

Regular Meeting  
Tuesday, June 23, 2026 7:00 PM Central

Lake Bluff School District Office  
121 E Sheridan Place  
Lake Bluff, IL 60044

Laura Breakstone: Present  
Andrew Carlson: Present  
Richard Driver: Present  
Anne Hill: Present  
Lauren Hirsh: Present  
Tim Penich: Present  
Carrie Steinbach: Present  
Present: 7.

#### 1. 6:30 P.M. DETERMINATION OF QUORUM AND CALL TO ORDER

CLOSED SESSION a) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2 (c)(1)  
Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8)  
At 6:30pm the board went into Closed Session.

#### 2. 7:00 P.M. REGULAR MEETING

Meeting was called to order at 7:02pm.

#### 3. PLEDGE OF ALLEGIANCE

The Pledge was recited.

#### 4. MISSION, VISION, MOTTO:

MISSION: Ensure academic achievement and personal growth for all students through innovative and engaging educational opportunities.

VISION: An inclusive community of motivated learners who are inspired to change the world through exploration and collaboration.

MOTTO: Excellence in Education, Enthusiasm for Life, Every Student, Every Day.

Lauren Hirsh read our Mission, Vision, and Motto.

#### 5. PUBLIC COMMENT - Carrie Steinbach

No public comment.

#### 6. REPORTS

##### 6.A. President's Report - Carrie Steinbach

No report.

##### 6.B. Superintendent's Report - Dr. Lisa Leali

Dr. Leali congratulated Tim Penich as a new IASB Lake Division meeting Member at Large. The LBPD requested use of the LBES parking lot for the 4th of July festivities. The Board

supported this as a gesture of good community partnership, noting that no indoor facility use was requested. Dr. Leali noted that our Admin Team is currently off site at a retreat with Libertyville D70.

## 7. DISCUSSION/PRESENTATION

### 7.A. Consolidated District Plan - Dr. Lisa Leali/Tracy Roehrick

Dr. Leali presented the annual Consolidated District Plan detailing the allocation of federal grants, including Title I, II, III, IV, and IDEA flow-through funds. The annual plan can be viewed in detail in the board packet. A Board question regarding non-public school funding eligibility was addressed.

### 7.B. Final Communication Survey Results - Dr. Lisa Leali

Dr. Lisa Leali presented the final communications survey results, noting 114 responses in October, 80 in February, and 10 in May, with the spring drop attributed to seasonal disengagement. Key findings showed parents heavily favor direct email, Seesaw, and PowerSchool updates. Equity in communication frequency across classrooms remains a challenge as the district transitions from Instagram to Seesaw while balancing teacher workload concerns. In response, the administration will reduce surveys to twice yearly following parent-teacher conferences. Future plans also include revamping elementary report cards to include social-emotional and behavioral comments, and releasing an informational curriculum video on enrichment programming this fall.

### 7.C. Summer Book Club Update - Dr. Lisa Leali

Dr. Leali reported that over 60 participants have joined the summer book club to read *Never Enough* by Jennifer Wallace, noting that registration remains open. Additionally, Jessica Lahey, author of *The Gift of Failure* (last summer's book club choice), reached out to Dr. Leali regarding a future regional speaking engagement, and potential collaboration opportunities are currently being explored.

### 7.D. Superintendent Evaluation - Dr. Lisa Leali

The BOE uses the SuperEval platform for the annual superintendent evaluation process, which assesses five competency categories using self-evaluation, midyear feedback, and a final year-end review. Board President Carrie Steinbach suggested streamlining the process, by adjusting certain sections and/or eliminating redundant or consistently strong competencies to improve efficiency. Dr. Leali, Carrie Steinbach, and the vice president will meet to propose modifications for fall consideration, incorporating board feedback. Additionally, Carrie Steinbach suggested adding a future goal to support the newly implemented elementary instructional team.

### 7.E. Social Media Report Spring 2026 - Dr. Lisa Leali

Dr. Lisa Leali reviewed the second-semester social media report, highlighting a successful strategic shift from student-facing photos to project-based content to better protect student privacy. Despite a conscious reduction in overall posting volume, audience engagement, views, and followers increased across all platforms. Facebook remains the primary channel for reaching adults, while LinkedIn is successfully leveraged for employee recruitment and

showcasing district culture. Additionally, Dr. Leali outlined the comprehensive services included in the district's Allerton Hill contract package, which covers monthly community emails, the physical community calendar mailing, promotional videos, community health initiatives like the "Screen-Free Summer" campaign, and the "On the Bluff" joint newsletter, which consolidates formatting fees previously invoiced elsewhere.

