

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 9/12/23



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: August 16, 2022

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John Salois
Title: Director of Human Resources

Subject: Hiring: Child Care Aide 1

Description: Rosalyn Racine is recommending the following for hire:

- Monique Rivas, Child Care Aide I

Financial Impact: \$15.85 L1/0 (16.46 after successful completion of a 90-day probationary period)

Funding Source: Childcare

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



Browning Public Schools Hiring Selection Report

Position Child Care Aide		Applicant Recommended Monique Rivas	
Department/Location Child Care		Supervisor Rosalyn Racine	
Type of Position Classified	Starting Date 9/13/23	Term 189 Day	

Recruiting Date Posted: Re-advertised: Closing Date: Until Filled Comments:

Comments: Per Board Policy #5120 Recruitment and Selection: Exemptions: the competitive process may be unnecessary in the following circumstance, B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical. Whisper is the only qualified candidate.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Monique Rivas	8/23/23	Yes	8/30/23

Interview Committee		Title	Name	Title
Rose Racine	Child Care Coordinator			
Robert Hall	BNAS Director			
Bristen Becourt	Childcare Aid			

Recommendation: Monique has shown interest and expertise in childcare. Her interview gave the committee the confidence that she will be excellent.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	8/29/23	Yes	Ok
State & Federal Criminal background check	9/6/23	Yes	Ok
Tribal Background check	9/5/23	Yes	Ok

Salary: \$15.85-\$16.46 Placement: L1/S0 Contract Days: 189 Days

Prepared by: John E. Salois Date 8/16/22 Approved by: _____ Date: _____