

**All Forms of Proposals are due by February 24, 2012**

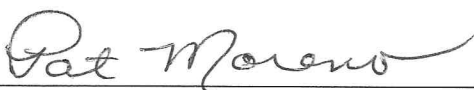
Use the Vicksburg Community Schools Proposal Form and the form outline as indicated. This form will be used as your cover sheet. Check each item as you edit or create your final draft.

- Proposal Background & Overview – Write a narrative that includes:
  - Relevant background/history.
  - Problem or other basis for the proposal (i.e. student needs, etc.).
  - Reasons for making the change.
  - Targeted students and District/Building/Curriculum Area Goals.
- Complete Description of Proposed Change(s):
  - List all major changes, components and/or strategies of the proposal.
  - Give rationale for each change (base the rationale on research or best practice information).
  - Include new course/textbook title, course/textbook replaced, credit, and prerequisite(s).
  - Attach the current benchmarks/EPS, course outline, and/or general syllabus (models available upon request – contact curriculum office – VAB)
- Implementation Plan
  - Give a full explanation of the implementation timeline, action items, and responsibilities for implementing.
  - Itemize, in detail, all proposal costs (include attachment). Include 1<sup>st</sup> year costs and a budget to maintain the proposal after implementation. Include resource needed to support change. (texts, soft/hardware, consumables, substitute cost, training, equipment, personnel). Use resource expenditures worksheet to itemize all costs.
- Anticipated/Expected Impact
  - Explain the anticipated proposal outcomes. Describe how the proposal will impact students, staff, and the instructional program. Include expected gains in student success. Include how this proposal articulates with other courses/levels in this subject area & across the curriculum (scope and sequence) and, strategies for coordinating with other departments/levels.
- Proposal Evaluation Plan and Student Achievement
  - Explain the means of assessment & grading (semester project, term paper, objective-based tests, surveys, workshop feedback).
  - Explain how this proposal will be evaluated, the timeline used, what data is to be collected (survey results, district assessments), and how the evaluation will be reported.

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Title of Proposal: Spelling Connections Department and Curriculum Area: Reading and Writing

Building: Elementary K-5 Committee Chair: Stephanie Mallery

Committee Members: K-5 Word Study Committee

Principal's Signature: 

Dates of Board Review and Action: \_\_\_\_\_

## Literacy Proposal April 27, 2012

### Proposal Background & Overview:

The elementary staff continually works to insure our curriculum is up to date and aligned to the Common Core State Standards. We are using the most effective, research based teaching practices.

During the latter part of the 2011, the Elementary Planning Council identified a need to review resources (teacher and student materials) for the spelling and word study portion of our ELA curriculum. Prior to the 2011-2012 school year, grades K-5 were using a differentiated word study program called, *Words Their Way*. In order to ensure that Vicksburg Community Schools was meeting the high demands of the CCSS, and delivering a consistent word study "core" to all elementary students, a word study team was created to identify weaknesses in the curriculum. Our current resources were found to be difficult to use with consistency across the grade levels, and teachers were confused as to what "core instruction," looked like. The areas identified as having the greatest gaps in sequence, spiraling and consistency were phonics and word recognition, fluency and vocabulary.

As a result, a semester long literacy study to pilot *Spelling Connections* was created. Each elementary building had six teachers, one at each grade level, who piloted. At the beginning of the pilot cycle we felt that this program would fill our instructional needs and fulfill the expectations of the Common Core State Standards, in grades K-5. The pilot study was completed in January 2012, and the recommendation of the pilot teachers to the Elementary Planning Council was to purchase and implement *Spelling Connections* in grades 3-5 and *Making Words* in grades K-2.

### Complete Description of Proposed Change(s):

All teachers in grades K-2 will use the phonics program of *Making Words*. This program will be delivered 5 days a week and student mastery will be monitored and measured with benchmark DIBELS data.

Purchase of *Making Words* for all K-2 teachers

- o Kindergarten: 8 copies
- o 1<sup>st</sup> Grade: 8 copies
- o 2<sup>nd</sup> Grade: 8 copies
- o 3<sup>rd</sup> Grade: 8 copies



All teachers in grades 3-5 will use the word study program of Spelling Connections. This program will be delivered 5 days a week and student mastery will be monitored and measured with benchmark DIBELS and STAR data.

Purchase Spelling Connections for all 3-5 teachers

- o 3<sup>rd</sup> Grade: 8 teacher guides/210 student resources
- o 4<sup>th</sup> Grade: 8 teacher guides/210 student resources
- o 5<sup>th</sup> Grade: 8 teachers guides/210 student resources

Professional Development

- o Fall 2012—1 day
- o Winter 2013—1 day refresher

All teachers will discontinue the use of Words Their Way as of June 2012.

**Total Anticipated Cost**

**Student Consumable Workbooks**

|                       |                                    |                    |
|-----------------------|------------------------------------|--------------------|
| Kindergarten          | Total Cost: 8 books/               | \$ 166.08          |
| 1 <sup>st</sup> Grade | Total Cost: 8 books/               | \$ 179.92          |
| 2 <sup>nd</sup> grade | Total Cost: 16 books/              | \$ 359.84          |
| 3 <sup>rd</sup> Grade | Total Cost: 7 TG/210 student books | \$ 4932.38         |
| 4 <sup>th</sup> Grade | Total Cost: 7 TG/210 student books | \$ 4932.38         |
| 5 <sup>th</sup> Grade | Total Cost: 7 TG/210 student books | \$ 4932.38         |
| <b>Grand Total:</b>   |                                    | <b>\$15,502.98</b> |

**Implementation Plan:**

The *Making Words* and *Spelling Connections* programs will be fully implemented during the 2012-2013.

