



GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE

- DIVISION OF -

WATER & WASTE SERVICES

G-4610 BEECHER ROAD - FLINT, MICHIGAN 48532-2617

PHONE (810) 732-7870 - FAX (810) 732-9773

JEFFREY WRIGHT  
COMMISSIONER

January 7, 2026

Melissa Lawrence, P.E.  
Lawrence Engineering P.C.  
4344 Silver Lake Road  
Linden, MI 48451

Re: Vienna Township – Water/Sewer Leads SP25-45  
**1<sup>st</sup> Site Plan Review for: Warehouse – Office Space – 18-24-400-021**

Dear Melissa:

Thank you for your submission of the aforementioned plans dated 10/13/25 received at our office on December 18, 2025. Please provide the following:

**General Comments:**

1. Please provide a plumbing plan showing the water meter locations, etc. The meters shall be located on the inside of a perimeter wall as soon as the water service enters the building.

**Sheet 2:**

1. A note shall be added to the plans that the sanitary sewer saddle taps will be performed by GCDC-WWS, but the contractor will be responsible for a safe excavated area for GCDC-WWS to perform the saddle tap (once all fees are paid).
2. The plans state that the contractor is to verify the depth of the existing watermain prior to the tap. This shall be coordinated with our office during any excavation near the public lines.
3. GCDC-WWS' subcontractor will be performing the water lead taps and setting the shut-off box/curb box at the right-of-way line after all fees are paid. GCDC-WWS' subcontractor and our office will coordinate the required MDOT right-of-way permit for the water service taps only. The owner will be responsible to install the water services from the right-of-way line to the buildings. For clarity, notes shall be added to the plans regarding this information.
4. The curb boxes shall be shown on the plan at the right-of-way line for the proposed water service leads.
5. The existing sanitary sewer and watermain shall be labeled with the existing material types and sizes. It appears they are 8" PVC SDR 26 for the sanitary sewer and 12" ductile iron CL54 for the watermain within N. Saginaw Road right-of-way.
6. The utility service crossings should show at least 18" of clearance between the crossing. MDOT 6AA limestone is recommended to be placed between all utility crossings. Notes shall be added to the plans accordingly.
7. Compacted sand backfill shall be noted and/or shown on the plans for any proposed utilities under pavement.
8. A traffic bearing detail shall be provided for any cleanouts that are in paved areas.

Melissa Lawrence, P.E.

January 7, 2026

Page 2 of 2

**Cover Sheet:**

1. The street address of the property shall be added to the title when obtained.
2. The plan distribution list's submittal dates shall be up-dated. Our office did not receive the plans in October last year.

**Permits:**

1. For the status of the Industrial Pretreatment Program Permit please contact Thad Domick, IPP Supervisor at (810) 232-7662. IPP permits are required for all commercial properties. It appears an application has not been submitted to date.
2. For the status of the Soil Erosion Permit, please contact Mr. Dion Burroughs at our general office number.
3. For the status of the GCDC-SWM review once plans are submitted please contact that office at (810) 732-1590.

**Fees:**

1. If available, please provide floor plans of each unit (square footage of the warehouse and office space) in order to calculate the REUs. Applicable fees will be determined after the plan is approved.
2. See Vienna Township for other fees.

Should you have any questions please contact me at (810) 732-7870.

Sincerely,



Lynnette Mainz, P.E.  
Engineer III

Enclosure: Site Plan Review Fee Receipt

CC: MTR  
IPP  
File  
Joe Rizk, Supervisor Vienna Township

**PAYMENT DATE**  
12/18/2025

**COLLECTION STATION**  
Permits

**RECEIVED FROM**  
Steve Gross Construction  
Inc

**Genesee County Water & Waste Services**  
4610 Beecher Rd  
Flint, MI 48532

**BATCH NO.**  
2025-00001069

**RECEIPT NO.**  
2025-00003861

**CASHIER**  
Stephanie Tosto

**DESCRIPTION**  
1267 E Farrand Rd Clio, MI 48420 810-691-1461

PAYMENT CODE	RECEIPT DESCRIPTION	TRANSACTION AMOUNT
111	SESC application review SE25-1357; N Saginaw Rd; Warehouse Office Space; 18-24-400-021; Vienna Twp	\$300.00
115	Plan review SP25-45; N Saginaw Rd; Warehouse Office Space; 18-24-400-021; Vienna Twp	\$250.00
<b>Payments:</b>		
	<b>Type</b>	<b>Detail</b>
	Check	7368
		<b>Amount</b>
		\$550.00
	<b>Total Cash</b>	\$0.00
	<b>Total Check</b>	\$550.00
	<b>Total Charge</b>	\$0.00
	<b>Total Wire</b>	\$0.00
	<b>Total Other</b>	\$0.00
	<b>Total Remitted</b>	\$550.00
	<b>Change</b>	\$0.00
	<b>Total Received</b>	\$550.00

CASH ONLY IF ALL CHECKLOCK™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

**Steve Gross Construction Inc.**  
1267 E Farrand Rd  
Clio MI 48420

JPMORGAN CHASE BANK, NA  
9-32/720

7368

12/18/2025

PAY TO THE ORDER OF Genesee Country Drain

\$\*\*550.00

Five Hundred Fifty and 00/100\*\*\*\*\* DOLLARS

Genesee Country Drain

MEMO



⑈007368⑈ ⑆072000326⑆ 235000069072⑈

**Total Amount:** \$550.00

Customer Copy