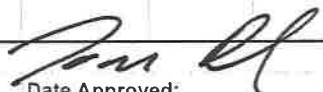



Parkrose School District #3

REQUEST FOR DISPOSAL OF CAPITAL ASSET ITEMS							
Name of Individual Requesting Disposition: <i>Tom Dufresne</i>		Building: <i>SHAVER</i>		Location of Items:			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
						Disposal: Please Indicate Method	
						Selling: Competitive Bid Process	
						Donation: List Organization	
Description of Property including Brand & Serial #	District Tag #	Date Acquired	Purchase Price	Replacement Price	Qty	(5) x (6)	Other: List Means and/or Place
<i>Book shelve</i>					<i>3</i>		
<i>Chairs</i>					<i>12</i>		
<i>misc. desk PARTS</i>					<i>5</i>		
<i>File cabinet</i>					<i>6</i>		
<i>Library book shelve</i>					<i>4</i>		
<i>Cubbies</i>					<i>2</i>		
<i>Teacher desk</i>					<i>3</i>		
<i>Rolling CART</i>					<i>6</i>		
Total Items and Cost of Disposal:							
Required Signatures (if applicable)		<i>[Signature]</i>					
Principal:		Date Approved:					
Technology:		Date Approved:					
Request Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>		Date Approved: <i>9/24/15</i>		Approved By: <i>[Signature]</i>			
*If denied, recommended action:							
To Operations for Equipment Removal		Date:					
To District Office to Remove from Inventory		Date:					

Please forward white and yellow copies to District Office for Board Approval. Pink copy for your file.

Parkrose School District #3

REQUEST FOR DISPOSAL OF CAPITAL ASSET ITEMS							
Name of Individual Requesting Disposition:			Building: RUSSELL			Location of Items:	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
						Disposal: Please Indicate Method	
						Selling: Competitive Bid Process	
						Donation: List Organization	
						Other: List Means and/or Place	
Description of Property including Brand & Serial #	District Tag #	Date Acquired	Purchase Price	Replacement Price	Qty	(5) x (6)	
oven					1		
student desk					41		
Chairs					31		
File Cabinet					6		
Teacher desk					2		
LARGE tables					12		
Total Items and Cost of Disposal:							
Required Signatures (if applicable)							
Principal:							
Technology:		Date Approved: _____					
Request Approved? Yes _____ No _____		Date Approved: 9/24/15		Approved By: 			
*If denied, recommended action:							
To Operations for Equipment Removal				Date: _____			
To District Office to Remove from Inventory				Date: _____			

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Parkrose School District #3

REQUEST FOR DISPOSAL OF CAPITAL ASSET ITEMS							
Name of Individual Requesting Disposition: <i>Tom DuFresne</i>		Building: <i>SACRAMENTO</i>		Location of Items: <i>Rm 11</i>			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
							Disposal: Please Indicate Method
							Selling: Competitive Bid Process
							Donation: List Organization
							Other: List Means and/or Place
Description of Property including Brand & Serial #	District Tag #	Date Acquired	Purchase Price	Replacement Price	Qty	(5) x (6)	
<i>LARGE Tables</i>					<i>6</i>		
<i>student desk</i>					<i>10</i>		
<i>chairs misc.</i>					<i>8</i>		
<i>Book shelves</i>					<i>3</i>		
Total Items and Cost of Disposal:							
Required Signatures (if applicable) <i>Tom D</i>							
Principal:		Date Approved:					
Technology:		Date Approved:					
Request Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>		Date Approved: <i>9/24/15</i>		Approved By: <i>[Signature]</i>			
*If denied, recommended action:							
To Operations for Equipment Removal				Date:			
To District Office to Remove from Inventory				Date:			

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Parkrose School District #3

REQUEST FOR DISPOSAL OF CAPITAL ASSET ITEMS							
Name of Individual Requesting Disposition: <i>Tom DuFresne</i>		Building: <i>Admin</i>		Location of Items: <i>Lots / Warehouse</i>			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
							Disposal: Please Indicate Method
							Selling: Competitive Bid Process
							Donation: List Organization
Description of Property including Brand & Serial #	District Tag #	Date Acquired	Purchase Price	Replacement Price	Qty	of Disposition (5) x (6)	Other: List Means and/or Place
<i>Lockers Set</i>					<i>2</i>		
<i>Teacher desk</i>					<i>1</i>		
<i>Red Brick ?? Pallet</i>					<i>2</i>		
<i>Scaffolding 3 sides</i>					<i>3</i>		
<i>Ladder 16' Alum</i>					<i>1</i>		
<i>H.S OLD Ext doors</i>					<i>12</i>		
<i>Steam Kettle</i>					<i>1</i>		
<i>LOADING RAMP</i>					<i>1</i>		
Total Items and Cost of Disposal:							
Required Signatures (if applicable)							
Principal: <i>Tom DuFresne</i>		Date Approved:					
Technology:		Date Approved:					
Request Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>		Date Approved: <i>9/24/15</i>		Approved By: <i>[Signature]</i>			
*If denied, recommended action:							
To Operations for Equipment Removal		Date:					
To District Office to Remove from Inventory		Date:					

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Parkrose School District #3

REQUEST FOR DISPOSAL OF CAPITAL ASSET ITEMS							
Name of Individual Requesting Disposition: <i>Tom Dufresne</i>		Building: <i>Prescott</i>		Location of Items: <i>Room 11</i>			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
						Disposal: Please Indicate Method	
						Selling: Competitive Bid Process	
						Donation: List Organization	
						Other: List Means and/or Place	
Description of Property including Brand & Serial #	District Tag #	Date Acquired	Purchase Price	Replacement Price	Qty	(5) x (6)	
<i>Chairs</i>					<i>4</i>		
<i>student desk</i>					<i>10</i>		
<i>book shelves</i>					<i>4</i>		
Total Items and Cost of Disposal:							
Required Signatures (if applicable)		<i>Tom D</i>					
Principal:		Date Approved:					
Technology:		Date Approved:					
Request Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>		Date Approved: <i>9/24/15</i>		Approved By: <i>[Signature]</i>			
*If denied, recommended action:		Date:					
To Operations for Equipment Removal		Date:					
To District Office to Remove from Inventory		Date:					

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