

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 1/27/26



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☐ Hiring ☐ Contract Service Agreements
 ☒ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 1/21/26

To: Board of Trustees
 Browning Public Schools

From: Rebecca Rappold
Title: Superintendent

Subject: Out of State Travel

Description: The Board of Trustees, Racquel LittlePlume, Stephanie Holton and 2 Students to attend the 2026 Spring NAFIS Conference in Washington, DC 3/12/26-3/18/26.

Financial Impact: \$6,808.71 est. each

Funding Source (Budget/grant, etc.): designated to appropriate travel budget

Attachment(s): Travel Request/Agenda

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name _____
Building _____

Employee # _____
Substitute Name _____

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>3/12/26-3/13/26</u>	<u>16 hrs</u>	<u>SR</u>
<u>3/16/26-3/18/26</u>	<u>24 hrs</u>	<u>SR</u>

Employee Signature _____ Date _____

☒ **Approved; Condition upon the specific leave being available for the specific employee** ☐ **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Agenda, Name, Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop 2026 NAFIS Spring Conference (Attach Brochure/Agenda)

Location Washington, DC

Departure Date 3/11/26

Return Date 3/19/26

Departure Time 3:00 p.m.

Return Time 10:00 a.m.

Transportation: ☒ Personal Vehicle

Mileage 254 X \$0.70 = \$177.80

☐ District Vehicle

Per Diem 7OS@ \$105 + 1IB\$14 + 1ID\$20 = \$769.00

☐ Professional Development

☒ Registration PO# _____ = \$725.00

☒ Hotel PO# _____ = \$3,688.91

☒ Other PO# Airfare = \$1,448.00

Submit Receipts on return for Taxi/Shuttle/Parking/Luggage

Sub Total \$6,808.71

Budget 126.90.160.2310.582.000 (70%) = \$4,766.10

Check Total \$946.00

226.90.160.2310.582.000 (30%) = \$2,042.61

Employee Signature _____

Date _____

Principal/Supervisor _____

Date _____

Superintendent Signature _____

Date _____

All times are in EASTERN TIME

2026 NAFIS Spring Conference

SCHEDULE - SESSION OVERVIEW

2026 NAFIS Spring Conference

SATURDAY, MARCH 14

*FISEF Technical Assistance Workshop *Pre-registration and fees apply
Sat 9 AM - 4 PM •*

SUNDAY, MARCH 15

*Registration Area Open
Sun 8 AM - 3 PM • District B*

*New to NAFIS
Sun 9 AM - 9:30 AM*

*Conference Orientation & The Basics of Impact Aid
Sun 9:30 AM - 10:20 AM • Regency A*

*Policy & Advocacy 101
Sun 10:20 AM - 10:45 AM • Regency A*

*LO~ISA Subgroup Meeting & Breakfast
Sun 10:45 AM - 11:45 AM • Congressional CD*

*FLISA Subgroup Meeting
Sun 10:45 AM - 11:45 AM • Congressional A*

*Lunch on Your Own
Sun 11:45 AM - 1 PM*

*State Chair Luncheon (invitation only)
Sun 12 PM - 12:45 PM • Columbia A*

*First General Session
Sun 1 PM - 3 PM • Regency A*

*Breakout
Sun 3:15 PM - 4:15 PM*

All times are in EASTERN TIME

2026 NAFIS Spring Conference

Breakout

Sun 3:15 PM - 4:15 PM

Breakout

Sun 3:15 PM - 4:15 PM

School Board Members Meeting

Sun 4:15 PM - 5 PM

School Business Officials Meeting

Sun 4:15 PM - 5 PM

Meet and Greet Reception

Sun 5 PM - 6 PM • Columbia ABC

MONDAY, MARCH 16

Registration Area Open

Mon 7:45 AM - 4 PM • District B

MISA Breakfast & Meeting

Mon 8 AM - 10 AM • Capitol AB

NIISA Breakfast & Meeting

Mon 8 AM - 10 AM • Regency A

FLISA Subgroup Meeting

Mon 8:30 AM - 10 AM • Congressional A

Breakout

Mon 10:30 AM - 11:30 AM

Breakout

Mon 10:30 AM - 11:30 AM

Breakout

Mon 10:30 AM - 11:30 AM

Breakout

Mon 10:30 AM - 11:30 AM

U.S. Department of Education Office Hours

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All times are in EASTERN TIME

2026 NAFIS Spring Conference

Mon 11:30 AM - 12:30 PM • District B

Power Session

Mon 11:45 AM - 12:15 PM

Power Session

Mon 11:45 AM - 12:15 PM

Power Session

Mon 11:45 AM - 12:15 PM

Awards Luncheon

Mon 12:30 PM - 1:30 PM • Regency A

Second General Session

Mon 2 PM - 4 PM • Regency A

State Meetings

Mon 4:15 PM - 5 PM

TUESDAY, MARCH 17

Heard on the Hill

Tue 2 PM - 3:30 PM • Hotel Lobby

Hill Day Debrief

Tue 4:30 PM - 5 PM • Congressional B

NAFIS Ending Reception

Tue 6:30 PM - 9:30 PM • Columbia ABC

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