

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
OF
EDUCATION SERVICE CENTER, REGION 20

February 20, 2013

The Board of Directors of Education Service Center, Region 20 convened in a Board meeting at 2:05 p.m. on Wednesday, February 20, 2013 in the ESC-20 Conference Center located at 1314 Hines Avenue in San Antonio, Texas. The Chair, Mr. Mike Petter presided and the following members were in attendance:

Mr. Ronald W. Eckel, Vice-Chair
Ms. Kay Franklin, Secretary
Mr. Tom T. Winn, Member
Mr. Charles A. Carlson, Member
Ms. Eunice Sosa, Member

Also present were:

Dr. Ronny Beard, Executive Director, ESC-20
Ms. Debby Hewitt, Associate Director, Transition, Administrative & Instructional Services
Ms. Beverly Meyer, Associate Director, Transition, Information Technology
Ms. Judi Sparks, Associate Director, Information Technology
Mr. Jeff Stone, Associate Director, Business & Human Resource Services
Dr. Jeff Goldhorn, Component Director, Leadership & Instruction Services
Ms. Yvette Gomez, Component Director, School Support Services
Ms. Carol Morgan, Component Director, Head Start Services
Mr. Paul Neuhoﬀ, Component Director, Financial Services
Mr. Wayne Parker, Component Director, Systems & Operations
Ms. Jo Ann Wallace, Component Director, iTCCS Programming
Ms. Ann Brownlee, Coordinator I, Human Resource Services
Ms. Briana Garcia, Generalist, Human Resource Services
Ms. Dana Duvall, Head Start Policy Council Representative
Ms. Jan Dunevant, Executive Assistant

PROGRAM HIGHLIGHT

Ms. Debby Hewitt provided an update of programs and services in the areas of school safety and emergency management.

MINUTES OF THE DECEMBER 19, 2012
MEETING

Mr. Eckel made a motion that the following resolution be adopted. Ms. Sosa seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the minutes of the December 19, 2012 Board of Directors meeting.

AMENDMENTS TO THE 2012-2013
OFFICIAL BUDGET

Mr. Carlson made a motion to adopt the following resolution. The motion was seconded by Ms. Franklin and then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the 2012-2013 budget amendments listed in the agenda.

CONTRACTS OVER \$25,000

Mr. Winn made a motion to adopt the following resolution. The motion seconded by Mr. Eckel was then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

<u>Agency/School District</u>	<u>Contract Amount</u>	<u>Center Component</u>
ESC-20 IS PURCHASING SERVICES ON THE FOLLOWING CONTRACTS		
Norma Morris Independent Contractor – Math Writer	\$39,000.00	Administrative and Instructional Services
Seguin ISD Adult Education, 9/12 through 8/13	\$39,650.00	Administrative and Instructional Services
Levi, Ray & Shoup, Inc. Maintenance Renewal: 12/05/2012 through 12/04/2013	\$27,319.00	Information Technology
Savvy Technology Solutions, LLC Cobol Programmer provided for ITTCS 01/07/2013 through 03/29/2013 (not Spring Break week)	\$30,000.00	Information Technology
Savvy Technology Solutions, LLC Software Test Analyst provided as a contractor; 01/07/2013 for three (3) months or until project is completed	\$28,000.00	Information Technology
PCMG, Inc. Cognos Software Renewal; 01/31/2013 through 01/31/2014	\$43,474.00	Information Technology
ARC of Texas Plan & Implement Statewide Conference “Inclusion Works” in Austin on 2/7-9/2013	\$150,000.00	Administrative and Instructional Services

TEXAS COMPTROLLER OF PUBLIC
ACCOUNTS COOPERATIVE
PURCHASING PROGRAM
PARTICIPATION

Mr. Carlson made a motion to approve the following resolution. Mr. Winn seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves ESC-20’s participation in the purchasing programs of the Texas Comptroller of Public Accounts Cooperative Purchasing Program.

PERSONNEL – NEW EMPLOYEES & SEPARATIONS (PROFESSIONAL STAFF)

Mr. Winn made a motion to approve the following resolution. Mr. Carlson seconded the motion which was then unanimously approved.

NEW EMPLOYEES (PROFESSIONAL STAFF)			
<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PREVIOUS EMPLOYMENT</u>
Carranco, Marianne	Analyst Programmer	1-Feb-13	Java Programmer with Savvy Technical Solutions
Hernandez-Sandoval, Edith	Consultant, Business Services	1-Feb-13	Payroll Accountant with Edgewood ISD
Ibanez, Ibarra	Educational Specialist, Migrant	7-Jan-13	Consultant, Migrant/Bilingual/ESL with ESC Region 2
Pendergrass, Vincent	Analyst Programmer	14-Jan-13	Senior Java Software Engineer with Salient Federal Solutions
Turner, Leonard	Educational Specialist, Transition	3-Dec-12	Special Education Teacher with Judson ISD
Wallace, Nancy	Consultant, Student Services	1-Feb-13	PEIMS Coordinator with Floresville ISD
SEPARATIONS (PROFESSIONAL STAFF)			
<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Alvarado, Richard	Associate Director, Administrative & Instructional Services	20-Jan-13	Resignation
Andruzzi, Sally	Consultant, Student Services	21-Dec-12	Resignation
Baumann, Shannon	Educational Specialist	25-Jan-13	Resignation
Coronado, Rene	Coordinator III, Adult Education	31-Jan-13	Retirement
Jimenez, Marissa	Educational Specialist, Grant Writer	11-Jan-13	Resignation
McCauley, John	Associate Director, Information Technology	31-Jan-13	Retirement
Mills, Mary	Consultant, Business Services	30-Nov-12	Resignation
Mullinax, David	Educational Specialist, Discipline/Behavior	20-Dec-12	Termination

BE IT RESOLVED, That the Board of Directors confirms appointment to the professional ESC-20 staff and acknowledges the separation of professional staff.

INVESTMENT POLICY REVIEW

Mr. Carlson made a motion to approve the following resolution. Ms. Sosa seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors, as required by state law, has reviewed Investment Policy, CBF (Local).

PROPOSALS

Mr. Eckel made a motion to approve the following resolution. Mr. Carlson seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the renewal proposal for catering to **Azuca, Bill Miller Bar-B-Q, Crumpets, Fresh Horizons, Davila's Bar-B-Q, Freebirds, Jason's Deli, Papa John's Pizza, Spice of Life, Taco Cabana, Don Pedro Mexican Restaurant, Olga's Catering, Tank's Pizza and W.D. Deli.**

HEAD START ACTION ITEMS

Ms. Sosa made a motion to approve the following resolution. Mr. Carlson seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors has reviewed, provided input and approves the School Readiness Plan 2012-2013 and the Community Assessment Report 2012-2013.

FOR INFORMATION ONLY

- Investment Report
- Expenditures in Excess of \$25,000
- ESC-20 Board Election Update
- Head Start Policy Council Report
- Accounts Receivable
- Executive Director's Report

ADJOURNMENT

There being no further business, the meeting adjourned at 3:39 p.m.

Approved: Mr. Mike Petter

Attested: Ms. Kay Franklin
