

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 11, 2023

**NUMBER:** 23-091

**FR:** Office of the Superintendent

**SUBJECT:** Approval of  
Superintendent's Out-of-  
District Travel

### **ABSTRACT:**

Superintendent's out-of-District travel and personal leave require Board approval.

### **ISSUE:**

At issue is to approve the Superintendent's request for out-of-district travel and personal leave as presented.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent's request for out-of-district travel,

- Inupiaq Spring Retreat, April 17-20, 2023, in Anchorage, AK
- Alaska School Leadership Institute, May 24-26, 2023, in Anchorage, AK

### **ALTERNATIVES:**

1. Approve the Superintendent's request for out-of-district travel as presented;
2. Do not approve the Superintendent's request for out-of-district travel as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the Superintendent's request for out-of-district travel as presented.