



RECOMMENDATION FOR NEW EMPLOYEE

Date: July 10, 2025	Recommended by: Tom Marcum
Primary position to be filled: Girls' Tennis Coach	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Oliver Schmidt	New position:
Name of recommended individual: Sara Hritz	
College or University and Major/Minor field of study: Illinois State University - Occupational Safety, Bachelor of Science	
Please list all relevant prior experience: <ul style="list-style-type: none"> - High School & Junior College Playing Experience - NJCAA Women's Tennis Championship National Qualifier - Individual Lessons Instructor (2-years) - Lisle High School - Assistant Tennis Coach (3 seasons) 	
Start date: ASAP	Board approval date: July 22, 2025
Recommended salary schedule placement: Category III - Level 1, Step 3, \$5,106 (No BPTRS)	
Full-time equivalency (FTE): 1.0	Contracted days: Seasonal
Background information: I recommend Sara Hritz to fill the Girls Tennis Head Coach position. Serving as the assistant tennis coach for the past three seasons has given Sara a great opportunity to familiarize herself with our tennis programs and student-athletes. I am confident that Sara has the ability to continue building on the successes of our young program while creating positive experiences/memories for those involved.	