

From: **Kaitlyn Mercer** <kaitlyn@databranchusa.com>

Date: Tue, Jul 21, 2026, 4:24 PM

Subject: FOIA Request - Meridian Community Unit School District No. 223

To: mplourde@mail.meridian223.org <mplourde@mail.meridian223.org>

Hello,

The Data Branch is writing to submit a public records request regarding vendor procurement records.

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

Scope of Request:

All products from Texthelp, Everway, Read and Write, GoGuardian, iBoss, Lightspeed Systems, Linewize, and Securly

We aim to find records from 2022 to now that would reflect the pricing structure of any engagement with the above vendors. This may include subscription or licensing terms, implementation fees, and/or per-unit costs.

The types of records we are interested in include:

- Contracts, service agreements, and order forms
- Purchase orders associated with the above vendors
- RFP or solicitation documents
- Task orders issued under cooperative purchasing agreements

To make fulfillment as easy as possible, we are willing to receive records in whatever format is most convenient, including:

- Spreadsheet exports (preferred)
- PDF or Word documents
- Standard ERP or finance system reports
- Any summary-level purchasing records your office already keeps on hand

If portions of the requested records are exempt from disclosure, please provide all segregable non-exempt portions.

This request *is* for commercial purposes. We are happy to comply with all applicable policies and procedures Meridian Community Unit School District No. 223 has in place to handle FOIA requests, and are willing to narrow down, clarify, or adjust the request to make fulfillment easier for your office.

Please provide responsive records to the following Data Branch contact:

Kaitlyn Mercer

Email: kaitlyn@databranchusa.com

Phone: (302) 585-3132

Address: [1111B S Governors Ave STE 21033, Dover, DE 19904](#)

We appreciate your attention to this matter and look forward to your prompt response. If this request has been directed to the wrong agency or department, kindly advise or forward it to the appropriate custodian. Thank you for your cooperation.

Thank you,

Kaitlyn Mercer

The Data Branch

Where these records go: The Data Branch is building a national reference of public purchasing records gathered from public sources across the country. When it launches at thedatabranch.com, the app will help public agencies compare what peer agencies paid for similar products and services. Records from your agency will contribute to this shared resource. Please feel free to share it with your purchasing or finance team.

INTERNAL REF: e0d2739c-be90-47fd-950a-0d5732c80fe0