



To: Board of Trustees  
From: Dr. Dennis Womack, COO  
Date: April 25, 2022  
cc: Dr. Brad Hunt, Superintendent

**RE: Consider Durham School Services Contract Amendment Number Two**

**Background:**

The Coppell Independent School District and Durham School Services, L.P. entered into a five (5) year agreement for transportation services beginning August 1, 2017 through July 31, 2022. The agreement is renewable for five (5) additional terms of one (1) year or a term or term(s) up to five (5) additional years. During the February 28, 2022, Board Meeting, the administration reported on extending the Durham School Services agreement a minimum of one (1) year, given the current conditions and environment in the school bus transportation market.

Regardless of the extension term, the 2022-2023 rates and fees have been updated. Home to/from School bus routes are billed on a per-day basis at a flat rate for a base number of hours. The current number of base hours per route for regular education is five (5) hours and for special education is five and one-fourth (5.25) hours. For time above the base hours allotted, an over-hours charge is incurred in quarter hour increments, rounded up. Reviewing our historical times per route type, we have requested the 2022-2023 base hours for regular education remain at five (5) hours but increase special education to six (6) hours. Additionally, we have requested to calculate the over-hours charge on actual time and not quarter-hour increments. In the past, if a bus was need in the afternoons, but not in the mornings, the District was still responsible for the full flat rate per day fee; however, we have included a half-day flat rate for these instances. Also included in these rate adjustments is a three (3) dollar per hour starting pay increase for bus drivers. Below is a summary of the updated rates and fees.

**Proposed Rate Structure for 2022-2023**

Service	21-22 Rates	22-23 Rates
Regular Education - AM/PM (5-hour base)	\$289.53	\$292.43
Special Education - AM/PM (from 5.25 to 6-hour base)	\$310.59	\$327.11
Route Over-Hours (from ¼ hour to actual time)	\$31.44	\$34.83
Regular Education - AM or PM Only (2.5-hour base)	\$289.53	\$163.76
Special Education - AM or PM Only (3-hour base)	\$310.59	\$183.18
Curricular, Co-Curricular Shuttles - (1.5-hour base)	\$114.75	\$93.94
Field Trips, Athletic, Fine Arts Trips - (2.5-hour base)	\$114.75	\$127.13
Bus Monitors - (from ¼ hour to actual time)	\$22.11	\$25.65

If the agreement is extended to the maximum of five (5) years, Durham will:

- provide and maintain a student bus rider tracking system;
- assume expenses outlined in the agreement that currently the District is responsible;
  - GPS tracking system
  - Necessary special equipment, i.e. car seats, harnesses, buckle guards, etc.
  - Facility integrated shop equipment
  - Bus cameras
- increase reporting of defined performance measures;
  - Service quality
  - Safety
  - Vehicle reliability
  - Customer satisfaction
  - Cost efficiency
  - Cost effectiveness
  - Service effectiveness
- increase bus driver starting pay by \$1.00 per hour for each subsequent year of the agreement.

**Recommendation:** Approve Amendment Number Two to the Durham School Services, L.P. contract for Transportation Services for a term of at least one (1) year, but not to exceed five (5) years to commence on August 1, 2022 and authorize the superintendent or designee to negotiate and execute the contract documents.

**Motion:** I move the Board approve the Amendment Number Two to the Durham School Services, L.P. contract for Transportation Services for a term of \_\_\_\_\_ year(s) to commence on August 1, 2022 and authorize the superintendent or designee to negotiate and execute the contract documents.