

From: **Wade Fairchild** <[wade@databranchus.com](mailto:wade@databranchus.com)>  
Date: Thu, Jun 18, 2026 at 7:57 PM  
Subject: FOIA Request - Meridian CUSD 223 [Ref: Alexa Shannon]  
To: [mplourde@mail.meridian223.org](mailto:mplourde@mail.meridian223.org) <[mplourde@mail.meridian223.org](mailto:mplourde@mail.meridian223.org)>  
Cc: [alexa.shannon@thedatabranch.com](mailto:alexa.shannon@thedatabranch.com) <[alexa.shannon@thedatabranch.com](mailto:alexa.shannon@thedatabranch.com)>

Dear Records Custodian,

The Data Branch is submitting a public records request for records pertaining to vendor procurement and purchasing activity.

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

**Scope of Request:**

All products from: ESS/ESI, Kokua Education, Scoot Education, Zed Educate, and BuildEd

We hope to obtain records from 2022 to now reflecting how these engagements are priced — for example, licensing or subscription structures, per-unit rates, and any associated implementation or setup fees.

Relevant records may include:

- Contracts, service agreements, and order forms
- Purchase orders involving the above vendors
- RFP or solicitation documents
- Task orders issued under cooperative purchasing agreements

To the extent any portion of the requested records is exempt from disclosure, we ask that the remaining non-exempt segregable portions be released.

For full transparency, this request *is* for commercial purposes. We will gladly adhere to any policies or procedures Meridian CUSD 223 has in place for public records requests, and are open to narrowing, clarifying, or modifying the request to make fulfillment easier on your end.

Please send records to my colleague Alexa Shannon (who handles record intake) at the following:

Email: [alexa.shannon@thedatabranch.com](mailto:alexa.shannon@thedatabranch.com)

Phone: (302) 585-3132

Address: 1111B S Governors Ave STE 21033, Dover, DE 19904

Thank you for your time and assistance with this request. If it has been misdirected, kindly forward it to the appropriate records custodian or let us know where it should be sent. We appreciate your cooperation.

Thank you,

Wade Fairchild

The Data Branch