

ATTENDANCE

Board Members:	Administrative Team:
Lesley Claustro-Sanguino; Chair	Heidi Sipe, Superintendent
Toby Cranston; Vice Chair	Delma Bernal, Superintendent/Board Secretary
Jon Lorence	Kim Gilsdorf, Business Manager
Josiah Barron	Josy Chavez, HR Specialist
Steve Warr	Nicole Coyle, MHES Principal
Jorge Meza	Rick Cotterell, CBMS Principal
Travis Eynon- absent	Jared Tesch, UHS Principal
	Tim Young, MHES Vice Principal
Board Advisors:	Oscar Contreras, UHS Vice Principal
Veronica Gutierrez- absent	David Lougee, ELL Director
Jazmin Martinez- absent	Vincent Stefani, Maintenance Director
	Rikkilynn Starliper, Food Service Director
Student Advisory:	
Lexie Soriano-Solis	Other District Staff:
	Ian Coyle
	Other:
	Christie Livingston- Mid-Co
	Alicia Romero- parent

MINUTES

A. CALL MEETING TO ORDER

Board Chair Member Claustro-Sanguino called the meeting to order at approximately 7:00pm. and then led the recitation of the Pledge of Allegiance.

B. PUBLIC INPUT

Alicia Romero asked if we can get the agenda and minutes posted sooner so the public has time to research and get better questions.

- Superintendent Sipe said that all the meetings are streamed. The minutes from the previous board meeting are active in BoardBook. Starting in January 2025 we will have to post recordings of all of our meetings. The challenge that we're always up against is we meet once a month and things can be pretty dynamic in the schools. We do post it as quickly as we can but there have been times that we add to the agenda the day before or even the day of the board meeting. Anytime someone has a concern or is needing information, Delma can give them a call and let them know if it's coming up at the next board meeting. The minutes first have to be approved by the board members, then at the next board meeting, then they are uploaded into BoardBook.

Taylor Moore participated online and they shared the following concern: Punishing the entire class for the actions of one student can lead to feelings of resentment and injustice amongst students who were not involved in the misbehavior towards the student. She urges us to consider alternative disciplinary measures that target the individual responsible for misbehavior. This approach not only holds the student accountable for their actions but also supports the learning environment for all.

- Superintendent Sipe said we do not have any complaints regarding anything like this. We will reach out to this person and find out what's going on.
 - Board Chair Member Claustro-Sanguino asked if they were specific about which school, it was.
 - Superintendent Sipe said no.

C. PRESENTATIONS

C.1 Superintendents Student Advisory Committee

Lexie Soriano-Solis represented the Umatilla High School Students. She presented the following to the board:

- They have had an amazing year making many decisions for their new building and their new school. One thing they talked about yesterday was fixing the Hall of Fame they have in the cafeteria. They want to get that started and going. They currently only have two pictures up there and they want to continue and add to it. The second thing they talked about was the trophy shelf. They had a lot of trophies moved to the middle school but they would like to fix it and make it nicer at the high school.
 - Board Chair Member Claustro-Sanguino said from what she knows the Hall of Fame is going to have a ceremony coming up next week on Tuesday.
 - Superintendent Sipe; Because of the Seismic Grant, we had an opportunity. We had \$2 million in seismic funding but we could only spend it on anything impacted by any seismic work. The trophy case had to be torn out because they had to separate the section from the building and add a joint. In doing that, it was ruined the entire trophy case. When we re-did it, we were able to do a gorgeous trophy case and a wall of fame. It's an interactive display which is very nice.
 - The ceremony next week will be the first time that any females have ever been inducted into the Hall of Fame. The group that has been working on this is working through the Alumni Association. They have been spending hundreds of hours in all the newspaper archives. They are inducting over 20 people next week and approximately another 20 in the spring. Then they think that will get us a little caught up. Then they will have a nomination process to do annually from that point forward.

D. APPROVE AGENDA

- Superintendent Sipe; there are no changes to the agenda.
- No discussions were made.
- **First Motion:** Made by Board Member Lorence, to approve the agenda as presented
- **Second Motion:** Made by Board Member Warr
 - No discussions
- **Voting:** Motion passed 6-0

E. ACTION ITEMS

E.1 Consent Agenda

Minutes for October Regular Meeting, HR Report, Supervisory Staff Conflicts of Interest, Disbursements and Financial Statements.

