

**RESOLUTION AUTHORIZING
HONORABLE DISMISSAL OF A PART-TIME, NON-TENURED TEACHER**

WHEREAS, the Executive Advisory Board of Mid-Valley Special Education Cooperative, Kane County, State of Illinois has determined to decrease the total number of teachers in the Cooperative; and

WHEREAS, the teacher hereinafter set forth is non-tenured and employed for less than full-time for the 2015-2016 school year; and

WHEREAS, a Sequence of Dismissal (SOD) List was provided to the Mid-Valley Special Education Association on or before 75 days before the end of the school term; and

WHEREAS, in accordance with Section 5/24-12 of The School Code, the Board must dismiss teachers qualified to hold a position in the order of their groupings on the SOD List, with teachers in Group 1 dismissed first and teachers in Group 4 dismissed last;

WHEREAS, whenever the total number of honorable dismissal notices based upon economic necessity exceeds five (5) or one hundred fifty (150%) of the average number of teachers honorably dismissed in the preceding three (3) years, whichever is more, the Board is required to hold a public hearing on the question of dismissals;

WHEREAS, the Board has determined that a public hearing on the question of dismissals is not required; and

WHEREAS, the Board has determined that the teacher hereinafter set forth shall be honorably dismissed at the end of the 2015-2016 school term as a result of the decision of the Board to decrease the total number of teachers in the Cooperative, pursuant to Section 5/24-12 of The School Code.

NOW, THEREFORE, Be It Resolved by the Executive Advisory Board of Mid-Valley Special Education Cooperative, Kane County, State of Illinois, as follows:

Section 1: That the following teacher is hereby honorably dismissed at the end of the 2015-2016 school term in conformance with the Exhibit attached hereto and made a part hereof

because of the decision of the Board to decrease the total number of teachers in the Cooperative:

**Amy Penar
Christine Kath**

Section 2: That the Chair and Secretary of the Board are hereby authorized and directed to send the teacher a written notice of honorable dismissal by first class mail at least **forty-five (45) days** before the end of the school term, which notice shall be substantially as set forth in the Exhibit(s) attached hereto.

Section 3: That the Chair and Secretary of the Board are hereby authorized and directed to send the teacher a written notice of honorable dismissal by certified mail, return receipt requested, at least **forty-five (45) days** before the end of the school term, which notice shall be substantially as set forth in the Exhibit attached hereto.

Section 4: That the Executive Director or his/her designee shall personally deliver a copy of said notice to the teacher, at least **forty-five (45) days** before the end of the school term, which notice shall be substantially as set forth in the Exhibit attached hereto.

Section 5: That this Resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this _____ day of _____, 2016, by the following vote:

AYES:

NAYS:

ABSENT:

Chair, Executive Advisory Board

ATTEST:

Secretary, Executive Advisory Board

NOTICE AND STATEMENT OF HONORABLE DISMISSAL

VIA FIRST CLASS MAIL;
CERTIFIED MAIL - RETURN RECEIPT REQUESTED;
AND PERSONAL DELIVERY - WITH RECEIPT

_____, 2016

TO: *[Name]*
 [Insert Address]
 [Insert City, State and Zip Code]

We regret to advise you that the Executive Advisory Board of Mid-Valley Special Education Cooperative, Kane County, State of Illinois, pursuant to Section 5/24-12 of The School Code, has determined that you are to be honorably dismissed as a teacher at the end of the 2015-2016 school term. The reason for your honorable dismissal is the decision of the Board to decrease the total number of teachers in the Cooperative. Your services to the Cooperative shall terminate on ***(insert last day of teacher attendance in the 2015-2016 school term)***.

Very truly yours,

Executive Advisory Board of Mid-Valley
Special Education Cooperative, Kane
County, Illinois

By: _____
 Chair

ATTEST:

Secretary

[If by personal delivery, add:

I received this Notice and Statement of Honorable Dismissal by personal delivery on
_____, 2016.

[Name of Teacher]