#### 7.F. LBMS French Program - Dr. Lisa Leali

Dr. Lisa Leali reviewed the administrative recommendation regarding the middle school French program, which was brought back for consideration following a previous tie-vote. While acknowledging the program's long-standing history and expressing immense gratitude for instructor Madame Szostak, Dr. Leali noted that current enrollment sits under 20 students while interest in Spanish continues to grow rapidly. To ensure uniform instructional quality and avoid potential recruitment challenges that could force a transition to an online platform, the board discussed focusing resources on a centralized Spanish program. This shift would also provide greater scheduling flexibility at the middle school, allowing the district to offer essential Level 1 Spanish intervention classes.

#### 7.G. True North Update - Dr. Lisa Leali

Dr. Leali thanked and congratulated Laura Breakstone on being appointed True North governing board chair. Despite a challenging reorganization year, recent conversations with the interim superintendents indicate things are progressing well and there is excitement for year two. Dr. Leali also thanked Tracy Roehrick for her hard work on True North's reorganization.

#### 7.H. Non-Certified Staff Update - Dr. Lisa Leali

Dr. Leali noted a recommendation to transition Sylvie Wold into the Tech Manager position, which creates a vacancy for a tech support specialist position at Lake Bluff Elementary School.

#### 7.I. Treasurer's Surety Bond - Jay Kahn/Kevin Quinlan

Kevin Quinaln reported for Jay Kahn, noting that the school code requires 10% coverage of the district's cash balance. The bond limit is set at \$2 million through Liberty Mutual, carrying a premium of \$1,374, which is consistent with last year.

#### 7.J. Workers Compensation - Jay Kahn/Kevin Quinlan

The Workers Compensation renewal was awarded to the Accident Fund Insurance Company of America at a competitive premium of \$28,679. This reflects an 11% premium decrease from the prior year due to strong safety compliance.

#### 7.K. Bill Pay Resolution - Jay Kahn/Kevin Quinlan

Due to the absence of a formal Board meeting in July, this resolution authorizes routine summer vendor payments. The Board will receive and review all bill lists remotely so that any questions can be answered and bills can be retroactively approved in August. The Board President noted that this replaces the previous practice of holding a very brief July meeting solely to pay bills.

#### 7.L. Press Packet 121 - Second Read - Dr. Lisa Leali

2:200 Types of Board of Education Meetings - **Answer Question**

2:220 Board of Education Meeting Procedure - **Answer Two Questions**  
 2:250 Access to District Public Record  
 2:260 Uniform Grievance Procedure  
 4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors  
 5:30 Hiring Process and Criteria  
 5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition  
 5:250 Leaves of Absence - **Answer Question**  
 5:330 Sick Days, Vacation, Holidays, and Leaves  
 6:65 Student Social and Emotional Development  
 6:100 Using Animals in the Educational Program  
 6:145 Migrant Students  
 6:170 Title I Programs  
 6:180 Extended Instructional Programs  
 7:20 Harassment of Students Prohibited  
 7:50 School Admissions and Student Transfers To and From NonDistrict Schools  
 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students  
 7:185 Teen Dating Violence Prohibited  
 7:220 Bus Conduct  
 7:230 Misconduct by Students with Disabilities  
 7:240 Conduct Code for Participants in Extracurricular Activities  
 7:260 Exemption from Physical Education  
 7:280 Communicable and Chronic Infectious Disease  
 7:300 Extracurricular Athletics  
 8:90 Parent Organizations and Booster Clubs  
 Dr. Leali reviewed Press Packet 121 for a second and final look. The following are the recommendations from the board for those policies that had questions:  
 2:200 Question 1 Answer YES  
  
 2:220 Question 1 Default answer of NO, Question 2 second answer YES - we will take roll call for all action items.  
  
 5:250 Question 1 Default answer 51 or more employees

## 8. ACTION (WITH DISCUSSION) ITEMS

### 8.A. Consolidated District Plan Approval

Consolidated District Plan. This motion, made by Lauren Hirsh and seconded by Tim Penich, Passed.

Laura Breakstone: Yea, Andrew Carlson: Yea, Richard Driver: Yea, Anne Hill: Yea, Lauren Hirsh: Yea, Tim Penich: Yea, Carrie Steinbach: Yea  
 Yea: 7, Nay: 0

### 8.B. Superintendent Salary Increase Approval

Superintendent Salary Increase. This motion, made by Anne Hill and seconded by Andrew Carlson, Passed.

Laura Breakstone: Yea, Andrew Carlson: Yea, Richard Driver: Yea, Anne Hill: Yea, Lauren

Hirsh: Yea, Tim Penich: Yea, Carrie Steinbach: Yea  
Yea: 7, Nay: 0

#### 8.C. Approval to Sunset French Program

Sunset French Program. This motion, made by Andrew Carlson and seconded by Tim Penich, Passed.

