle
Westfall, Joseph
Waggoner, Sheryl
Allensworth, Hollie

Retirements

None

Mr. Hanesworth made a motion, seconded by Ms. Cole, to accept the resignations. The vote passed 7/0.

Employment

Lem, Autumn
Teal, Geneva
Moore, Misty
Falcon, Maria
Sattazahn, Keely
Campbell, Stephanie
Martin, Eva
Young, Emily
Scott, Jennifer
Karimi-Timjani, Bijan
Lovelace, Faith
Body, Mikal
Nelke, Scott
Miller, Lisa

Mr. Hanesworth made a motion, seconded by Ms. Cole, to approve the recommendations for employment. The vote passed 7/0.

Leave of Absence

Wyann Stanton

Mr. Bill Hanesworth made a motion, seconded by Ms. Keaton-Martin, to approve the leave of absence. The vote passed 7/0.

Introduction of New Administrators

Mr. Travis Biggs was named Supervisor of Maintenance and Construction within the Buildings and Grounds Department. He was assistant principal at Southside High School prior to this appointment.

Mrs. Lori Yates was named as Supervisor of Information Services. Ms. Yates has worked in the Fort Smith Schools Information Services Department since 2005.

Mrs. Lisa Miller was named Principal of Southside High School. Mrs. Miller has served as the Principal of the Freshman Academy in Van Buren School District since 2010, and is the first secondary principal in Arkansas to earn the prestigious designation of Master Principal.

Mrs. Dawn Childress was named principal at Raymond F. Orr Elementary School. She served as assistant principal at Barling and Woods Elementary Schools prior to this appointment.

Mr. Martin Mahan was promoted to Assistant Superintendent for Human Resources and Campus Support. Mr. Mahan served as the Executive Director of Human Resources this past year and has accepted wider scope of responsibilities with District Technology and Student Achievement and Accountability.

Mr. Tony Jones was named Director of Belle Point Academy. Mr. Jones has served as the School Improvement Specialist/Assistant Principal at Northside High School since 2016.

Staffing for Safety, Security, Compliance, and other 6.888 Proposal/Vision 2023 Needs Using Funds Created through Cuts in other Areas of Operations

Dr. Brubaker reported that the district has created enough efficiencies to meet some needs that were identified during the planning processes completed this past year. Some of the following items that were included in the initial 6.888-Mill Citizens' Committee Proposal but removed from the final Millage 2018 Plan that voters approved on May 22, 2018 include: three certified school security officers (CSSOs), two school nurses, three elementary assistant principals, five additional contract days for counselors which increases student contact time and contribute to school safety, and contracted grant-writing services. As secure entries are installed, it will be important to ensure that staff members are always available at the front desks of our schools to manage those entries in addition to performing other tasks. The hiring of a Supervisor of Maintenance and Construction position was needed to protect district assets and improve services to our schools for the benefit of our students. These positions and services was funded by creating efficiencies in other areas.

ACKNOWLEDGE RECEIPT OF THE CERTIFICATION OF THE 2018 SCHOOL BOARD ELECTION FOR THE SPECIAL DISTRICT OF FORT SMITH

Dr. Brubaker presented the results of the May 22, 2018 School Board Election certified by the Sebastian County of Board of Election Commissioners on June 1, 2018. The signed certification is attached and includes the reelection of board members Wade Gilkey, Bill Hanesworth, and Yvonne Keaton-Martin to three year terms and the voter approval of the school tax millage increase of 5.558 to 42.058.

Ms. Cole made a motion, seconded by Mr. Hanesworth, to acknowledge receipt of the certification of the May 22, 2018 School Board Election for the Special School District of Fort Smith. The vote passed 7/0.

ELECTION OF SCHOOL BOARD OFFICERS

Ms. McFerran reported that by law, board members are required to elect officers at the first regular meeting following the certification of the annual school board election. Mr. Hanesworth reported that since legislation changed the annual school board election date, it has only been about nine months with the current slate of officers. Mr. Hanesworth made a motion, seconded by Ms. Richardson, to keep the current slate of officers, Ms. Susan McFerran,

President, Mr. Bill Hanesworth, Vice President and Ms. Yvonne Keaton-Martin, Secretary until the next May 2019 school board election. The vote passed 7/0.

DESIGNATION OF BOARD DISBURSING OFFICER

Dr. Brubaker reported that Act 671 of 2003 requires that at the first regular meeting following the annual school election, the Board of Education of each school district must designate one of its members to serve as the primary board disbursing officer of the District and the Board may designate one or more of its members as an alternate board disbursing officer in the absence of the designated primary board officer. He noted that the President and Vice-President have traditionally been designated as the primary and alternate board disbursing officers respectively. The administration recommended that the Board designate a Primary Board Disbursing Officer and Alternate Board Disbursing Officer and adopt a resolution.

Ms. Richardson made a motion, seconded by Mr. Magness, to nominate Ms. Susan McFerran as Primary Board Disbursing Officer and Mr. Bill Hanesworth as Alternate Board Disbursing Officer to serve until the next annual election. The vote passed 7/0.

Ms. Richardson made a motion, seconded by Ms. Keaton-Martin, to adopt the attached resolution designating Susan McFerran as Primary Board Disbursing Officer and Bill Hanesworth as Alternate Board Disbursing Officer to serve until the next annual election. The vote passed 7/0.

BOARD MEMBERS FORUM

Mr. Hanesworth asked District staff to be good stewards of millage increase funds passed by Fort Smith citizens.

Ms. Cole thanked Dr. Floyd for his years of service and all board members wished him well in retirement.

Ms. Richardson thanked board member that were reelected to serve as officers for the next year.

CITIZENS PARTICIPATION:

There was no one present for Citizen Participation.

ANNUAL EVALUATION OF THE SUPERINTENDENT

The board members went into executive session at 6:14 for the purpose of evaluating the superintendent. Dr. Brubaker was excused from the proceedings at 6:33 so board members could confer. Dr. Brubaker was called back at 6:52 p.m. to the closed session. Dr. Brubaker was excused at 6:55 from the proceedings. Board members returned to open session at 7:08 p.m.

Ms. Keaton-Martin made a motion, seconded by Mr. Bill Hanesworth, to extend Dr. Brubaker's contract by one year, extending it to June 30, 2021. The vote passed with a 7/0 vote.

Ms. Cole made a motion, seconded by Ms. Richardson, to approve Dr. Brubaker's contract with an addendum to Page 4, Item 3.3.B, first sentence to read "A District leased or purchased automobile will be provided to the Superintendent subject to Board approval". The vote passed 7/0.

ADJOURN: There was no further business and the meeting adjourned at 7:14 p.m.

Susan McFerran, President

Yvonne Keaton-Martin, Secretary