

From: **Audrey Long** <audrey@databranchusa.com>

Date: Thu, Jul 9, 2026 at 7:03 AM

Subject: FOIA Request - Meridian Community Unit School District No. 223 [Ref: Rhea Kelley]

To: mplourde@mail.meridian223.org <mplourde@mail.meridian223.org>

Cc: rhea.kelley@thedatabranch.com <rhea.kelley@thedatabranch.com>

Hello,

The Data Branch is writing to submit a public records request regarding vendor procurement records.

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

Scope of Request:

All products from: Centegix, Raptor Technologies, Singlewire, Boxlight, Quicklert, Vivi, Audio Enhancement, CareHawk, Valcom.

We are interested in records from 2022 to now that document the financial terms of any engagement with the vendors listed above. Where available, this may include per-unit pricing, subscription or licensing fees, and any implementation or onboarding costs.

We are looking for the following types of records:

- Contracts, service agreements, order forms
- Purchase orders relating to the above vendors
- RFP or solicitation documents
- Task orders issued against cooperative purchasing agreements

To make fulfillment as easy as possible, we are willing to receive records in whatever format is most convenient, including:

- Spreadsheet exports (preferred)
- PDF or Word documents
- Standard ERP or finance system reports
- Any summary-level purchasing records your office already keeps on hand

If portions of the responsive records fall under an exemption, please withhold only those portions and produce the rest.

For full transparency, this request *is* for commercial purposes. We will gladly adhere to any policies or procedures Meridian Community Unit School District No. 223 has in place for public records requests, and are open to narrowing, clarifying, or modifying the request to make fulfillment easier on your end.

Please send records to my colleague Rhea Kelley (who handles record intake) at the following:

Email: rhea.kelley@thedatabranch.com

Phone: (302) 585-3132

Address: 1111B S Governors Ave STE 21033, Dover, DE 19904

Thank you for your time and assistance with this request. If it has been misdirected, kindly forward it to the appropriate records custodian or let us know where it should be sent. We appreciate your cooperation.

Best regards,

Audrey Long

The Data Branch Research Team