TITLE OF CONFERENCE	DESTINATION	CHECK ONE			
United National School Leadership Conference	**Seattle, WA**	IN-RADIUS		OUT-RADIUS	x
PURPOSE OF CONFERENCE	REPORT TO: (CIRCLE ONE)	STUDENT TRAVEL OVERNIGHT Y/N			
	BOARD STAFF TEAM	# STUDENTS		# CHAPERONES	

REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. OUT OF RADIUS AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.

FUNDING SOURCE (MARK ONE)

School PD

NAMES OF ATTENDEE	DATE(S) OF TRAVEL	MEALS: BREAKFAST $10	LUNCH $15	DINNER IN-	DAILY TOTAL	MILEAGE: DESTINATION CITY	MILES	TOTAL .67	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB
Greenwalt, Josh	10-Jul-25	$ 10	$ 15	$ 30	$ 55	Boise, Idaho		$ -	$ 100			$ 770	$ 500	$ 1,058	$ 290.00
	11-Jul-25	$ 10	$ 15	$ 30	$ 55										
	12-Jul-25	$ 10	$ 15	$ 30	$ 55										
	13-Jul-25	$ 10	$ 15		$ 25										
Johnson, Ashley	10-Jul-25	$ 10	$ 15	$ 30	$ 55	Boise, Idaho	330	$ 221	$ 100			$ 770	$ 500	$ 1,058	$ 511.10
	11-Jul-25	$ 10	$ 15	$ 30	$ 55										
	12-Jul-25	$ 10	$ 15	$ 30	$ 55										
	13-Jul-25	$ 10	$ 15		$ 25										
Hepworth, Heather	10-Jul-25	$ 10	$ 15	$ 30	$ 55	Boise, Idaho		$ -	$ 100			$ 770	$ 500		$ 290.00
	11-Jul-25	$ 10	$ 15	$ 30	$ 55										
	12-Jul-25	$ 10	$ 15	$ 30	$ 55										
	13-Jul-25	$ 10	$ 15		$ 25										
Stutzman, Danelle	10-Jul-25	$ 10	$ 15	$ 30	$ 55	Boise, Idaho	330	$ 221	$ 100			$ 770	$ 500	$ 1,058	$ 511.10
	11-Jul-25	$ 10	$ 15	$ 30	$ 55										
	12-Jul-25	$ 10	$ 15	$ 30	$ 55										
	13-Jul-25	$ 10	$ 15		$ 25										
					$ -										
					$ -										
					$ -			$ -							
					$ -										
					$ -										$ -
					$ -										
					$ -										
					$ -			$ -							
					$ -										
					$ -										$ -
					$ 760			$ 442	$ 400	$ -	$ -	$ 3,080	$ 2,000	$ 3,175	

ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION.

BUDGET CODE:

PROGRAM DIRECTOR INITIAL:

TOTAL COST OF REQUEST **$ 10,258**

SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR:

BOARD APPROVAL DATE

SIGNATURE OF SUPERINTENDENT: