



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: December 20, 2023

Agenda Section: Consent

Agenda Item Title: Approval of the Head Start Budget Revision for 2023-2024 School Year

From/Presenters: Millicent Marcha, Chief Academic Officer & Herrera Rebecca, Director Head Start

Description: Approval of the Head Start Budget Revision Grant Application (#06CH010831) for the 2023-2024 school year. The Office of Head Start (OHS), a division under the Administration of Children and Families within the Department of Health and Human Services, requests that \$328,171 be transferred from staff payroll to the Head Start general supplies, capital outlay, maintenance & repair, and contracted services for various program expenses such as operations, professional development, quality improvement, and technology investments.

Historical Data: The partnership between the Office of Head Start and the South San Antonio Independent School District (SSAISD) to fund the Head Start programs in SSAISD has been ongoing for many years. SSAISD has made significant contributions to our community by providing a supportive learning environment that promotes children's growth in key areas such as language, literacy, and social and emotional development. Additionally, SSAISD has recognized the vital role parents play as their children's primary educators. The Head Start program has been instrumental in helping us forge strong relationships with families, supporting their overall well-being, and addressing various critical areas of need.

Recommendation: SSAISD Head Start Approval of the Head Start Budget Revision for 2023-2024 School Year

Purchasing Director and Approval Date: N/A

Funding Budget Code and Amount: 205 E: \$328,171.00

Goal: SSAISD District Improvement Plan Goals: 1, 2, 4, & 5

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1) Head Start: Program Operations	(2) Head Start: TTA	(3)	(4)	
a. Personnel	\$ <input style="width: 100px;" type="text" value="-328,171"/>	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text" value="-328,171"/>
b. Fringe Benefits	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text" value="0"/>
c. Travel	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text" value="0"/>
d. Equipment	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text" value="0"/>
e. Supplies	<input style="width: 100px;" type="text" value="278,171"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text" value="278,171"/>
f. Contractual	<input style="width: 100px;" type="text" value="50,000"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text" value="50,000"/>
g. Construction	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text" value="0"/>
h. Other	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text" value="0"/>
i. Total Direct Charges (sum of 6a-6h)	<input style="width: 100px;" type="text" value="0"/>	<input style="width: 100px;" type="text" value="0"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text" value="0"/>
j. Indirect Charges	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text" value="0"/>
k. TOTALS (sum of 6i and 6j)	\$ <input style="width: 100px;" type="text" value="0"/>	\$ <input style="width: 100px;" type="text" value="0"/>	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text" value="0"/>
7. Program Income	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text"/>

Authorized for Local Reproduction

Standard Form 424A (Rev. 7- 97)
Prescribed by OMB (Circular A -102) Page 1A



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT Head Start & Early Childhood

Approval of Statement for Head Start Budget Amendment Application

This document acts as the official approval for a Budget Amendment Application for the South San Antonio ISD Head Start program (#06CH010831) for the duration of February 1, 2023, to January 31, 2024. The approved budget amendment reallocates \$328,171.00 from the payroll account to the general supplies, capital outlay, maintenance & repair, and contracted services accounts. These funds will be utilized to cover program expenses related to operations, professional development, quality improvement, and technology investments. The application was reviewed and approved at the December 20, 2023, School Board meeting. Approval of the continuation funding application will be further noted with the Office of Head Start and the Enterprise System.

Printed Name of School Board-President

Signature of School Board -President

Date