- Superintendent Sipe pointed out that we have all the supervisory staff conflicts of interests. There are trainings going on and will be coming up in the spring as well for all the elected officials. There are already common practices in place. They can't publicly declare a conflict anywhere because they don't speak at the meetings. They added any conflict that could be present on the sheet and if anyone gets married or has a new child they will be added.
- Board Member Lorence asked if this is something that is coming from ODE?
 - Superintendent Sipe said this is coming from the Ethics Commission and OSBA.
- Board Chair Claustro-Sanguino brought up that board members also had publicly declared potential conflict of interests.
 - Board Member Meza publicly declared an actual conflict of interest and refrained from voting as his business, DJ Cami, is on the paid invoice list.
- Board Member Barron asked if they would need to declare at each meeting?
 - Superintendent Sipe said we would get it once from them and add it to the list. Then every month it would just be a part of the consent agenda.
- Board Member Warr asked if they will need to do this in April for their SEI.
 - Superintendent Sipe said yes.
- Board Member Lorence asked if it is permissible for board members to do business with the school district?
 - Superintendent Sipe said yes.

The guidelines for that are:

- o You can't seek it; you can't request it.
- Superintendent Sipe gave the example of owning her own gift shop and explained that she'd contacted the Ethics Board for guidance when the PTA asked about purchasing items from the shop. The district has not spent any money at the gift shop; however, the Ethics Board explained that it was indeed ok as long as the conflict was declared and the business wasn't sought from an official capacity.
- Board Member Lorence would like more clarification from either OSBA or the Ethics Commission.
 - o Superintendent Sipe said she will forward the guidance she received on October 30th 2023 from Susan Myer.
- Board Member Barron confirmed that would be any family members or business connections that would be connected with the district.
 - o Superintendent Sipe said yes.
- **First Motion:** Made by Board Member Lorence, to approve the Minutes for October Regular Meeting, HR Report, Supervisory Staff Conflicts of Interest, Disbursements and Financial Statements.
- **Second Motion:** Made by Board Member Cranston
 - o No further discussion
- **Voting:** Motion passed 5-0 with Board Member Meza abstaining.

E.2 Approve Surplus Items

- 2006 Ford Van ECZ with wheelchair lift
 - o Superintendent Sipe suggested donating the van to a family in the community or reach out to the Agape House and The ARC and other non-profits that serve people. Otherwise we will auction it off.

Superintendent Sipe said that the high school would like to add an item to the surplus list. This item is a 2010 7' x 4' Pool Table.

- Board Member Barron wanted clarification that the bidding is on the district website and stays on there for 14 days.
 - o Superintendent Sipe said yes.
- **First Motion:** Made by Board Member Cranston, to approve the surplus items with the addition of possibly giving the van away to someone in need for it.
- **Second Motion:** Made by Board Member Warr
 - o No discussions
- **Voting:** Motion passed 6-0

E.3 Integrated Guidance/SIA Annual Report

- **Superintendent Sipe stated this is our Legislative requirement. It's our annual report that is posted on the website. It references our internal report card which we post on the website.**
- **First Motion:** Made by Board Member Lorence, to approve the Integrated Guidance/SIA Annual Report.
- **Second Motion:** Made by Board Member Barron
 - o No discussions
- **Voting:** Motion passed 6-0

F. DISCUSSIONS

F.1 Facilities Update

- Superintendent Sipe says we have six people who attended a furniture conference that are on their way back now. We were very fortunate to get sponsorship for all of their registrations. We continue to be on schedule and below budget. There's talk of tariff so we're trying to get all of our furniture orders in before the new year.
- Today the site tours were very exciting. Progress is happening and definitely on time.
- Board Member Barron asked if the furniture committee is choosing the furniture options?

- o Superintendent Sipe said the furniture committee is working with the vendor. We do a Co-Op bid. He gives the recommendations based on the drawings and suggestions. The committee gets to touch it, feel it, and sit in it. We need to make sure what we are picking is going to last us a long time and within budget because it is so expensive.

