

ADHOC COMMITTEE FOR COUNTY ADMINISTRATOR

April 15, 2021 9 a.m.

The Adhoc Committee for County Administrator met on Thursday, April 15, 2021 at 9:00 a.m. in the Howard Male Conference Room.

COMMISSIONERS PRESENT: Bob Adrian, Chairman
 Marty Thomson
 Kevin Osbourne
 Don Gilmet

OTHERS PRESENT: Bonnie Friedrichs, County Clerk
 Tammy Sumerix-Bates, Executive Manager

INFORMATION ITEM: Copies of the current Executive Manager job description and a proposed draft of a job description for County Administrator were reviewed.

Commissioners discussed what the position should entail and how other counties operate.

Commissioner Thomson reported he visited two other counties with the Finance Chair to investigate how those counties operate.

The Committee reviewed the draft County Administrator job description and made suggested changes.

Discussion included Human Resources and Financial Direction.


This position would be contracted for with 1 or 3 years. The meeting was recessed at 10:25 a.m. to watch a webinar entitled "American Rescue Plan Act" which was hosted by NEMCOG. The webinar ended at 11:20 a.m.

The meeting resumed at 11:22 a.m.

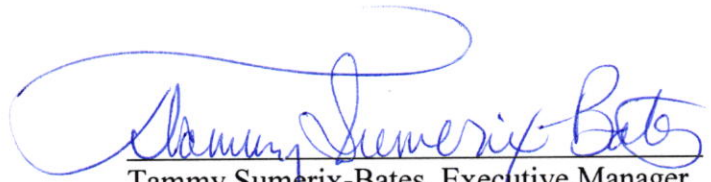
Discussion continued on the Administrator position and how the Commissioners and committees work together. The Committee will meet again and go over the Committee structure and how it combines together.

Bonnie Friedrichs requested that the Administrator job position include taking care of and tracking county millage renewals.

Meeting adjourned at 12:15 p.m.



Bob Adrian, Adhoc Chairman



Tammy Sumerix-Bates, Executive Manager