



# Oak Park Elementary School District 97

970 Madison ▪ Oak Park ▪ Illinois ▪ 60302 ▪ ph: 708.524.3000 ▪ fax: 708.524.3019 ▪ www.op97.org

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TO: Dr. Albert G. Roberts, Superintendent of Schools

FROM: Therese M. O'Neill, Asst. Supt. Finance & Operations  
Norman Lane, Director of Buildings & Grounds

SUBJECT: Custodial Supply Bid

DATE: April 12, 2011

Prior to the 2010-11 school year, custodial supplies were annually awarded to a single company as opposed to item specific. Commencing with last year, the Director of Buildings & Grounds, in concert with the Night Custodial Supervisor, prepared a bid specification that was item specific and awarded the overall contract to 13 individual firms, rather than one. For the 2009-10 school year, approximately \$125,000 was spent for custodial supplies and for the 2010-11 school year, a bid award in the amount of \$97,913.64 was approved.

In anticipation of the 2011-12 school year, a similar bid document was prepared and the appropriate legal notice, which is attached, announcing a bid opening on March 29, 2011 was published in the March 17, 2011 issue of the Oak Leaves. Further, a mandatory pre-bid meeting was held on March 22, 2011, at which time seven prospective vendors attended. Also attached is the list of vendors who were invited to bid on this project. On March 29, 2011, seven bids were received and the bid summary is attached.

Therefore, it is the recommendation of both the Director of Buildings & Grounds and me to award contracts to the following firms in the respective amounts identified, totaling \$ 79,946.66:

KMI	\$ 1,340.00
Inlander	\$ 25,183.97
Standard	\$ 4,475.60
Kranz, Inc.	\$ 24,382.10
PCS	\$ 2,770.00
Valdez	\$ 21,794.99
 Grand Total	 \$ 79,946.66

The 2011-12 bid represents a decrease over the 2010-11 bid of \$17,966.98 or a decrease of 18.34%

tmo

Attachments (3)

## **LEGAL NOTICE**

### **Invitation to Bid**

Oak Park Elementary Schools District Number 97, will receive sealed bids at the District's Maintenance Facility, 541 Madison Street, Oak Park, Illinois, 60302, until 9:00 a.m., on Tuesday, March 29, 2011, for Custodial Supplies.

**A MANDATORY PRE-BID MEETING WILL BE HELD ON TUESDAY, MARCH 22, 2011 AT 1:00 P.M.**

**Location:** Oak Park Schools, Maintenance Facility  
541 Madison St., Oak Park, IL 60302

Specifications may be obtained at the District's Maintenance Facility, 541 Madison Street, or by contacting Derek Fagan at (708) 383.7692.

Only those bids complying with the provisions and specifications of the Bid will be considered. The Board of Education reserves the right to waive any informalities, qualifications, or irregularities, and / or to reject any or all proposals, when in it's opinion, such action will serve the best interest of the Board of Education of Oak Park Elementary School District Number 97.

Contracts awarded by the Board of Education require that Contractors comply with the Prevailing Wage Act of the State of Illinois; the general prevailing rate of wages shall be paid for each craft or type of worker or mechanic required to execute the contract of perform such work.

Therese O'Neill  
Assistant Superintendent for Finance & Operations

For publication in the Oak Leaves on March 17, 2011.

## **Vendor List, Custodial Supplies**

March 11, 2011

Inlander Brothers  
Attention: Larry James  
7701 S. Claremont  
Chicago, IL 60620  
773.778.1600

TEK Direct  
5324B North Kedzie Ave.  
Chicago, IL 60625  
773.583.6655

Case Lots  
Attn. Tiffany Agne  
7911 W. Ogden Avenue  
Lyons, IL 60534  
800.201.7710

KMI Supplies, Inc.  
3020 Malmo Drive  
Arlington Heights, IL 60005  
847.228.8300

Seaway Supplies  
123 N. 10<sup>th</sup> Avenue  
Melrose Park, IL 60160  
708.216.000

PCS Industries  
Attn. Sean McCarthy  
7650 W. 185<sup>th</sup> Street, Suite D  
Tinley Park, IL 60477  
708.371.9140

AMSAN Products  
Attention: Mark Gorski  
1100 N. Lombard Road  
Lombard, IL 60148

Unipak Corp.  
Attn: Brian Marcus  
P.O. 300027  
Brooklyn, NY 11230

888.808.5120

Kranz, Inc.  
Attn. Tom Jander  
582 Michigan Street  
Elmhurst, IL 60126

BEK Distribution Co.  
4845 ½ North Damen Ave.  
Chicago, IL 60625

J.A. Sexaur  
Attn. Joe Stacey  
PO Box 1000  
White Plains, NY 10602

847/302-4425

Laport Inc.  
Attn. Wayne Coleman  
2443 W. 16<sup>th</sup> street  
Chicago, IL 60608

312/421-8881

MCS Supplies  
Attn. Ingrid Dykes  
945 Edgewood Drive  
Wooddale, IL 60191

630/787-9904

Unique Products & Service Corp.  
Attn. Kareen Ripperda  
3860 Commerce Drive  
St. Charles, IL 60174

800/783-9675

MSC Industrial Supply Co.; Attn Ingrid Dykes  
945 Edgewood Dr., Suite E  
Wood Dale, Illinois 60191  
Tel: 630/787-9904  
Fax: 630/787-1250

March Industries  
Attn. Mark McEvoy  
1901 S. East  
Lockport, IL. 60441  
847/697-6970

The Dura Wax Company  
4101 W. Albany St.  
McHenry, IL. 60050  
800/435-5705

Aramark Uniform Services  
Attn: Mike Swafford  
4200 South Halsted  
Chicago, IL 60609  
773/650-9999

Equity Industrial Supply, Inc.  
Attn: Robert G. Butler  
1101 North Ellsworth Ave.  
Villa Park, IL 60181  
630/834-1003

Heritage Bag Company  
Attn: Tim Rechner  
4255 Thunderbird Lane  
Fairfield, OH 45014  
800/543-2247 ext. 304

All American Paper Co.  
Attn: Michael Schulz  
14 Plaza Drive  
Westmont, IL 60521  
630/965-4058

Pike Systems, Inc  
Attn: Steve Kovic  
1770 Commerce Drive  
Montgomery, IL. 60538  
630/896-6373

Valdes Enterprises  
Attn: Mike B.  
2323 Ravin Way  
Glenview, IL 60025  
847.724.8112 fax

KMI Supplies, Inc.  
Attn: Bud Peth  
160 Stanley Street  
Elk Grove Village, IL 60007

847/228-8300

Vega Industrial Products  
Attn: Lupe Vega  
2341 Copper Ct., Unit 2  
Crest Hills, IL 60403

815/741-0400

The Standard Companies  
Attn: Melissa Cusack  
2601 S. Archer Ave.  
Chicago, IL 60608

773/847-4543

Pyramid School Products  
Attn: Sharon Medina  
6510 N. 54<sup>th</sup> Street  
Tampa, FL 33610

800/792-2644, x251