F.2 OSBA Elections

- Board Chair Member Claustro-Sanguino let the board know there is a cheat sheet in the board packet to see who is running.
- Superintendent Sipe let the board members know they will vote collectively.
- Board Member Lorence's personal opinion is that he does not support any of the caucuses. If they get elected as officers then they get another representation added. He personally would vote no for that. He would also vote no for resolutions because the resolution amendments add the language for the caucus'. They can't raise the dues forever. He would almost abstain from the dues.
- Board Member Warr talked about the dues schedule. He felt like it was just thrown upon us. He doesn't agree with the way the dues were presented. He thinks it needs to be stopped.
- Board Member Barron talked a little bit about the rural caucus. He thinks that each of the districts and the OSBA right now are providing representation and there could be other ways besides forming another caucus.
- Board Chair Member Claustro-Sanguino said she did not attend the Road Show and wanted more information on the reason why their dues were amended.
 - o Superintendent Sipe basically because they haven't raised the dues in over 25 years.
 - o Board Member Lorence says it's a tier two increase. It builds in the next five years and triples.
 - o Superintendent Sipe shared the due schedule if it were to pass. They are basically looking at a 4% increase. She explained a little more about the investment account that board member Lorence was referencing.
 - First Motion: Made by Board Member Cranston to vote "no" on all three.
 - Second Motion: Made by Board Member Lorence
 - o No discussion
 - Voting: Motion passed 6-0

G. OTHER/BOARD DISCUSSIONS

- Board Member Barron as representing the Chamber he wants to thank both Principal Cotterell and Principal Coyle for letting them switch the Posada to the elementary. Thank you to Chuchy and the Parent Club have been very helpful in planning the event. Rocio from the ESD made the flyers for the event.

H. STAFF RECOGNITION

The Board wishes to publicly recognize:

NOVEMBER THANK YOU'S

Bob Walchli & Susi Ortega- Thank you for coming and giving out stickers and visiting with our kiddos during our Walchli Watermelon tasting for Farm to School Month as well as National School Lunch week.

Doug Gall- Thank you for bringing his parrots and sharing with our students during our National School Lunch Week Pirate theme.

Lourdes- Thank you for all her amazing work on National School Lunch week and Farm to School Month Crunch. Dressing up like a Pirate everyday building her Pirate Boat and making the entire week so fun for the kids.

Stefanie Blake- Thank you for her hard work scheduling and coordinating an amazing week for National School Lunch week. It couldn't have happened without her.

Devyn Wagoner- Thank you during Red Ribbon Week, door decorations; reading challenge Leadership students-posters.

Sgt. Jason Hyden from the National Guard Armory. He read stories yesterday to kids at MHES (for Veteran's Day).

Lizzy Burre- Thank you for her excellent coverage of all things middle school this year. Our families appreciate the opportunity to see their students at school through the fun and beautiful photos you take and post for us. Thank you!!!

Shane Robinson- From Community Counseling Solutions for the skills work he is doing with CBMS students. Thank you for your positive energy and willingness to connect with our kids! Your work has been a key contributor to the incredible school culture we have right now.

Courtney Davis- Thank you for volunteering her time to ref our home volleyball matches at the middle school this year. We appreciate your time and commitment to our students!

Yovani Barajas- Thank you for volunteering to coach middle school football. We appreciate the time and effort you put into our students! Congrats on a very successful season.

Salesh Karan and Officer Wilson- Thank You list for organizing Red Ribbon Week.

Bob Lorence and Doug Gall Thank you for covering at UHS.

Courtney Waliser- Thank you for training the after-school staff and interns. It was a fabulous experience and the skills learned will benefit them not only now but in the future.

Cheryl Dunham- Thank you for going through all the accounts payable to figure out the FTC problem!! I know it took a lot of time and I appreciate it!

Jorge Meza- Thank you for DJing the dance.

Daniela Campos- Thank you for the balloon arch.

Nicole Gall- Thank you for bringing in a live parrot.

Haven Neal- Thank you for presenting at the REN Dinner.

Jeff Collins- Thank you for cooking for the REN Dinner on your birthday.

