

Browning Public Schools
Board Agenda Request
Meeting to Be Held: October 12, 2021



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide
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Date: 10/5/2021

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Human Resource Director

Subject: Amend Contract Service Agreement for Tele-Mental Health Services 2021-2022

Description: Amend Contract Service Agreement dated 8-26-21. Providing Tele-Mental Health services for 2021-2022 year.

Financial Impact: -\$2,288.00

Was: \$2,000 per month for 12 months: \$24,000.00

Now: \$2,714.00 per month for 8 months: \$21,712.00

Funding Source (Budget/grant, etc.): Esser II

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
 (406) 338-2715 • (406) 338-2708

Date: October 12, 2021

Board Approval: October 12, 2021

Contractor: Kathy Broere

Phone: (406) 229-1849

Address: 80 Cathy's Cove Dillon, MT 59725
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will: Provide confidential, quality and assessable mental health services via tele-health for up to twenty clients per week. Provide up to two groups per week in addition to the 20 clients. Provide an opportunity for families to participate in their child's therapy via Family Counseling. Partner and work with school's personnel to address specific concerns for students, i.e. trauma, behavior, etc. Provide mental health services to district employees. Provide continued supervision of Licensed Clinical Professional Counselor Candidates. During vacations that last longer than a week, contractor will continue seeing clients. If they are unable to make the appointments during the vacation period, contractor will "check in" in a confidential manner that best fits the clients. This includes the summer months.

Contractor will provide at their own cost:

- Professional Liability insurance.
- Tribal Business License.
- State Business License.
- yearly renewal of professional licenses.
- Subscription to Simple Practice, an online service that provides confidential scheduling, client portal, confidential tele-mental health and third-party billing.

Compensation: ~~The cost for the district will be \$2000.00 per month for twelve months, to be renegotiated at the end of the fiscal year. The parties recognize this is a base salary, which covers one week of expenses for 20 clients a week or five clients a month. The three weeks or additional clients will be billed by me via a third party; ex. Medicaid or private insurance.~~

The cost for the district will be \$2714.00 per month from November 3, 2021 through June 30, 2022, to be renegotiated at the end of the fiscal year. The parties recognize this is a base salary, which covers one week of expenses for 20 clients a week or five clients per week a month. The three weeks or additional clients will be billed by me via a third party; ex. Medicaid or private insurance

Contracted Dates: ~~August 26,~~ November 3, 2021-June 30, 2022

Rate per hour/per day: \$2,000 \$2,714.00 per month	=	\$24000.00 <u>\$21,712.00</u>
Per Diem/per day: _____ x _____ # of Days	=	_____ N/A _____
Mileage: _____ miles @ _____ per mile	=	_____ N/A _____
Other costs (explain): _____ Not to exceed total \$ amount _____	=	_____ N/A _____
Total Project Cost	=	\$24,000.00 <u>\$21,712.00</u>

Contract to be paid from:

Independent Contractor:
 Submit invoice on completion
 Other Submit Monthly invoice

Employee:
 Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Corrina Guardipee-Hall
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office