- Word Study committee formed, Spring of 2011
- Analysis of *Words Their Way* and Common Core State Standards, Spring of 2011
- Program review based on VCS Balanced Literacy Philosophy and Common Core State Standards, Summer of 2011
- Pilot of *Spelling Connections*, Fall of 2011
- Decision making meeting and protocol, February of 2012
- *Spelling Connections* and *Making Words* pacing guide creation, Spring and Fall of 2012
- Purchase of *Spelling Connections* and *Making Words*, Summer of 2012
- Professional Development in *Spelling Connections* and *Making Words*, Fall of 2012
- List of non-negotiables to be used during the implementation of both programs, Fall of 2012
- Academic Coach monitoring of each buildings implementation—DIBELS and STAR data collection and sharing with building principals and Instructional Consultants, 2012-2013.

### **Anticipated/Expected Impact:**

The expectations and impact on student learning include the following:

- Consistent core word study instruction in grades K-5 at all elementary buildings
- Increase in DIBEL and STAR benchmark scores, in the area of phonics K-5
- Improved MEAP scores in the area of Language Arts
- Clear expectations for teachers with teaching practices outlined in the district ELA Pacing Guide

### **Proposal Evaluation Plan and Student Achievement:**

- DIBELS Benchmark Assessments grades K-5
- STAR Benchmark Assessments grades 2-5
- KERA, grades K and 1
- Phonics Assessment, grades 1 and 2
- Weekly pretest/posttest
- Academic Coach walk-throughs and data collection
- Building administrator walk-throughs and data collection

April 13, 2012

Submitted to:  
 Stephanie Mallery  
 Vicksburg Cmty. School District  
 301 S Kalamazoo St.  
 Vicksburg, MI 49097-1308



Sales Representative: Bob Younger E-Mail: bob.younger@zaner-bloser.com  
 Mobile: (616) 514-9062 Toll Free: (800) 248-2568 ext.2524  
 On-line Administrator Information

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If your school is purchasing digital on-line products, please provide the name and email address for the Administrator that will handle receiving and distributing licenses for all digital on-line products.

Full Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Submitted to: Stephanie Mallery at Vicksburg Cmty. School District

**ZANER-BLOSER COST PROPOSAL**

| Description                                     | ISBN              | Qty | Unit Price | Value      | Total      |
|---|-------------------|-----|------------|------------|------------|
| <b>Spelling Connections ©2012</b>               |                   |     |            |            |            |
| <b>Grade 3</b>                                  |                   |     |            |            |            |
| Gr. 3 Student Edition (softcover)               | 978-0-7367-6857-3 | 210 | \$19.49    | \$4,092.90 | \$4,092.90 |
| Gr. 3 Student Edition (hardcover)               | 978-0-7367-6862-7 | 0   | \$33.49    | \$0.00     | No Charge  |
| Gr. 3 Teacher Resource Book for Differentiation | 978-0-7367-6929-7 | 7   | \$123.49   | \$864.43   | \$432.22   |
| Gr. 3 Teacher Edition w/ Word Sort CD           | 978-0-7367-6874-0 | 7   | \$110.49   | \$773.43   | No Charge  |
| <b>Grade 4</b>                                  |                   |     |            |            |            |
| Gr. 4 Student Edition (softcover)               | 978-0-7367-6858-0 | 210 | \$19.49    | \$4,092.90 | \$4,092.90 |
| Gr. 4 Student Edition (hardcover)               | 978-0-7367-6863-4 | 0   | \$33.49    | \$0.00     | No Charge  |
| Gr. 4 Teacher Resource Book for Differentiation | 978-0-7367-6930-3 | 7   | \$123.49   | \$864.43   | \$432.22   |
| Gr. 4 Teacher Edition w/ Word Sort CD           | 978-0-7367-6875-7 | 7   | \$110.49   | \$773.43   | No Charge  |
| <b>Grade 5</b>                                  |                   |     |            |            |            |
| Gr. 5 Student Edition (softcover)               | 978-0-7367-6859-7 | 210 | \$19.49    | \$4,092.90 | \$4,092.90 |
| Gr. 5 Student Edition (hardcover)               | 978-0-7367-6864-1 | 0   | \$33.49    | \$0.00     | No Charge  |
| Gr. 5 Teacher Resource Book for Differentiation | 978-0-7367-6931-0 | 7   | \$123.49   | \$864.43   | \$432.22   |
| Gr. 5 Teacher Edition w/ Word Sort CD           | 978-0-7367-6876-4 | 7   | \$110.49   | \$773.43   | No Charge  |

Total Value: \$17,192.28

Savings: \$3,616.94

Subtotal Price: \$13,575.35

Shipping/Processing: \$1,221.78

**Grand Total Price\*\*:** **\$14,797.13**

Zaner-Bloser can help you meet your Professional Development goals. Ask your ZB representative for more information.

\*\*Add State and Local taxes to the total amount of your order, if applicable. If tax exempt, be sure to include your tax exemption number or a copy of your tax exemption certificate to qualify for zero sales tax. Gratis materials listed are valid only with acceptance of the complete cost proposal.  
 †Shipping fees do not apply to this item, and are not included in Shipping/Processing subtotal.

Prices guaranteed through July 31, 2012.