I. **REPORTS**

I.1. McNary Heights Elementary School – Nicole Coyle, Tim Young, Taunya Daniel

Principal Coyle reported the following:

- 85% attendance from the teacher at conferences
- Thank you to Rikkilynn and Lourdes for the tasting day

I.2. Clara Brownell Middle School - Rick Cotterell, Anthony Brown

Principal Cotterell reported the following:

- Winter Concert is December 10th and not December 20th
- 142 in attendance for conferences

I.3. Umatilla High School – Jared Tesch, Oscar Contreras-Leal, Dan Durfey

Principal Tesch reported the following:

- Shared a "Viking Power," a production made by their ELL students.
- Haunted House; Blood Drive; Rudolf Run on December 14th
- Music and Drama students went to watch Wicked in Portland
- 11 students were honored at the Regional Honor Band and Honor Choir
- Halloween Spirit Assembly
- Fall Sports Awards and Conferences were scheduled on the same day allowing for a great attendance for conferences.
- Hall of Fame dinner is next Wednesday November 20th at the UHS Commons at 6pm. We are all welcome to come and support.

- First fall play is going on right now. The first showing is tonight at 7pm. As well as tomorrow and Saturday. FCCL are selling “Seussian” inspired treats and refreshments starting at 6:30pm. The play is called “The Seussification of a Midsummer Night’s Dream” by Peter Bloedel. A lot of seniors are in this production.
- Fall sports are all done. Winter sports officially start on Monday. Games start the first week of December. Columbia River Class start the second week of December and wrestling will start then also.

UHS Vice Principal Contreras reported the following:

- A couple of weeks ago there was a “Día De Los Muertos” event in Hermiston at the EOTEC. There were several community organizations booths, dancing, music, and food. His wife Nayeli was there from the Juntos program. He reached out to her to see if she had any volunteers. Six of our Umatilla students were there volunteering. Abby from IMESD reached out to Nayeli and asked her if she can also use those volunteers for the Posadas. Josiah is organizing the posadas at McNary. We can never get enough of recognizing our students.

I.4. Maintenance - Vinny Stefani

Vinny had nothing to add to his report.

I.5. District – Heidi Sipe, Stephanie Williams-Strege, Kim Gilsdorf, Josy Chavez, David Lougee, Rikkilynn Starliper, Maria Sanchez, Pat Kerrigan

Superintendent Sipe reported the following:

- Staying on top of the PERS piece. She gave Kim a huge thank you for collaborating a lot together with numbers. Our PERS rates are going up 11% going into next year which is a huge hit to us and the timing is really frustrating as we are trying to open a new building and do some really positive things. Working on making solid plans for this. If everything goes as anticipated we expect to be fine. We may need to change some of our staffing ratios.
- Will be with Robotics on Saturday at the Hermiston High School for Girls and Tech Day. Robo kids will be doing the same presentation they have done for a number of years now.
- Will be flying to Portland on Saturday to pick up a car because a couple of the furniture team missed their flight.

Kim Gilsdorf didn’t have anything additional to report.

Josy Chavez reported on the following:

- Staying busy with everything that goes on at this time of the year.
- She will be doing the WorkKeys test tomorrow for the new staff that have been hires.

David Lougee didn’t have anything else to report.

- Mr. Lougee says they will have another guest reader at the elementary in December. The Grinch will be there and it’s not going to be Josiah. Mr. Lougee will be dressed as the Grinch this time.
 - o Superintendent Sipe thanked Mr. Lougee for being Dracula

Rikkilynn Starliper reported the following:

- Getting ready for another administrative review next week. This will be her last administrative review and she’ll have all three programs done and in good standing for the next four years.
- Thanksgiving feasts are next week and the week after. Tomorrow is the last day to buy tickets.
 - o UHS November 26th
 - o CBMS November 20th
 - o MHES November 21st

Superintendent Sipe shared Chuchy’s report:

- They recently did hydration stations and snacks in support at the conferences
- The Little Angel Shop is accepting donations. They only have 2,000 items to collect so all the kids can go shopping.
- The Posada is in planning and going strong and they will be handing out hot cocoa and candy canes during the concert at the elementary school like they did the last couple of years.

I.6. IMESD Talking Points

- The IMESD report was attached

J. PUBLIC INPUT

None at this time

Board Chair Member Claustro-Sanguino adjourned the meeting to go into Executive Session at about 7:52pm.

Board Chair Member Claustro-Sanguino called the meeting out of Executive Session at 8:09 pm

K.. ADJOURN

The meeting was adjourned at approximately 8:09pm.

The next regular meeting of the Umatilla School District will be held on Thursday, December 12, 2024 at 7:00 P.M.

Board Chair

Superintendent