

From: **Amber Reynolds** <amber.reynolds@thedatabranch.com>

Date: Fri, Jul 31, 2026 at 7:35 AM

Subject: FOIA Request - Meridian Community Unit School District No. 223

To: mplourde@mail.meridian223.org <mplourde@mail.meridian223.org>

Hello,

The Data Branch is submitting a public records request for records relating to vendor purchases.

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

Scope of Request:

All products from: Apptegy, ParentSquare, National Time & Signal, and Pyramid Time Systems

We are looking for records from 2022 to now that capture the pricing details of any engagement, which may include (where applicable) subscription terms, licensing fees, per-unit costs, and implementation charges.

This request covers records such as:

- Contracts, service agreements, order forms
- Purchase orders relating to the listed vendors
- RFP or solicitation documents
- Task orders issued against cooperative purchasing agreements

We are flexible on format and can accept records in whichever way your office already keeps them, such as:

- Spreadsheet exports (preferred)
- PDF or Word documents
- Standard ERP or finance system reports
- Any existing summary-level purchasing records your office already maintains

Where portions of the requested records may be withheld under an applicable exemption, we ask that all reasonably segregable non-exempt portions still be produced.

This request *is* being made for commercial purposes. We are committed to complying with any applicable procedures Meridian Community Unit School District No. 223 follows for public records requests, and we are happy to refine or scope down the request if that would make fulfillment more manageable.

Please direct responsive records to The Data Branch at the following contact:

Amber Reynolds

Email: amber.reynolds@thedatabranch.com

Phone: (302) 585-3132

Address: 1111B S Governors Ave STE 21033, Dover, DE 19904

We appreciate your help and look forward to a prompt response. If this request belongs with another agency or department, please forward it to the appropriate custodian or let us know. Thank you for your cooperation.

Sincerely,

Amber Reynolds

The Data Branch

Where these records go: The Data Branch is building a national reference of public purchasing records gathered from public sources across the country. When it launches at thedatabranch.com, the app will help public agencies compare what peer agencies paid for similar products and services. Records from your agency will contribute to this shared resource. Please feel free to share it with your purchasing or finance team.