



OWATONNA
PUBLIC SCHOOLS

Independent School District 761
Regular School Board Meeting Minutes
Monday, April 28, 2025 5:30 PM

Charles S Crandall Center
Chambers
540 West Hills Circle
Owatonna, MN 55060

- I. Call to Order
Present: Elizabeth Hedlund, Timothy Jensen, Ron Kubicek, Jolayne Mohs, Mark Sebring, Andrea Van Gelder, Lori Weisenburger

Also present were Superintendent Jeff Elstad and Student Representatives Erin Baker and Ayoub Farah.
- II. Pledge of Allegiance
- III. Approval of Agenda
Motion by Mohs, second by Jensen that the agenda be approved as presented.
AYE Unanimous
Motion carried.
- IV. Mission Moment
Superintendent Elstad recognized the cabinet for the leadership and excellence they bring for every learner, every day: Director of Teaching and Learning Julie Sullivan, Director of Human Resources Chris Picha, Director of Finance and Operations Mark Stotts, Director of Special Services Sarah Knudsen, Director of Community Education Deb McDermott-Johnson, and Director of Facilities, Safety, and Security Bob Olson.
- V. Public Forum
- VI. Item(s): General Information
VI.A. Enrollment Report
- VII. Item(s): For Discussion - No Action Required by the Board
VII.A. Board Forum
 - VII.A.1. School Board Committee Meeting Reports
 - VII.A.2. School Board Work Session Report
 - VII.A.3. Policy Revisions (*First Reading*)
VII.B. Administrative Report

The board meeting recessed from 5:42 PM to 6:00 PM due to inclement weather.

- VIII. Consent Agenda: Board Action Requested
Motion by Mohs, second by Weisenburger that the Board approve the consent agenda.
Roll call vote: All voted in favor
Motion carried.
- VIII.A. Minutes from March 24, March 26, and April 3
- VIII.B. Disbursement Report
- VIII.C. Personnel Report
- IX. Item(s): Board Action Requested
- IX.A. Policy Revisions (*Second Reading*)
Motion by Mohs, second by Jensen that the Board approve the policies as presented.
AYE Unanimous
Motion carried.
- IX.B. Identified Official with Authority to Authorize User Access to MDE Secure Websites
Motion by Mohs, second by Hedlund that the Board authorize Superintendent Jeff Elstad to act as the Identified Official with Authority (IOwA) for Owatonna Public School District 0761-01 through June 30, 2025.
AYE Unanimous
Motion carried.
- IX.C. Farm Lease Agreement
Motion by Weisenburger, second by Mohs that the Board approve the farm lease agreement with FFA as presented.
AYE Unanimous
Motion carried.
- IX.D. Insurance Renewal
Motion by Mohs, second by Van Gelder that the Board accept the self-insured health insurance renewal with Blue Cross Blue Shield.
AYE Unanimous
Motion carried.
- IX.E. Extended Trip Request (STEM/Science)
Motion by Kubicek, second by Van Gelder that the Board approve the trip request to Iceland as presented.
AYE Unanimous
Motion carried.
- IX.F. Extended Trip Request (Marching Band)
Motion by Van Gelder, second by Jensen that the Board approve the trip request to Colorado as presented.
AYE Unanimous
Motion carried.
- IX.G. Gifts to the District
Motion by Hedlund, second by Mohs that the Board approve the Resolution for Acceptance of Gifts as presented.

Roll call vote: All voted in favor
Motion carried.

- X. Adjournment
Motion by Sebring, second by Jensen that the School Board meeting be adjourned.
AYE Unanimous
Motion carried.
Meeting adjourned at 6:20 PM.

Timothy Jensen, School Board Clerk
Approval date: May 27, 2025