Laura Breakstone: Nay, Richard Driver: Nay, Lauren Hirsh: Nay, Andrew Carlson: Yea, Anne Hill: Yea, Tim Penich: Yea, Carrie Steinbach: Yea

Yea: 4, Nay: 3

Laura Breakstone: Nay, Richard Driver: Nay, Lauren Hirsh: Nay

#### 8.D. Treasurer's Surety Bond Approval

Treasurer's Surety Bond. This motion, made by Lauren Hirsh and seconded by Anne Hill, Passed.

Laura Breakstone: Yea, Andrew Carlson: Yea, Richard Driver: Yea, Anne Hill: Yea, Lauren Hirsh: Yea, Tim Penich: Yea, Carrie Steinbach: Yea

Yea: 7, Nay: 0

#### 8.E. Workers Compensation Approval

Workers Comp. This motion, made by Laura Breakstone and seconded by Tim Penich, Passed.

Laura Breakstone: Yea, Andrew Carlson: Yea, Richard Driver: Yea, Anne Hill: Yea, Lauren Hirsh: Yea, Tim Penich: Yea, Carrie Steinbach: Yea

Yea: 7, Nay: 0

#### 8.F. Approval of Bill Pay Resolution

Bill Pay Resolution. This motion, made by Lauren Hirsh and seconded by Anne Hill, Passed.

Laura Breakstone: Yea, Andrew Carlson: Yea, Richard Driver: Yea, Anne Hill: Yea, Lauren Hirsh: Yea, Tim Penich: Yea, Carrie Steinbach: Yea

Yea: 7, Nay: 0

#### 8.G. Approval of Outdoor Ed Trips

Outdoor Ed. This motion, made by Richard Driver and seconded by Laura Breakstone, Passed.

Laura Breakstone: Yea, Andrew Carlson: Yea, Richard Driver: Yea, Anne Hill: Yea, Lauren Hirsh: Yea, Tim Penich: Yea, Carrie Steinbach: Yea

Yea: 7, Nay: 0

#### 8.H. Approval of Press Packet 121

Press Packet 121. This motion, made by Lauren Hirsh and seconded by Andrew Carlson, Passed.

Laura Breakstone: Yea, Andrew Carlson: Yea, Richard Driver: Yea, Anne Hill: Yea, Lauren Hirsh: Yea, Tim Penich: Yea, Carrie Steinbach: Yea

Yea: 7, Nay: 0

#### 8.I. Approval of Non-Certified Staff Changes

Non certified staff changes. This motion, made by Richard Driver and seconded by Andrew Carlson, Passed.

Laura Breakstone: Yea, Andrew Carlson: Yea, Richard Driver: Yea, Anne Hill: Yea, Lauren Hirsh: Yea, Tim Penich: Yea, Carrie Steinbach: Yea

Yea: 7, Nay: 0

#### 8.J. Personnel Report

Personnel Report. This motion, made by Lauren Hirsh and seconded by Anne Hill, Passed.  
Laura Breakstone: Yea, Andrew Carlson: Yea, Richard Driver: Yea, Anne Hill: Yea, Lauren  
Hirsh: Yea, Tim Penich: Yea, Carrie Steinbach: Yea  
Yea: 7, Nay: 0

#### 8.K. Consent Agenda

Consent Agenda. This motion, made by Andrew Carlson and seconded by Tim Penich,  
Passed.

Laura Breakstone: Yea, Andrew Carlson: Yea, Richard Driver: Yea, Anne Hill: Yea, Lauren  
Hirsh: Yea, Tim Penich: Yea, Carrie Steinbach: Yea  
Yea: 7, Nay: 0

#### 8.K.1. Open Session Meeting Minutes

8.K.1.a. May 19, 2026 Regular Board of Education Meeting minutes

#### 8.K.2. Treasurer's Report

#### 8.K.3. Imprest Report

#### 8.K.4. Bills Report

#### 8.K.5. P Card Report

### 9. FOIA Requests

#### 10. PUBLIC COMMENT - Carrie Steinbach

No public comment.

#### 11. ADJOURNMENT

adjournment 8:14pm. This motion, made by Lauren Hirsh and seconded by Andrew Carlson,  
Passed.

Laura Breakstone: Yea, Andrew Carlson: Yea, Richard Driver: Yea, Anne Hill: Yea, Lauren  
Hirsh: Yea, Tim Penich: Yea, Carrie Steinbach: Yea  
Yea: 7, Nay: 0